

Mid Devon District Council

Cabinet

Thursday, 25 October 2018 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Thursday, 22 November 2018 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr C J Eginton	Leader and Environment
Cllr R J Chesterton	Deputy Leader and Planning and Economic Regeneration
Cllr P H D Hare-Scott	Finance
Cllr C R Slade	Community Well Being
Cllr Mrs M E Squires	Working Environment and Support Services
Cllr R L Stanley	Housing

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1. Apologies**
To receive any apologies for absence.
- 2. Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 3. Declarations of Interest under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 4. Minutes of the Previous Meeting (Pages 5 - 12)**
Members to consider whether to approve the minutes as a correct record of the meeting held on 27 September 2018.
- 5. Review of the Complaints and Feedback Policy (Pages 13 - 32)**
Arising from a report of the Group Manager for Business Transformation and Customer Engagement, the Scrutiny Committee had recommended that the revised policy be approved.

6. **Annual Report of Complaints, Comments and Compliments** (*Pages 33 - 44*)
To receive a report of the Group Manager for Business Transformation and Customer Engagement providing an annual update on complaints, comments and compliments which had previously been considered and noted by the Scrutiny Committee.
7. **Section 106 Agreements and Financial Contributions - Proposed Governance** (*Pages 45 - 54*)
To consider a report of the Head of Planning, Economy and Regeneration. Mid Devon District Council currently collects financial contributions from new development through legal agreements signed under Section 106 of the Town and Country Planning Act 1990 (as amended), sometimes also referred to as planning obligations. It is considered that the governance of the s106 contributions set out in the Councils adopted SPD can be further refined to enhance the transparency of this process. The report therefore sets out the additional recommendations for governance of s106 contributions.
8. **Financial update for the six months to 30 September 2018** (*Pages 55 - 72*)
To receive a report of the Deputy Chief Executive (S151) presenting a financial update in respect of the income and expenditure so far in the year.
9. **Medium Term Financial Plan - General Fund (GF) and Capital Programme** (*Pages 73 - 90*)
To receive a report of the Deputy Chief Executive (S151) providing an updated Medium Term Financial Plan (MTFP) which takes account of the Council's key strategies (i.e. The Corporate Plan, Business Plans, Treasury Management Plan, Asset Management Plan, Work Force Plan and Capital Strategy) and demonstrates it has the financial resources to deliver the Corporate Plan. This models potential changes in funding levels, new initiatives, unavoidable costs and proposed service savings
10. **Draft 19/20 General Fund and Capital Programme** (*Pages 91 - 106*)
To receive a report of the Deputy Chief Executive (S151) in order to consider the initial draft 2019/20 Budget and options available in order for the Council to set a balanced budget and agree a future strategy for further budget reductions for 2020/21 onwards.
11. **Refurbishment of Lords Meadow Leisure Centre Fitness Studio** (*Pages 107 - 110*)
To receive a report of the Leisure Manager – Health and Fitness seeking approval from Cabinet to bring forward the refurbishment of Lords Meadow Leisure Centre Fitness Studio and undertake that work in the current financial year (FY18/19); the funding for this work having been programmed in the next financial year (FY19/20).

12. **Information Security and Information Security Incident Policies** *(Pages 111 - 140)*
To consider a report of the Group Manager for Performance, Governance and Data Security updating the existing Information Security Management Policy (Appendix A) and the Information Security Incident Policy (Appendix B) to reflect current job roles and best practice.
13. **Schedule of Meetings 2019/20** *(Pages 141 - 142)*
To consider the schedule of meetings for the municipal year 2019/20.
14. **Modernisation of Council Homes 2018-2023** *(Pages 143 - 148)*
To receive a report of the Director of Operations advising Members on the results of the procurement of the contract for the Modernisation of Council Homes 2018 – 2023.
15. **Notification of Key Decisions** *(Pages 149 - 162)*
To note the contents of the Forward Plan.

Stephen Walford
Chief Executive
Wednesday, 17 October 2018

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

Tel: 01884 234229

E-Mail: sgabriel@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.