

Mid Devon District Council

Audit Committee

Tuesday, 22 January 2019 at 5.30 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Tuesday, 19 March 2019 at 5.30 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr R Evans (Chairman)
Cllr Mrs J B Binks
Cllr Mrs C Collis
Cllr R M Deed
Cllr T G Hughes
Cllr R F Radford
Cllr L D Taylor

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1. **Apologies**
To receive any apologies for absence.
2. **Declaration of Interests under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
3. **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
4. **Minutes of the previous meeting (Pages 5 - 10)**
Members to consider whether to approve the minutes as a correct record of the meeting held on 20 November 2018.
5. **Chairman's Announcements**
To receive any announcements that the Chairman may wish to make.

6. **Review of officer responsiveness to Members in Planning**
To receive a verbal update from the Chief Executive regarding responsiveness to Members queries within the Planning service.
7. **Performance & Risk 2018/19** *(Pages 11 - 42)*
To receive a report from the Director of Corporate Affairs & Business Transformation providing Members with an update on performance against the Corporate Plan and local service targets for 2018/19.
8. **Progress update on the Annual Governance Statement Action Plan** *(Pages 43 - 48)*
To receive a report from the Group Manager for Governance and Data Security providing the Committee with an update on progress made against the Annual Governance Statement 2017/18 Action Plan.
9. **Financial Regulations Review** *(Pages 49 - 200)*
To receive a report from the Deputy Chief Executive (S151 Officer) making recommendation for amendments to the Financial Regulations of the Authority, to ensure they are appropriate, reflecting the Authority's latest structure and delegations.
10. **Internal Audit Progress Report 2018-19** *(Pages 201 - 210)*
To receive an Internal Audit progress report from the Head of the Devon Audit Partnership.
11. **Assurance Mapping**
As discussed at the previous meeting, further consideration to be given to the concept of assurance mapping (additional information to follow).
12. **Devon Audit Partnership Review** *(Pages 211 - 212)*
To receive a briefing note regarding the Devon Audit Partnership Review. This will be introduced by the Chairman of the Audit Committee.
13. **External Audit Plan - Grant Thornton** *(Pages 213 - 230)*
To receive a report from the external auditor's providing an overview of the planned scope and timing of the statutory audit of Mid Devon District Council for the year ending 31st March 2019.
14. **External Audit Progress Report and Sector Update (including Grant Certification Outturn for 2017/18)** *(Pages 231 - 242)*
To receive a report from Grant Thornton providing the Audit Committee with a report on progress in delivering their responsibilities as the Council's external auditors. It also includes an outturn report for the Grants Certification work completed in 2017/18.
15. **Identification of items for the next meeting**
Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Performance and Risk

- Progress update on the Annual Governance Statement Action Plan
- Internal Audit Progress Report
- Draft Strategic Audit Plan for 2019/20 to 2022/2023
- Risk and Opportunity Management Strategy
- External Audit Progress Report and Update
- Chairman's Annual Report for 2018/19

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Monday 14 January 2019

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or if you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

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