

Mid Devon District Council

Scrutiny Committee

Monday, 13 August 2018 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Monday, 10 September 2018 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr F J Rosamond
Cllr Mrs H Bainbridge
Cllr Mrs F J Colthorpe
Cllr Mrs C P Daw
Cllr Mrs G Doe
Cllr Mrs S Griggs
Cllr T G Hughes
Cllr Mrs B M Hull
Cllr F W Letch
Cllr Mrs J Roach
Cllr T W Snow
Cllr N A Way

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **APOLOGIES AND SUBSTITUTE MEMBERS**
To receive any apologies for absence and notices of appointment of substitute Members (if any).

- 2 **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

- 3 **PUBLIC QUESTION TIME**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

- 4 **MEMBER FORUM**
An opportunity for non-Cabinet Members to raise issues.
- 5 **MINUTES OF THE PREVIOUS MEETING** (*Pages 5 - 12*)
Members to consider whether to approve the minutes as a correct record of the meeting held on 1st August 2018. (To follow).
- The Committee is reminded that only those members of the Committee present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.
- 6 **DECISIONS OF THE CABINET**
To consider any decisions made by the Cabinet at its last meeting that have been called in.
- 7 **CHAIRMAN'S ANNOUNCEMENTS**
To receive any announcements that the Chairman of Scrutiny Committee may wish to make.
- 8 **WHISTLEBLOWING 6 MONTH UPDATE**
The Group Manager for Performance, Governance and Data Security informs the Committee that there have been no cases reported since the last update.
- 9 **RIPA 6 MONTH UPDATE**
To receive an update from the Group Manager of Legal Services and Monitoring Officer which states there have been no RIPA applications or authorisations in the past 6 months.
- In light of this and the absence of any authorisations for a number of years, the Monitoring Officer asks the Scrutiny Committee to consider moving to an annual report.
- 10 **PERFORMANCE AND RISK** (*Pages 13 - 44*)
To provide Members with an update on performance against the corporate plan and local service targets for 2018-2019 as well as providing an update on the key business risks.
- 11 **COMMUNITY SAFETY PARTNERSHIP ANNUAL REPORT** (*Pages 45 - 56*)
To consider a report of the Group Manager for Public Health and Regulatory Services providing the Committee with a progress report of the Community Safety Partnership.
- 12 **FORWARD PLAN** (*Pages 57 - 70*)
Members are asked to consider any items within the Forward Plan that they may wish to bring forward for discussion at the next meeting

13 **SCRUTINY OFFICER UPDATE**
To receive an update from the Scrutiny Officer

14 **ACCESS TO INFORMATION - EXCULSION OF PRESS AND PUBLIC**
During discussion of the following item(s) it may be necessary to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Scrutiny committee will need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

To consider passing the following resolution so that personal information may be discussed.

Recommended that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 respectively of Part 3 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information)

15 **CYBER SECURITY** (*Pages 71 - 74*)
To receive a briefing paper from the Group Manager for ICT and GMS Services on Cyber Security and procedures put in place to mitigate risks.

16 **PALMERSTON PARK/BIRCHEN LANE** (*Pages 75 - 78*)
To receive a cost report from Group Manager for Corporate Property and Commercial Assets on the Palmerston Park/Birchen Lane Development

17 **IDENTIFICATION OF ITEMS FOR THE NEXT MEETING**
Members are asked to note that the following items are already identified in the work programme for the next meeting:

Establishment 6 month update.

Tiverton Town Masterplan Following Public Consultation.

Universal Credit Update.

Cabinet Member for Housing Report.

Note: - this item is limited to 10 minutes. There should be no discussion on items raised.

Stephen Walford
Chief Executive
Friday, 3 August 2018

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

Tel: 01884 234209

E-Mail: coliphant@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.