

**MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS**

**October 2019**

**The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting**

<b>Title of report and summary of decision</b>	<b>Decision Taker</b>	<b>Date of Decision</b>	<b>Officer contact</b>	<b>Cabinet Member</b>	<b>Intention to consider report in private session and the reason(s)</b>
<b>Cost Recovery &amp; Commercialisation in Growth, Economy &amp; Delivery</b> To receive a report presenting Members with steps to introduce cost recovery into the Growth, Economy and Delivery Service and to look at issues relating to further commercialisation within the service.	Economy Policy Development Group	26 Sep 2019	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
	Cabinet	17 Oct 2019			
	Scrutiny Committee	28 Oct 2019			
<b>Statement of Community Involvement Review 2018</b> Report to seek authority to consult on the draft revised text.....	Scrutiny Committee	30 Sep 2019	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
	Cabinet	17 Oct 2019			
	Council	6 Nov 2019			
<b>S106 Governance</b> To agree governance arrangements for S106 agreements	Scrutiny Committee	30 Sep 2019	Jenny Clifford, Head of Planning, Economy and Regeneration Tel:	Cabinet Member for Planning and Economic Regeneration	Open
	Cabinet	17 Oct 2019			

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			01884 234346	(Councillor Graeme Barnell)	
<b>Strategic Grants and Service Level Agreement Programme 2020-2023</b> To receive a report from the Group Manager for Growth, Economy and Delivery on the Strategic Grants and Service Level Agreement Programme 2020-2023	Scrutiny Committee  Community Policy Development Group  Cabinet	30 Sep 2019  8 Oct 2019  17 Oct 2019	Adrian Welsh, Group Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
<b>Hoarding Policy</b> To consider a revised policy.	Homes Policy Development Group  Cabinet	1 Oct 2019  17 Oct 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Harassment Policy</b> To consider a revised policy.	Homes Policy Development Group  Cabinet	1 Oct 2019  17 Oct 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Pets and Animals Policy</b> To consider a revised policy.	Homes Policy Development Group  Cabinet	1 Oct 2019  17 Oct 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open

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<p><b>Council Tenancy Rent Debit Frequency</b> To consider the housing service rental charge</p>	<p>Homes Policy Development Group  Cabinet</p>	<p>1 Oct 2019  17 Oct 2019</p>	<p>Claire Fry, Group Manager for Housing Tel: 01884 234920</p>	<p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p>	<p>Open</p>
<p><b>Market Schedule of Tolls</b> To receive a report recommending a schedule of market tolls for 2019/20.</p>	<p>Cabinet Member for Planning and Economic Regeneration</p>	<p>October 2019</p>	<p>Adrian Welsh, Group Manager for Growth, Economy and Delivery Tel: 01884 234398</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)</p>	<p>Open</p>
<p><b>Single Equalities Policy and Equality Objective</b> To receive the annual review of the Single Equalities Policy and Equality Objective from the Director of Corporate Affairs and Business Transformation</p>	<p>Community Policy Development Group  Cabinet</p>	<p>8 Oct 2019  21 Nov 2019</p>	<p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p>	<p>Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)</p>	<p>Open</p>
<p><b>Cullompton Railway Station Project</b> To consider a report on proposed governance arrangements</p>	<p>Cabinet</p>	<p>17 Oct 2019</p>	<p>Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)</p>	<p>Open</p>

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<p><b>Heart of the South West Joint Committee Governance Update</b> To receive an update on governance arrangements for the statutory joint committee covering the Heart of the South West area.</p>	<p>Cabinet Council</p>	<p>17 Oct 2019 6 Nov 2019</p>	<p>Stephen Walford, Chief Executive Tel: 01884 234201</p>	<p>Leader of the Council (Councillor Bob Deed)</p>	<p>Open</p>
<p><b>Local Plan Examination - Main Modifications</b> To agree main modifications to the Local Plan Review for consultation purposes and submission to the Inspector.</p>	<p>Cabinet Council</p>	<p>17 Oct 2019 6 Nov 2019</p>	<p>Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)</p>	<p>Open</p>
<p><b>Lords Meadow Leisure Centre - Filter Project</b> To consider the outcome of the tender for the project</p>	<p>Cabinet</p>	<p>17 Oct 2019</p>	<p>Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948</p>	<p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p>	<p>Part exempt</p>
<p><b>Treasury Management Strategy and Mid Year Review</b> To consider a report with information regarding the treasury performance in the</p>	<p>Cabinet Council</p>	<p>17 Oct 2019 6 Nov 2019</p>	<p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p>	<p>Cabinet Member for Finance (Councillor Alex White)</p>	<p>Open</p>

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first 6 months of the municipal year.					
<b>Medium Term Financial Plan</b> To consider an updated Medium Term Financial Plan	Cabinet	17 Oct 2019	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
<b>Greater Exeter Strategic Plan for Consultation</b> To consider a report of the Head of Planning, Economy and Regeneration regarding a draft strategic plan.	Scrutiny Committee  Cabinet	28 Oct 2019  21 Nov 2019	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
<b>Draft Design Supplementary Planning Document</b> To consider a report seeking approval to consult on the draft Supplementary Planning Document.	Cabinet	21 Nov 2019	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
<b>Corporate Asbestos Policy</b> To consider a revised policy.	Cabinet	21 Nov 2019	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open

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<b>Schedule of Meetings</b> To consider the Schedule of Meetings for 2020/21	Cabinet  Council	21 Nov 2019  8 Jan 2020	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Bob Deed)	Open
<b>Replacement PVCU Double Glazed Units/Entrance Doors 2020 – 2024.</b> To consider the outcome of the tender process	Cabinet	21 Nov 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>District Officer Discretionary Time</b> For Members to receive a report from the Group Manager of Street Scene and Open Spaces on proposals for District Officer Discretionary Time.	Environment Policy Development Group  Cabinet	  26 Nov 2019  19 Dec 2019	Stuart Noyce, Group Manager for Street Scene and Open Spaces Tel: 01884 244635	Cabinet Member for the Environment (Councillor Luke Taylor)	Open
<b>Environment Educational Enforcement Policy</b> To receive a report from the Group Manager of Street Scene and Open Spaces on the updates to the Environment Education and Enforcement Policy	Environment Policy Development Group  Cabinet	  26 Nov 2019  19 Dec 2019	Stuart Noyce, Group Manager for Street Scene and Open Spaces Tel: 01884 244635	Cabinet Member for the Environment (Councillor Luke Taylor)	Open

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<b>Council Tax Empty Levy Charge</b> To receive the Council Tax Empty Levy Charge	Scrutiny Committee  Cabinet  Council	2 Dec 2019  13 Feb 2020  26 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
<b>Business Rates - Discretionary Rate Relief</b> To receive the Business Rates - Discretionary Rate Relief	Scrutiny Committee  Cabinet  Council	2 Dec 2019  13 Feb 2020  26 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
<b>Compensation Policy</b> To consider a revised policy.	Homes Policy Development Group  Cabinet	3 Dec 2019  19 Dec 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Housing Revenue Account Asset Management Strategy</b> To consider a revised strategy.	Homes Policy Development Group  Cabinet	3 Dec 2019  19 Dec 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Homelessness Strategy</b> To consider a revised policy	Homes Policy Development Group	3 Dec 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon	Open

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	Cabinet	19 Dec 2019		Clist)	
<b>Allocations Policy and Resources</b> To consider a revised policy.	Homes Policy Development Group  Cabinet	3 Dec 2019  19 Dec 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Income Management Policy</b> To consider a revised policy.	Homes Policy Development Group  Cabinet	3 Dec 2019  19 Dec 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Tenancy Policy review and Tenancy Strategy</b> To consider a revised policy	Homes Policy Development Group  Cabinet	3 Dec 2019  19 Dec 2019	Claire Fry, Group Manager for Housing Tel: 01884 234920	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Domestic Abuse Policy</b> To consider a revised policy.	Homes Policy Development Group  Cabinet	3 Dec 2019  19 Dec 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Improvements to Council Property Policy</b> To consider a revised policy.	Homes Policy Development Group	3 Dec 2019	Andrew Pritchard, Director of Operations Tel:	Cabinet Member for Housing and Property Services	Open



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	Cabinet	19 Dec 2019	01884 234950	(Councillor Simon Clist)	
<b>ASB Policy and Procedures</b> To consider a revised policy	Homes Policy Development Group  Cabinet	3 Dec 2019  19 Dec 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Leasehold Management Policy</b> To consider a revised policy	Homes Policy Development Group  Cabinet	3 Dec 2019  19 Dec 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Community Safety Partnership</b> To consider a report from the group Manager for Public Health and Regulatory Services outlining the Council's Community Safety Action Plan, and to seek Members recommendation to acknowledge and accept the priorities action plan	Community Policy Development Group  Cabinet	10 Dec 2019  16 Jan 2020	Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 244615	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
<b>Council Tax Support/Extreme Hardship</b> To receive the Council Tax	Community Policy Development		Andrew Jarrett, Deputy Chief Executive (S151)	Cabinet Member for Finance (Councillor Alex	Open

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Support/Extreme Hardship Policy	Group Cabinet Council	10 Dec 2019 13 Feb 2020 26 Feb 2020	Tel: 01884 234242	White)	
<b>Use of CCTV Policy and Guidance</b> To receive and approve the Use of CCTV Policy and Guidance	Community Policy Development Group Cabinet Council	10 Dec 2019 19 Dec 2019 8 Jan 2020	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
<b>Town Centre and Fore Street Flat Remodelling Projects</b> To consider the proposed projects	Cabinet	19 Dec 2019	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Corporate Health &amp; Safety Policy</b> To receive the annual review of the Corporate Health & Safety Policy from the Director of Corporate Affairs and Business Transformation.	Community Policy Development Group Cabinet	10 Dec 2019 16 Jan 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open

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<b>Climate Strategy and Action Plan</b> To receive the 4 yearly review of the Climate Strategy and Action from the Group Manager for Public Health and Regulatory Services.	Environment Policy Development Group  Cabinet	 14 Jan 2020  13 Feb 2020	Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 244615	Cabinet Member for the Environment (Councillor Luke Taylor)	Open
<b>Tax Base Calculation</b> To consider the statutory calculations necessary to determine the tax base for the Council Tax	Cabinet  Council	16 Jan 2020  26 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
<b>Draft Budget</b> To consider the draft budget	Cabinet	16 Jan 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
<b>Corporate Plan</b> To consider a revised Corporate Plan	Cabinet  Council	16 Jan 2020  26 Feb 2020	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Bob Deed)	Open
<b>Bereavement Services Fees &amp; Charges</b> To receive the annual review of Bereavement Services	Environment Policy Development Group	14 Jan 2020	Andrew Busby, Group Manager for Corporate Property and Commercial	Cabinet Member for the Environment (Councillor Luke Taylor)	Open

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Fees & Charges from the Group Manager for Corporate Property and Commercial Assets	Cabinet	13 Feb 2020	Assets Tel: 01884 234948	Taylor)	
<b>Garage Management Policy</b> To consider a revised policy	Homes Policy Development Group  Cabinet	28 Jan 2020  13 Feb 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Car Parking Management Policy (housing amenity, residential and permit holder car parks)</b>	Homes Policy Development Group  Cabinet	28 Jan 2020  13 Feb 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Cleaning Contractors</b> To approve the outcome of the procurement exercise.	Cabinet	13 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
<b>Beech Road, Tiverton - Design and Build Tender</b> To consider the award of the tender	Cabinet	13 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Part exempt

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<b>3 Rivers Development Limited - Business Plan</b> To consider the business plan.	Cabinet	13 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Fully exempt
<b>National Non-Domestic Rates</b> To receive an update on the income generation and financial implications of the number of Business Rate properties and to approve the NNDR1.	Cabinet Council	13 Feb 2020 26 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
<b>Budget</b> To consider the budget for 2020/21	Cabinet Council	13 Feb 2020 26 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
<b>Capital Programme</b> To consider the Capital Programme for 2020/21	Cabinet Council	13 Feb 2020 26 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
<b>Treasury Management Strategy and Annual Investment Strategy</b> To consider the proposed Treasury Management Strategy and Annual	Cabinet Council	13 Feb 2020 26 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open

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Investment Strategy					
<b>Capital Strategy</b> To agree the proposed Capital Strategy	Cabinet Council	13 Feb 2020 26 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
<b>Policy Framework</b> To consider and endorse the Policy Framework	Cabinet Council	13 Feb 2020 26 Feb 2020	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Bob Deed)	Open
<b>The Establishment</b> To consider the overall structure of the Council showing the management and deployment of officers	Cabinet Council	13 Feb 2020 26 Feb 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
<b>Pay Policy</b> To consider a report relating to Senior Officers pay	Cabinet Council	13 Feb 2020 26 Feb 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Leader of the Council (Councillor Bob Deed)	Open

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<b>Contaminated Land Cost Recovery Policy</b> To receive the 5 yearly review of the Contaminated Land Cost Recovery Policy	Environment Policy Development Group  Cabinet	 10 Mar 2020  26 Mar 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for the Environment (Councillor Luke Taylor)	Open
<b>Tenancy Policy</b> To consider a revised policy.	Homes Policy Development Group  Cabinet	 17 Mar 2020  26 Mar 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Tenancy Strategy</b> To consider a revised strategy.	Homes Policy Development Group  Cabinet	 17 Mar 2020  26 Mar 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Grant Payments to External Organisations</b> To receive the 4 yearly review of Grant Payments to external organisations from the Group Manager for Growth, Economy & Delivery	Community Policy Development Group  Cabinet	 24 Mar 2020  16 Apr 2020	Paul Tucker, Grants and Funding Officer	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p><b>Design Supplementary Planning Document - post consultation</b> To consider the Supplementary Planning Document post consultation</p>	Cabinet	26 Mar 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open