

## Mid Devon District Council

### Community Policy Development Group

Tuesday, 24 July 2018 at 2.15 pm  
Exe Room, Phoenix House, Tiverton

Next ordinary meeting  
Tuesday, 18 September 2018 at 2.15 pm

Those attending are advised that this meeting will be recorded

## Membership

Cllr B A Moore  
Cllr Mrs E M Andrews  
Cllr Mrs A R Berry  
Cllr F W Letch  
Cllr Mrs E J Slade  
Cllr Mrs H Bainbridge  
Cllr Mrs G Doe  
Cllr R J Dolley  
Cllr Mrs C P Daw

## A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **Apologies and Substitute Members**  
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2      **Declarations of Interest under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 3      **Minutes of the Previous Meeting** (*Pages 5 - 10*)  
Members to consider whether to approve the Minutes of the meeting held on 29th May 2018 as a correct record.
- 4      **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.  
Note: A maximum of 30 minutes is allowed for this item.

- 5       **Chairman’s Announcements**  
To receive any announcements that the Chairman may wish to make including notification of Members Briefing 2.00pm on 16<sup>th</sup> August 2018 on Diet, Lifestyle and Nutrition
- 6       **Grant Funded Agencies**  
To receive a report and a 10 minute question and answer session from Mid Devon Citizens Advice
- 7       **TAP Fund Summary 2018-2019** *(Pages 11 - 18)*  
To receive a report on the TAP Fund for 2018-2019 from the Group Manager for Growth, Economy and Delivery.
- 8       **Single Equalities Policy & Equality Objective** *(Pages 19 - 44)*  
To consider a report of the Group Manager for Performance, Governance and Data Security outlining the Council’s statutory duties under the Equality Act 2010, and to seek Members’ approval for the revised Single Equality Scheme and Equality Objective
- 9       **Community Engagement Update**  
To receive the contents of the Scoping Document for the Scrutiny Community Engagement Working Group from the Scrutiny Officer.
- 10      **Revenue and Capital Outturn Report** *(Pages 45 - 82)*  
To consider a report from the Deputy Chief Executive (S151) presenting the Revenue and Capital Outturn report, previously considered by Cabinet on the 14th June 2018
- 11      **Performance and Risk** *(Pages 83 - 98)*  
To provide Members with an update on performance against the corporate plan and local service targets for 2018/2019 as well as providing an update on the key business risks
- 12      **Trim Trails**  
Public Health Officer to provide the conclusion of the procurement process for Trim Trails
- 13      **Access to Information - Exclusion of Press and Public**  
During discussion of the following item(s) it may be necessary to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Scrutiny committee will need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

To consider passing the following resolution so that personal information may be discussed.

**Recommended** that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 respectively of Part 3 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information)

14 **Leisure Facilities - Visitor Numbers** (*Pages 99 - 106*)

To receive a report from the Leisure Manager on the effect on visitor numbers since the introduction of new prices and the refurbishments of Exe Valley Leisure Centre.

15 **Identification of Items for the Next Meeting**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

Discussion and outcome of Member briefing held in August with Drs, Dixon, Chandler and an Officer from DCC regarding Diet, Lifestyle and Nutrition.

To receive a report on the 3 yearly review of the Customer Care Policy

To receive an update on the Community Safety Partnership Plan

To receive a report on the Air Quality Action Plan

To receive a report on the Illegal Encampment Policy

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**  
Chief Executive  
Monday, 16 July 2018

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film

proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

Tel: 01884 234209

E-Mail: [coliphant@middevon.gov.uk](mailto:coliphant@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.