

MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

January 2018

The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p>Land for Affordable Housing</p> <p>To acquire land (in consultation with the Cabinet Member for Housing) for the provision of affordable housing (under the scheme of delegation) at Waddeton Park, Post Hill, Tiverton</p>	Director of Finance, Assets and Resources	Not before 1st Dec 2017	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242		Open
<p>Town and Parish Charter</p> <p>To undertake a four yearly review the Town and Parish Charter</p>	Community Policy Development Group Cabinet	28 Nov 2017 4 Jan 2018	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
<p>Air Quality</p> <p>To consider the formation of a new policy.</p>	Community Policy Development Group Cabinet	28 Nov 2017 4 Jan 2018	Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 234615	Cabinet for the Working Environment and Support Services (Councillor Margaret)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
	Council	21 Feb 2018		Squires)	
Corporate Anti Social Behaviour Policy 4 yearly review	Cabinet Community Policy Development Group	4 Jan 2018 1 Feb 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Council Tax Reduction Scheme Report regarding a scheme for 2018	Cabinet Council	4 Jan 2018 21 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
Tiverton Eastern Urban Extension Area A - Masterplanning - Land South of West Manley Lane To consider options available in relation to the masterplanning of this area.	Cabinet	4 Jan 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Local Plan Review Update	Cabinet	4 Jan 2018	Jenny Clifford, Head of Planning,	Councillor Richard	Open

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	Council	21 Feb 2018	Economy and Regeneration Tel: 01884 234346	Chesterton	
Greater Exeter Strategic Plan To consider a report of the Head of Planning, Economy and Regeneration regarding a draft strategic plan.	Cabinet Council	4 Jan 2018 21 Feb 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Supply of Kitchens To consider the outcome of the procurement exercise for the supply of kitchens to Council property.	Cabinet	4 Jan 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Local Enforcement Policy (post consultation) Report of the Head of Planning and Regeneration following the consultation process	Cabinet Council	4 Jan 2018 21 Feb 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Insurance Tender	Cabinet	4 Jan 2018	Andrew Jarrett, Director of Finance,	Cabinet Member for Finance	Open

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To consider delegating authority to the Head of Finance, Assets and Resources in consultation with the Cabinet Member for Finance to decide the outcome of the insurance tender process due to time restrictions.			Assets and Resources Tel: 01884 234242	(Councillor Peter Hare-Scott)	
<p>Tiverton Eastern Urban Extension Area B Masterplanning</p> <p>To consider the outcome of the tender process</p>	Cabinet	4 Jan 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Part exempt
<p>Tax Base Calculation</p> <p>Report detailing the statutory calculations necessary to determine the Tax Base for the Council Tax</p>	Cabinet Council	4 Jan 2018 21 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<p>Cleaning Contractors</p> <p>To approve the outcome of the procurement exercise.</p>	Cabinet	4 Jan 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet for the Working Environment and Support Services (Councillor	Open

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				Margaret Squires)	
<p>Cullompton Town Centre Masterplan</p> <p>Report to consider the commissioning of a regeneration and investment masterplan for Cullompton.</p>	Cabinet	4 Jan 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<p>Vehicle Maintenance Contract</p> <p>To consider the maintenance contract.</p>	<p>Environment Policy Development Group</p> <p>Cabinet</p>	<p>9 Jan 2018</p> <p>1 Feb 2018</p>	Stuart Noyce, Group Manager for Street Scene and Open Spaces	Leader of the Council (Councillor Clive Eginton)	Open
<p>Bereavement Services Fees and Charges</p> <p>A review of fees and charges</p>	<p>Environment Policy Development Group</p> <p>Cabinet</p>	<p>9 Jan 2018</p> <p>1 Feb 2018</p>	Andrew Pritchard, Director of Operations Tel: 01884 234950	Leader of the Council (Councillor Clive Eginton)	Open
<p>LEP Productivity Strategy</p> <p>To consider the LEP Productivity Strategy</p>	Economy Policy Development Group	11 Jan 2018	Adrian Welsh, Group Manager for Growth, Economy and Delivery	Cabinet Member for Planning and Economic Regeneration (Councillor	Open

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	Cabinet	1 Feb 2018		Richard Chesterton)	
<p>Mid Devon Destination Management Plan & Action Plan</p> <p>Report updating Members on the current impact tourism has on Mid Devon's local economy and how we can develop the sector over the next 5 years.</p>	<p>Economy Policy Development Group</p> <p>Cabinet</p>	<p>11 Jan 2018</p> <p>1 Feb 2018</p>	<p>John Bodley-Scott, Economic Development Team Leader</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>
<p>Market Rights Policy</p> <p>A report proposing the adoption of a new Market Policy.</p>	<p>Economy Policy Development Group</p> <p>Cabinet</p> <p>Council</p>	<p>11 Jan 2018</p> <p>1 Feb 2018</p> <p>21 Feb 2018</p>	<p>Alan Ottey, Tiverton Town Centre and Market Manager</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>
<p>Amenity car parks</p> <p>A report presenting options for the use of Amenity Car Parks going forwards.</p>	<p>Economy Policy Development Group</p> <p>Cabinet</p>	<p>11 Jan 2018</p> <p>1 Feb 2018</p>	<p>Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>

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<p>Economic Strategy</p> <p>To consider a new policy.</p>	<p>Economy Policy Development Group</p> <p>Cabinet</p> <p>Council</p>	<p>11 Jan 2018</p> <p>1 Feb 2018</p> <p>21 Feb 2018</p>	<p>Adrian Welsh, Group Manager for Growth, Economy and Delivery</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>
<p>Rechargeable Repairs</p> <p>To receive a report reviewing the Rechargeable Repairs policy.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>16 Jan 2018</p> <p>1 Feb 2018</p>	<p>Mark Baglow, Group Manager for Building Services Tel: 01884 233011</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Community Housing Fund Grant Policy</p> <p>To receive a report from the Housing Services Manager regarding the new Community Housing Fund Policy.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p> <p>Council</p>	<p>16 Jan 2018</p> <p>1 Feb 2018</p> <p>21 Feb 2018</p>	<p>Claire Fry, Group Manager for Housing Tel: 01884 234920</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p>Severe Weather Emergency Protocol and Extended Winter Provision Protocol</p> <p>As a member of the Devon and Cornwall Housing Options Partnership (DCHOP) the Housing service recognises that local areas should try to prevent rough sleeping at any time of the year. However, the winter period can present the greatest risks to the health of rough sleepers. Therefore a protocol needs to be agreed with the other LAs in the County.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>16 Jan 2018</p> <p>1 Feb 2018</p>	<p>Michael Parker, Housing Options Manager Tel: 01884 234906</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Tenancy Strategy</p> <p>To consider a report regarding the revised strategy.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>16 Jan 2018</p> <p>1 Feb 2018</p>	<p>Claire Fry, Group Manager for Housing Tel: 01884 234920</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Tenancy Policy</p> <p>To consider a report regarding the revised Policy.</p>	<p>Homes Policy Development Group</p>	<p>16 Jan 2018</p>	<p>Claire Fry, Group Manager for Housing Tel: 01884 234920</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>

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	Cabinet	1 Feb 2018			
Gas Safety Policy To consider a report regarding the revised Gas Safety Policy.	Homes Policy Development Group Cabinet	16 Jan 2018 1 Feb 2018	Mark Baglow, Group Manager for Building Services Tel: 01884 233011	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Corporate Debt Recovery Policy To consider a revised policy.	Audit Committee Cabinet	23 Jan 2018 1 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
Community Safety Partnership Plan 2 yearly review	Community Policy Development Group Cabinet	30 Jan 2018 1 Mar 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
Community Engagement Strategy 2018 Report updating Members on progress made with the Community Engagement Action Plan (2015-16) and to	Community Policy Development Group Cabinet	30 Jan 2018 1 Feb 2018	Liz Reeves, Head of Customer Services Tel: 01884 234371	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open

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review the strategy and focus for 2018					
<p>Tiverton Town Centre Masterplan</p> <p>Report of the Head of Planning and Regeneration outlining the draft masterplan for consultation following deferral from the meeting on 11 May to allow for further consideration to take place.</p>	Cabinet	1 Feb 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<p>Budget</p> <p>Report outlining options available in order for the Council to move towards a balanced budget for 2018/19</p>	Cabinet Council	1 Feb 2018 21 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<p>Play Area Contractors</p> <p>To consider the outcome of the procurement exercise for the provision of play area contractors</p>	Cabinet	1 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open

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<p>Capital Programme</p> <p>Report seeking Council approval for the 2018/19 Capital Programme</p>	<p>Cabinet</p> <p>Council</p>	<p>1 Feb 2018</p> <p>21 Feb 2018</p>	<p>Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242</p>	<p>Cabinet Member for Finance (Councillor Peter Hare-Scott)</p>	<p>Open</p>
<p>National Non - Domestic Rates</p> <p>Report providing an update on the income generation and financial implications of the number of business rates properties in Mid Devon and requesting that the NNDR1 be approved.</p>	<p>Cabinet</p>	<p>1 Feb 2018</p>	<p>Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242</p>	<p>Cabinet Member for Finance (Councillor Peter Hare-Scott)</p>	<p>Open</p>
<p>Policy Framework</p> <p>Report outlining the Policy Framework for the year</p>	<p>Cabinet</p> <p>Council</p>	<p>1 Feb 2018</p> <p>21 Feb 2018</p>	<p>Stephen Walford, Chief Executive Tel: 01884 234201</p>	<p>Leader of the Council (Councillor Clive Eginton)</p>	<p>Open</p>
<p>Establishment</p> <p>Report outlining the overall structure of the Council</p>	<p>Cabinet</p> <p>Council</p>	<p>1 Feb 2018</p> <p>21 Feb 2018</p>	<p>Jane Cottrell, Group Manager for Human Resources Tel: 01884 234919</p>	<p>Cabinet for the Working Environment and Support Services (Councillor</p>	<p>Open</p>

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<p>Review of Bereavement Services</p> <p>To receive a report regarding a review of Bereavement Services, to include National Assisted Burials</p>	<p>Environment Policy Development Group</p> <p>Cabinet</p>	<p>6 Mar 2018</p> <p>10 May 2018</p>	<p>Andrew Pritchard, Director of Operations Tel: 01884 234950</p>	<p>Leader of the Council (Councillor Clive Eginton)</p>	<p>Open</p>
<p>Wireless Broadband</p> <p>To consider issues with regard to wireless broadband.</p>	<p>Economy Policy Development Group</p> <p>Cabinet</p>	<p>8 Mar 2018</p> <p>5 Apr 2018</p>	<p>Adrian Welsh, Group Manager for Growth, Economy and Delivery</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>
<p>Illegal Encampment Policy</p> <p>To receive a report regarding a policy regarding to Illegal Encampment</p>	<p>Community Policy Development Group</p> <p>Cabinet</p> <p>Council</p>	<p>27 Mar 2018</p> <p>5 Apr 2018</p> <p>25 Apr 2018</p>	<p>Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948</p>	<p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p>	<p>Open</p>

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p>Revised Data Protection Policy</p> <p>To consider a revised policy</p>	Cabinet	5 Apr 2018	Catherine Yandle, Group Manager for Performance, Governance and Data Security Tel: 01884 234975	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
<p>Revised Freedom of Information Policy</p> <p>To consider a revised policy</p>	Cabinet	5 Apr 2018	Catherine Yandle, Group Manager for Performance, Governance and Data Security Tel: 01884 234975	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
<p>ICT Strategy</p> <p>Report of the Head of Customer Services regarding a review of the ICT Strategy</p>	Cabinet	Not before 1st Jun 2018	Liz Reeves, Head of Customer Services Tel: 01884 234371	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open