

**MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS**

**January 2020**

**The Forward Plan containing Key Decisions is published 28 days prior to each Cabinet meeting**

<b>Title of report and summary of decision</b>	<b>Decision Taker</b>	<b>Date of Decision</b>	<b>Officer contact</b>	<b>Cabinet Member</b>	<b>Intention to consider report in private session and the reason(s)</b>
<p><b>Corporate Health &amp; Safety Policy</b> To receive the annual review of the Corporate Health &amp; Safety Policy from the Director of Corporate Affairs and Business Transformation.</p>	<p>Community Policy Development Group  Cabinet</p>	<p>10 Dec 2019  16 Jan 2020</p>	<p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p>	<p>Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)</p>	<p>Open</p>
<p><b>Council Tax Reduction Scheme</b> To receive the Council Tax Reduction Scheme</p>	<p>Community Policy Development Group  Cabinet  Council</p>	<p>10 Dec 2019  16 Jan 2020  26 Feb 2020</p>	<p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p>	<p>Cabinet Member for Finance (Councillor Alex White)</p>	<p>Open</p>
<p><b>Environment Educational Enforcement Policy</b> To receive a report from the Group Manager of Street Scene and Open Spaces on the updates to the Environment Education and</p>	<p>Environment Policy Development Group  Cabinet</p>	<p>14 Jan 2020  13 Feb 2020</p>	<p>Stuart Noyce, Group Manager for Street Scene and Open Spaces Tel: 01884 244635</p>	<p>Cabinet Member for the Environment (Councillor Luke Taylor)</p>	<p>Open</p>

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Enforcement Policy					
<b>Bereavement Services Fees &amp; Charges</b> To receive the annual review of Bereavement Services Fees & Charges from the Group Manager for Corporate Property and Commercial Assets	Environment Policy Development Group  Cabinet	10 Mar 2020  26 Mar 2020	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948	Cabinet Member for the Environment (Councillor Luke Taylor)	Open
<b>Painting and Repairs - Council Houses 2020-2025</b> To consider the outcome of the tender.	Cabinet	16 Jan 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Cullompton Railway Station Project</b> To consider a report on proposed governance arrangements	Cabinet	16 Jan 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
<b>Area B Eastern Urban Extension - Masterplan Stage II Public Consultation</b> To request approval to go out to Stage II consultation	Cabinet	16 Jan 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open

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on the masterplan documents.					
<b>Cullompton Town Centre Masterplan Stage 1 Public Consultation</b> To request approval to go out to Stage I consultation on the masterplan documents.	Cabinet	16 Jan 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
<b>Tax Base Calculation</b> To consider the statutory calculations necessary to determine the tax base for the Council Tax	Cabinet Council	16 Jan 2020 26 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
<b>Window Replacement Contract</b> To consider the tender outcome.	Cabinet	16 Jan 2020	Mark Baglow, Group Manager for Building Services Tel: 01884 233011	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Draft Budget</b> To consider the draft budget	Cabinet	16 Jan 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
<b>Disposal of Land at Park</b>	Cabinet	16 Jan 2020	Andrew Busby,	Cabinet Member	Fully exempt

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<p><b>Nursery, Park Road, Tiverton</b> To consider the consultation responses following the decision of Cabinet on 22 August 2019</p>			Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948	for Housing and Property Services (Councillor Simon Clist)	
<p><b>Corporate Plan</b> To consider a revised Corporate Plan</p>	Cabinet Council	16 Jan 2020 26 Feb 2020	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Bob Deed)	Open
<p><b>Crediton GP/NHS Hub</b> To receive a verbal update from the Deputy Chief Executive (s151 Officer) on progress with this project. This may include details of any revision to the total level of funding sought following final meetings between the GP practice and NHS England . Due to the timings of those meetings, a written report will not available.</p>	Cabinet	16 Jan 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Part exempt <i>The Council received further information from the Project Manager engaged by the GP Practice, which on review required further input from Cabinet in January. The timing of the communication was such that it was not possible to update the Forward Plan to allow for 28 days' notice.</i>

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					<i>The Chairman of the Scrutiny Committee has been notified.</i>
<b>HRA Medium Term Financial Plan</b> To consider a MTFP for the HRA.	Homes Policy Development Group  Cabinet	21 Jan 2020  13 Feb 2020	J P McLachlan, Principal Accountant	Cabinet Member for Finance (Councillor Alex White)	Open
<b>Income Management Policy</b> To consider a revised policy.	Homes Policy Development Group  Cabinet	21 Jan 2020  13 Feb 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Allocations Policy and Resources</b> To consider a revised policy.	Homes Policy Development Group  Cabinet	17 Mar 2020  26 Mar 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Improvements to Council Property Policy</b> To consider a revised policy.	Homes Policy Development Group  Cabinet	21 Jan 2020  13 Feb 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open

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<b>Compensation Policy</b> To consider a revised policy.	Homes Policy Development Group  Cabinet	21 Jan 2020  13 Feb 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Market Policy</b> To consider a review of the policy.	Economy Policy Development Group  Cabinet	23 Jan 2020  13 Feb 2020	Adrian Welsh, Group Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
<b>Use of CCTV Policy and Guidance</b> To receive and approve the Use of CCTV Policy and Guidance	Community Policy Development Group  Cabinet  Council	28 Jan 2020  13 Feb 2020  26 Feb 2020	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
<b>Community Safety Partnership</b> To consider a report from the group Manager for Public Health and Regulatory Services outlining the Council's Community Safety	Community Policy Development Group  Cabinet	24 Mar 2020  16 Apr 2020	Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 244615	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open

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Action Plan, and to seek Members recommendation to acknowledge and accept the priorities action plan					
<b>Tiverton Town Centre Masterplan Stage II Consultation</b> To request approval to go out to Stage II consultation on the masterplan documents	Cabinet	13 Feb 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
<b>Corporate Asbestos Policy</b> To consider a revised policy.	Cabinet	13 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Replacement PVCU Double Glazed Units/Entrance Doors 2020 – 2024.</b> To consider the outcome of the tender process	Cabinet	13 Feb 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Cleaning Contractors</b> To approve the outcome of the procurement exercise.	Cabinet	13 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet for the Working Environment and Support Services (Councillor Nikki	Open

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				Woollatt)	
<b>3 Rivers Development Limited - Business Plan</b> To consider the business plan.	Cabinet	13 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Fully exempt
<b>3 Rivers Developments Limited - Additional Governance Arrangements for Housing Delivery</b> To consider additional governance arrangements for housing delivery	Cabinet	13 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>National Non-Domestic Rates (NNDR1)</b> To receive an update on the income generation and financial implications of the number of Business Rate properties and to approve the NNDR1.	Cabinet Council	13 Feb 2020 26 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
<b>Budget</b> To consider the budget for 2020/21	Cabinet Council	13 Feb 2020 26 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open



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<b>Capital Programme</b> To consider the Capital Programme for 2020/21	Cabinet  Council	13 Feb 2020  26 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
<b>Treasury Management Strategy and Annual Investment Strategy</b> To consider the proposed Treasury Management Strategy and Annual Investment Strategy	Cabinet  Council	13 Feb 2020  26 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
<b>Replacement PVCU Double Glazed Unit / Entrance Doors 2020 – 2025 – Decision to Award to Contract</b> To consider the outcome of the tender.	Cabinet	13 Feb 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Part exempt
<b>Disposal of Sampford Peverell Public Convenience</b> To consider the disposal of an asset	Cabinet	13 Feb 2020	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Fully exempt

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			234948		
<b>Capital Strategy</b> To agree the proposed Capital Strategy	Cabinet Council	13 Feb 2020 26 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
<b>Policy Framework</b> To consider and endorse the Policy Framework	Cabinet Council	13 Feb 2020 26 Feb 2020	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Bob Deed)	Open
<b>The Establishment</b> To consider the overall structure of the Council showing the management and deployment of officers	Cabinet Council	13 Feb 2020 26 Feb 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
<b>Pay Policy</b> To consider a report relating to Senior Officers pay	Cabinet Council	13 Feb 2020 26 Feb 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Leader of the Council (Councillor Bob Deed)	Open
<b>S106 Governance</b> To agree governance arrangements for S106 agreements	Scrutiny Committee Cabinet	24 Feb 2020 26 Mar 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel:	Cabinet Member for Planning and Economic Regeneration	Open

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			01884 234346	(Councillor Graeme Barnell)	
<b>Statement of Community Involvement Review 2018</b> Report to seek authority to consult on the draft revised text.	Scrutiny Committee  Cabinet  Council	24 Feb 2020  26 Mar 2020  29 Apr 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
<b>Climate Strategy and Action Plan</b> To receive the 4 yearly review of the Climate Strategy and Action Plan.	Environment Policy Development Group  Cabinet	10 Mar 2020  26 Mar 2020	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948	Cabinet Member for the Environment (Councillor Luke Taylor)	Open
<b>Tree planting – Areas of appropriate land</b> To receive details of the proposed tree planting maps generated in response to Motion 559 (Councillor R Evans – 22 October 2019) that the council agrees to use any and all land within the ownership of the authority that is not suitable for development, for the	Environment Policy Development Group  Cabinet	10 Mar 2020  26 Mar 2020	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948	Cabinet Member for the Environment (Councillor Luke Taylor)	Open

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planting of native British trees.					
<b>Contaminated Land Cost Recovery Policy</b> To receive the 5 yearly review of the Contaminated Land Cost Recovery Policy	Environment Policy Development Group  Cabinet	10 Mar 2020  26 Mar 2020	Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 244615	Cabinet Member for the Environment (Councillor Luke Taylor)	Open
<b>Car Parking Management Policy (housing amenity, residential and permit holder car parks)</b> To consider a review of the current policy.	Homes Policy Development Group  Cabinet	17 Mar 2020  26 Mar 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Garage Management Policy</b> To consider a review of the current policy.	Homes Policy Development Group  Cabinet	17 Mar 2020  26 Mar 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Leasehold Management Policy</b> To consider a revised policy	Homes Policy Development Group	17 Mar 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon	Open

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	Cabinet	26 Mar 2020		Clist)	
<b>ASB Policy and Procedures</b> To consider a revised policy	Homes Policy Development Group  Cabinet	17 Mar 2020  26 Mar 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Domestic Abuse Policy</b> To consider a revised policy.	Homes Policy Development Group  Cabinet	17 Mar 2020  26 Mar 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Tenancy Policy review and Tenancy Strategy</b> To consider a revised policy	Homes Policy Development Group  Cabinet	17 Mar 2020  26 Mar 2020	Claire Fry, Group Manager for Housing Tel: 01884 234920	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Housing Revenue Account Asset Management Strategy</b> To consider a revised strategy.	Homes Policy Development Group  Cabinet	17 Mar 2020  26 Mar 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Beech Road, Tiverton - Design and Build Tender</b> To consider the award of the	Cabinet	26 Mar 2020	Andrew Jarrett, Deputy Chief Executive (S151)	Cabinet Member for Housing and Property Services	Part exempt

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tender			Tel: 01884 234242	(Councillor Simon Clist)	
<b>Contract for Refurbishment and Replacement of Playground Equipment</b> To consider the tender outcome.	Cabinet	26 Mar 2020	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948	Cabinet Member for the Environment (Councillor Luke Taylor)	Part exempt
<b>Design Supplementary Planning Document - post consultation</b> To consider the Supplementary Planning Document post consultation	Cabinet	26 Mar 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
<b>Town Centre and Fore Street Flat Remodelling Projects</b> To consider the proposed projects	Cabinet	16 Apr 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
<b>Greater Exeter Strategic Plan</b> To receive and note a report from the Head of Planning and Regeneration on the progress of the Greater Exeter Strategic Plan	Scrutiny Committee  Cabinet	June 2020  June 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open

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