

MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

January 2018

The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p>Land for Affordable Housing</p> <p>To acquire land (in consultation with the Cabinet Member for Housing) for the provision of affordable housing (under the scheme of delegation) at Waddeton Park, Post Hill, Tiverton</p>	Director of Finance, Assets and Resources	Not before 1st Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242		Open
<p>Market Environmental Strategy</p> <p>To receive a report considering the Environmental Strategy for the Tiverton Pannier Market</p>	Economy Policy Development Group Cabinet Council	11 Jan 2018 1 Feb 2018 21 Feb 2018	Adrian Welsh, Group Manager for Growth, Economy and Delivery	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<p>Severe Weather Emergency Protocol and Extended Winter Provision Protocol</p>	Homes Policy Development Group	16 Jan 2018 1 Feb 2018	Michael Parker, Housing Options Manager Tel: 01884 234906	Cabinet Member for Housing (Councillor Ray Stanley)	Open

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<p>As a member of the Devon and Cornwall Housing Options Partnership (DCHOP) the Housing service recognises that local areas should try to prevent rough sleeping at any time of the year. However, the winter period can present the greatest risks to the health of rough sleepers. Therefore a protocol needs to be agreed with the other LAs in the County.</p>	Cabinet				
<p>Devon Wide Housing Assistance Policy To consider the policy</p>	<p>Homes Policy Development Group Cabinet</p>	<p>16 Jan 2018 1 Feb 2018</p>	<p>Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 234615</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Corporate Debt Recovery Policy To consider a revised policy.</p>	<p>Audit Committee Cabinet</p>	<p>23 Jan 2018 1 Feb 2018</p>	<p>Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242</p>	<p>Cabinet Member for Finance (Councillor Peter Hare-Scott)</p>	<p>Open</p>
<p>Corporate Anti Social</p>	<p>Community</p>		<p>Andrew Pritchard,</p>	<p>Cabinet Member</p>	<p>Open</p>

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Behaviour Policy 4 yearly review	Policy Development Group Cabinet	30 Jan 2018 1 Mar 2018	Director of Operations Tel: 01884 234950	for Housing (Councillor Ray Stanley)	
Community Safety Partnership Plan 2 yearly review	Community Policy Development Group Cabinet	30 Jan 2018 1 Mar 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
Community Engagement Strategy 2018 Report updating Members on progress made with the Community Engagement Action Plan (2015-16) and to review the strategy and focus for 2018	Community Policy Development Group Cabinet	30 Jan 2018 1 Mar 2018	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
Regulation of Investigatory Powers To consider the annual	Community Policy Development Group	30 Jan 2018	Jill May, Director of Corporate Affairs and Business Transformation Tel:	Cabinet for the Working Environment and Support Services	Open

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review of the policy.	Cabinet	1 Feb 2018	01884 234381	(Councillor Margaret Squires)	
Leisure Marketing Plan To consider marketing options	Community Policy Development Group Cabinet	30 Jan 2018 1 Feb 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
Cullompton Town Centre Masterplan Report to consider the commissioning of a regeneration and investment masterplan for Cullompton.	Cabinet	1 Feb 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Budget Report outlining options available in order for the Council to move towards a balanced budget for 2018/19	Cabinet Council	1 Feb 2018 21 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
Local Plan Review Update	Cabinet Council	1 Feb 2018 21 Feb 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel:	Cabinet Member for Planning and Economic Regeneration	Open

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			01884 234346	(Councillor Richard Chesterton)	
Tiverton Eastern Urban Extension Area B Masterplanning To consider the outcome of the tender process	Cabinet	1 Feb 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Part exempt
Treasury Management Strategy and Annual Investment Strategy To consider the strategies for the financial year 2018/19	Cabinet Council	1 Feb 2018 21 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
Capital Programme Report seeking Council approval for the 2018/19 Capital Programme	Cabinet Council	1 Feb 2018 21 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
National Non - Domestic Rates	Cabinet	1 Feb 2018	Andrew Jarrett, Director of Finance, Assets and	Cabinet Member for Finance (Councillor Peter	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Report providing an update on the income generation and financial implications of the number of business rates properties in Mid Devon and requesting that the NNDR1 be approved.			Resources Tel: 01884 234242	Hare-Scott)	
Policy Framework Report outlining the Policy Framework for the year	Cabinet Council	1 Feb 2018 21 Feb 2018	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Clive Eginton)	Open
Establishment Report outlining the overall structure of the Council	Cabinet Council	1 Feb 2018 21 Feb 2018	Jane Cottrell, Group Manager for Human Resources Tel: 01884 234919	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
Land at Burlescombe - Award of Contract for Design and Build of 6 Affordable Dwellings	Cabinet	1 Feb 2018	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Clive Eginton)	Part exempt

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To consider awarding the contract for the design and build of 6 affordable dwellings at Burlescombe					
<p>Asbestos Surveying - Licensed and Unlicensed Removal 2017-2021</p> <p>Following withdrawal of the winning bidder there is a need to reconsider the outcome of the tender process.</p>	Cabinet	1 Feb 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing (Councillor Ray Stanley)	Open
<p>Tiverton Town Centre Masterplan</p> <p>Report of the Head of Planning and Regeneration outlining the draft masterplan for consultation following deferral from the meeting on 11 May to allow for further consideration to take place.</p>	Cabinet	1 Mar 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<p>Supply of Kitchens</p> <p>To consider the outcome of the procurement exercise for</p>	Cabinet	1 Mar 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing (Councillor Ray Stanley)	Open

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the supply of kitchens to Council property.					
Cleaning Contractors To approve the outcome of the procurement exercise.	Cabinet	1 Mar 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
Pay Policy Report setting out the legislative requirements under the Localism Act relating to senior pay.	Cabinet Council	1 Mar 2018 25 Apr 2018	Jane Cottrell, Group Manager for Human Resources Tel: 01884 234919	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
3 Rivers Development Limited - Business Plan To consider the business plan	Cabinet	1 Mar 2018	Nick Sanderson, Acting Manager Director of Three Rivers Development Ltd Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Part exempt
Bereavement Services Fees and Charges	Environment Policy		Andrew Pritchard, Director of	Leader of the Council	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
A review of fees and charges	Development Group Cabinet	6 Mar 2018 5 Apr 2018	Operations Tel: 01884 234950	(Councillor Clive Eginton)	
Repairing Footpaths and Roads Policy	Environment Policy Development Group Cabinet Council	6 Mar 2018 5 Apr 2018 Before 30 Apr 2018	Steve Densham, Development Services Manager	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Exe Valley Area of Outstanding Natural Beauty To consider the setting up of a partnership to explore an AONB for the Exe Valley and other issues.	Environment Policy Development Group Cabinet Council	6 Mar 2018 5 Apr 2018 25 Apr 2018	Adrian Welsh, Group Manager for Growth, Economy and Delivery	Leader of the Council (Councillor Clive Eginton)	Open
Mid Devon Destination Management Plan & Action Plan	Economy Policy Development Group	8 Mar 2018	John Bodley-Scott, Economic Development Team Leader	Cabinet Member for Planning and Economic Regeneration	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Report updating Members on the current impact tourism has on Mid Devon's local economy and how we can develop the sector over the next 5 years.	Cabinet	5 Apr 2018		(Councillor Richard Chesterton)	
<p>Market Rights Policy</p> <p>A report proposing the adoption of a new Market Policy.</p>	<p>Economy Policy Development Group</p> <p>Cabinet</p> <p>Council</p>	<p>8 Mar 2018</p> <p>5 Apr 2018</p> <p>25 Apr 2018</p>	Alan Ottey, Tiverton Town Centre and Market Manager	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<p>LEP Productivity Strategy</p> <p>To consider the LEP Productivity Strategy</p>	<p>Economy Policy Development Group</p> <p>Cabinet</p>	<p>8 Mar 2018</p> <p>5 Apr 2018</p>	Adrian Welsh, Group Manager for Growth, Economy and Delivery	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<p>Economic Strategy</p> <p>To consider a new policy.</p>	Economy Policy Development		Adrian Welsh, Group Manager for Growth, Economy	Cabinet Member for Planning and Economic	Open

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	Group Cabinet Council	8 Mar 2018 5 Apr 2018 25 Apr 2018	and Delivery	Regeneration (Councillor Richard Chesterton)	
Wireless Broadband To consider issues with regard to wireless broadband.	Economy Policy Development Group Cabinet	8 Mar 2018 5 Apr 2018	Adrian Welsh, Group Manager for Growth, Economy and Delivery	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Market Schedule of Tolls - annual review	Economy Policy Development Group Cabinet	8 Mar 2018 5 Apr 2018	John Bodley-Scott, Economic Development Team Leader	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Gas Safety Policy To consider a report regarding the revised Gas Safety Policy.	Homes Policy Development Group Cabinet	13 Mar 2018 5 Apr 2018	Mark Baglow, Group Manager for Building Services Tel: 01884 233011	Cabinet Member for Housing (Councillor Ray Stanley)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p>Community Housing Fund Grant Policy</p> <p>To receive a report from the Housing Services Manager regarding the new Community Housing Fund Policy.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p> <p>Council</p>	<p>13 Mar 2018</p> <p>5 Apr 2018</p> <p>25 Apr 2018</p>	<p>Claire Fry, Group Manager for Housing Tel: 01884 234920</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Rechargeable Repairs</p> <p>To receive a report reviewing the Rechargeable Repairs policy.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>13 Mar 2018</p> <p>5 Apr 2018</p>	<p>Mark Baglow, Group Manager for Building Services Tel: 01884 233011</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Tenancy Policy</p> <p>To consider a report regarding the revised Policy.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>13 Mar 2018</p> <p>5 Apr 2018</p>	<p>Claire Fry, Group Manager for Housing Tel: 01884 234920</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Tenancy Strategy</p> <p>To consider a report regarding the revised strategy.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>13 Mar 2018</p> <p>5 Apr 2018</p>	<p>Claire Fry, Group Manager for Housing Tel: 01884 234920</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>

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<p>Illegal Encampment Policy</p> <p>To receive a report regarding a policy regarding to Illegal Encampment</p>	<p>Community Policy Development Group</p> <p>Cabinet</p> <p>Council</p>	<p>27 Mar 2018</p> <p>5 Apr 2018</p> <p>25 Apr 2018</p>	<p>Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948</p>	<p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p>	<p>Open</p>
<p>Customer Care Policy</p> <p>3 yearly review</p>	<p>Community Policy Development Group</p> <p>Cabinet</p>	<p>27 Mar 2018</p> <p>5 Apr 2018</p>	<p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p>	<p>Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)</p>	<p>Open</p>
<p>Greater Exeter Strategic Plan</p> <p>To consider a report of the Head of Planning, Economy and Regeneration regarding a draft strategic plan</p>	<p>Cabinet</p> <p>Council</p>	<p>5 Apr 2018</p> <p>25 Apr 2018</p>	<p>Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>
<p>Revised Freedom of Information Policy</p> <p>To consider a revised policy</p>	<p>Cabinet</p>	<p>5 Apr 2018</p>	<p>Catherine Yandle, Group Manager for Performance, Governance and Data Security Tel:</p>	<p>Cabinet for the Working Environment and Support Services (Councillor</p>	<p>Open</p>

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			01884 234975	Margaret Squires)	
Revised Data Protection Policy To consider a revised policy	Cabinet	5 Apr 2018	Catherine Yandle, Group Manager for Performance, Governance and Data Security Tel: 01884 234975	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
Vehicle Maintenance Contract To consider the maintenance contract.	Cabinet	10 May 2018	Stuart Noyce, Group Manager for Street Scene and Open Spaces	Leader of the Council (Councillor Clive Eginton)	Open
Crediton Office To consider the options for disposal for the Crediton Office following the 6 month moratorium/marketing.	Cabinet	10 May 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Housing (Councillor Ray Stanley)	Fully exempt
Review of Bereavement Services To receive a report regarding a review of Bereavement Services, to include National	Environment Policy Development Group Cabinet	15 May 2018 7 Jun 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Leader of the Council (Councillor Clive Eginton)	Open

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Assisted Burials					
<p>Hoarding Policy</p> <p>To receive a report from the Group Manager for Housing presenting the revised Hoarding Policy.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>22 May 2018</p> <p>7 Jun 2018</p>	<p>Claire Fry, Group Manager for Housing Tel: 01884 234920</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Harassment Policy</p> <p>To receive a report from the Group Manager for Housing presenting the revised Harassment Policy.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>22 May 2018</p> <p>7 Jun 2018</p>	<p>Claire Fry, Group Manager for Housing Tel: 01884 234920</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Town Centre Masterplan following public consultation</p> <p>To consider that masterplan.</p>	<p>Cabinet</p>	<p>7 Jun 2018</p>	<p>Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>
<p>ICT Strategy</p> <p>Report regarding a review of the ICT Strategy</p>	<p>Cabinet</p>	<p>7 Jun 2018</p>	<p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p>	<p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p>	<p>Open</p>

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<p>Annual Treasury Management Report</p> <p>To consider the outturn report</p>	<p>Cabinet Council</p>	<p>7 Jun 2018 27 Jun 2018</p>	<p>Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242</p>	<p>Cabinet Member for Finance (Councillor Peter Hare-Scott)</p>	<p>Open</p>
<p>Human Resources Strategy</p> <p>To consider the revised strategy</p>	<p>Cabinet</p>	<p>5 Jul 2018</p>	<p>Jane Cottrell, Group Manager for Human Resources Tel: 01884 234919</p>	<p>Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)</p>	<p>Open</p>
<p>ASB Policy and Procedures</p> <p>To receive a report from the Group Manager for Housing presenting the revised Anti-Social Behaviour Policy and Procedures.</p>	<p>Homes Policy Development Group Cabinet</p>	<p>17 Jul 2018 2 Aug 2018</p>	<p>Claire Fry, Group Manager for Housing Tel: 01884 234920</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Asbestos Management Plan</p> <p>To receive a report from the Group Manager for Building Services presenting the</p>	<p>Homes Policy Development Group Cabinet</p>	<p>17 Jul 2018 2 Aug 2018</p>	<p>Mark Baglow, Group Manager for Building Services Tel: 01884 233011</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>

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revised Asbestos Management Plan.					
<p>Corporate Asbestos Policy</p> <p>To receive a report from the Group Manager for Building Services presenting the revised Corporate Asbestos Policy.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>17 Jul 2018</p> <p>2 Aug 2018</p>	<p>Mark Baglow, Group Manager for Building Services Tel: 01884 233011</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>