

Mid Devon District Council

Homes Policy Development Group

Tuesday, 11 September 2018 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Tuesday, 13 November 2018 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr W J Daw
Cllr Mrs E M Andrews
Cllr Mrs H Bainbridge
Cllr D R Coren
Cllr Mrs G Doe
Cllr R J Dolley
Cllr P J Heal
Cllr F W Letch
Cllr J D Squire

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Apologies and Substitute Members**
To receive any apologies for absence and notice of appointment of substitutes.
- 2 **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 3 **Minutes (Pages 5 - 8)**
Members to consider whether to approve the minutes as a correct record of the meeting held on 17 July 2018.
- 4 **Chairman's Announcements**
To receive any announcements that the Chairman may wish to make.
- 5 **Performance & Risk for 2018-19 (Pages 9 - 20)**
To receive a report from the Director of Operations providing Members with an update on performance against the Corporate Plan and local

service targets for 2018/19 as well as providing an update on the key business risks.

6 **Financial Monitoring**

To receive a verbal update from the Accountant in respect of the income and expenditure so far in the year.

7 **Review of Building Services Gas Safety Policy** (Pages 21 - 38)

To receive a report from the Group Manager for Building Services advising Members of the revised Gas Safety Policy.

8 **Review of Building Services Recharges Policy** (Pages 39 - 56)

To receive a report from the Group Manager for Building Services advising Members of the revised Recharges policy.

9 **Neighbourhood Management Policy** (Pages 57 - 68)

To receive a report from the Group Manager for Housing. The Housing Services Neighbourhood Management Policy is due for review during 2018 and the revised draft contains a number of changes regarding the distribution of communal keys, the use of communal gardens and responsibility for the maintenance of gardens. The suggested amendments should reinforce the Housing Services' commitment to keeping its neighbourhoods and communal areas clean and safe.

10 **Housing update** (Pages 69 - 74)

To receive a briefing paper from the Group Manager for Housing providing a written briefing on the latest developments relating to social housing.

11 **Identification of items for the next meeting**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Performance and Risk
- Financial Monitoring
- Draft General Fund Budget 2019/20
- Draft HRA Budget 2019/20
- Corporate Asbestos Policy
- Void Management Policy
- Severe Weather Emergency Protocol and Extended Winter Provision protocol
- Supply and Demand Policy

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Monday, 3 September 2018

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or if you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

Tel: 01884 234310
E-Mail: slees@middevon.gov.uk