

Mid Devon District Council

Scrutiny Committee

Monday, 3 December 2018 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Monday, 14 January 2019 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr F J Rosamond
Cllr Mrs H Bainbridge
Cllr Mrs F J Colthorpe
Cllr Mrs C P Daw
Cllr Mrs G Doe
Cllr Mrs S Griggs
Cllr T G Hughes
Cllr Mrs B M Hull
Cllr F W Letch
Cllr Mrs J Roach
Cllr T W Snow
Cllr N A Way

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **APOLOGIES AND SUBSTITUTE MEMBERS**
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2 **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 3 **PUBLIC QUESTION TIME**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

- 4 **MEMBER FORUM**
An opportunity for non-Cabinet Members to raise issues.
- 5 **MINUTES OF THE PREVIOUS MEETING** *(Pages 5 - 10)*
Members to consider whether to approve the minutes as a correct record of the meeting held on 5th November 2018.
- The Committee is reminded that only those members of the Committee present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.
- 6 **DECISIONS OF THE CABINET**
To consider any decisions made by the Cabinet at its last meeting that have been called-in.
- 7 **CHAIRMAN'S ANNOUNCEMENTS**
To receive any announcements that the Chairman of Scrutiny Committee may wish to make.
- 8 **CABINET MEMBER FOR FINANCE REPORT** *(Pages 11 - 14)*
The Committee to receive a position statement from the Cabinet Member for Finance providing an update on the areas within his portfolio.
- 9 **SAFEGUARDING POLICY AND PROCEDURES** *(Pages 15 - 28)*
To receive the revised Safeguarding Policy and Procedures from The Director of Corporate Affairs and Business Transformation previously presented the Community PDG on 20th November 2018.
- 10 **PERFORMANCE AND RISK** *(Pages 29 - 60)*
To provide Members with an update on performance against the corporate plan and local service targets for 2018/2019 as well as providing an update on the key business risks.
- 11 **SCRUTINY OFFICER UPDATE** *(Pages 61 - 62)*
To receive a report from the Scrutiny Officer on topics he had been asked to investigate.
- 12 **COMMUNITY ENGAGEMENT WORKING GROUP REPORT** *(Pages 63 - 68)*
To receive a report on the work of the Community Engagement Working Group which fed into the Community Engagement Strategy and Action Plan presented to the Community PDG on 20th November 2018
- 13 **FORWARD PLAN** *(Pages 69 - 80)*
Members are asked to consider any items within the Forward Plan that they may wish to bring forward for discussion at the next meeting.

14 **IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS**

Members are asked to note that the following items are already identified in the work programme future meetings:

Cabinet Member for Working Environment & Support Services Report

Policy Framework

Member Development update

Universal Credit update

Whistleblowing 6 month update

Performance & Risk

Financial Monitoring

Draft Budget

Scrutiny Officer update

Note: - this item is limited to 10 minutes. There should be no discussion on items raised.

Stephen Walford

Chief Executive

Friday, 23 November 2018

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also

available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

Tel: 01884 234209

E-Mail: coliphant@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.