

**MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS**

**February 2020**

**The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting**

| <b>Title of report and summary of decision</b>                                                                                                                                                             | <b>Decision Taker</b>                                        | <b>Date of Decision</b>                 | <b>Officer contact</b>                                                                       | <b>Cabinet Member</b>                                                            | <b>Intention to consider report in private session and the reason(s)</b> |
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| <p><b>Environment Educational Enforcement Policy</b><br/>To receive a report from the Group Manager of Street Scene and Open Spaces on the updates to the Environment Education and Enforcement Policy</p> | <p>Environment Policy Development Group<br/><br/>Cabinet</p> | <p>14 Jan 2020<br/><br/>13 Feb 2020</p> | <p>Stuart Noyce, Group Manager for Street Scene and Open Spaces Tel: 01884 244635</p>        | <p>Cabinet Member for the Environment (Councillor Luke Taylor)</p>               | <p>Open</p>                                                              |
| <p><b>HRA Medium Term Financial Plan</b><br/>To consider a MTFP for the HRA.</p>                                                                                                                           | <p>Homes Policy Development Group<br/><br/>Cabinet</p>       | <p>21 Jan 2020<br/><br/>13 Feb 2020</p> | <p>J P McLachlan, Principal Accountant</p>                                                   | <p>Cabinet Member for Finance (Councillor Alex White)</p>                        | <p>Open</p>                                                              |
| <p><b>Income Management Policy</b><br/>To consider a revised policy.</p>                                                                                                                                   | <p>Homes Policy Development Group<br/><br/>Cabinet</p>       | <p>21 Jan 2020<br/><br/>13 Feb 2020</p> | <p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p> | <p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p> | <p>Open</p>                                                              |

| <b>Title of report and summary of decision</b>                                                                         | <b>Decision Taker</b>                         | <b>Date of Decision</b>        | <b>Officer contact</b>                                                                | <b>Cabinet Member</b>                                                             | <b>Intention to consider report in private session and the reason(s)</b> |
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| <b>Improvements to Council Property Policy</b><br>To consider a revised policy.                                        | Homes Policy Development Group<br><br>Cabinet | 21 Jan 2020<br><br>13 Feb 2020 | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381 | Cabinet Member for Housing and Property Services (Councillor Simon Clist)         | Open                                                                     |
| <b>Compensation Policy</b><br>To consider a revised policy.                                                            | Homes Policy Development Group<br><br>Cabinet | 21 Jan 2020<br><br>13 Feb 2020 | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381 | Cabinet Member for Housing and Property Services (Councillor Simon Clist)         | Open                                                                     |
| <b>Painting and Repairs - Council Houses 2020-2025</b><br>To consider the outcome of the tender.                       | Cabinet                                       | 13 Feb 2020                    | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381 | Cabinet Member for Housing and Property Services (Councillor Simon Clist)         | Open                                                                     |
| <b>Cullompton Railway Station Project</b><br>To consider a report on proposed governance arrangements                  | Cabinet                                       | 13 Feb 2020                    | Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346          | Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell) | Open                                                                     |
| <b>Tiverton Town Centre Masterplan Stage II Consultation</b><br>To request approval to go out to Stage II consultation | Cabinet                                       | 13 Feb 2020                    | Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346          | Cabinet Member for Planning and Economic Regeneration (Councillor                 | Open                                                                     |

| Title of report and summary of decision                                                                                                                                                    | Decision Taker     | Date of Decision           | Officer contact                                                       | Cabinet Member                                                            | Intention to consider report in private session and the reason(s) |
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| on the masterplan documents                                                                                                                                                                |                    |                            |                                                                       | Graeme Barnell)                                                           |                                                                   |
| <b>3 Rivers Development Limited - Business Plan</b><br>To consider the business plan.                                                                                                      | Cabinet            | 13 Feb 2020                | Andrew Jarrett,<br>Deputy Chief Executive (S151)<br>Tel: 01884 234242 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Fully exempt                                                      |
| <b>3 Rivers Developments Limited - Additional Governance Arrangements for Housing Delivery</b><br>To consider additional governance arrangements for housing delivery                      | Cabinet            | 13 Feb 2020                | Andrew Jarrett,<br>Deputy Chief Executive (S151)<br>Tel: 01884 234242 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open                                                              |
| <b>National Non-Domestic Rates (NNDR1)</b><br>To receive an update on the income generation and financial implications of the number of Business Rate properties and to approve the NNDR1. | Cabinet<br>Council | 13 Feb 2020<br>26 Feb 2020 | Andrew Jarrett,<br>Deputy Chief Executive (S151)<br>Tel: 01884 234242 | Cabinet Member for Finance (Councillor Alex White)                        | Open                                                              |
| <b>Budget</b><br>To consider the budget for 2020/21                                                                                                                                        | Cabinet<br>Council | 13 Feb 2020<br>26 Feb 2020 | Andrew Jarrett,<br>Deputy Chief Executive (S151)<br>Tel: 01884 234242 | Cabinet Member for Finance (Councillor Alex White)                        | Open                                                              |

| <b>Title of report and summary of decision</b>                                                                                                             | <b>Decision Taker</b> | <b>Date of Decision</b>    | <b>Officer contact</b>                                                                           | <b>Cabinet Member</b>                                                        | <b>Intention to consider report in private session and the reason(s)</b> |
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|                                                                                                                                                            |                       |                            |                                                                                                  |                                                                              |                                                                          |
| <b>Capital Programme</b><br>To consider the Capital Programme for 2020/21                                                                                  | Cabinet<br>Council    | 13 Feb 2020<br>26 Feb 2020 | Andrew Jarrett,<br>Deputy Chief Executive (S151)<br>Tel: 01884 234242                            | Cabinet Member for Finance<br>(Councillor Alex White)                        | Open                                                                     |
| <b>Treasury Management Strategy and Annual Investment Strategy</b><br>To consider the proposed Treasury Management Strategy and Annual Investment Strategy | Cabinet<br>Council    | 13 Feb 2020<br>26 Feb 2020 | Andrew Jarrett,<br>Deputy Chief Executive (S151)<br>Tel: 01884 234242                            | Cabinet Member for Finance<br>(Councillor Alex White)                        | Open                                                                     |
| <b>Disposal of Sampford Peverell Public Convenience</b><br>To consider the disposal of an asset                                                            | Cabinet               | 13 Feb 2020                | Andrew Busby,<br>Group Manager for Corporate Property and Commercial Assets<br>Tel: 01884 234948 | Cabinet Member for Housing and Property Services<br>(Councillor Simon Clist) | Fully exempt                                                             |
| <b>Capital Strategy</b><br>To agree the proposed Capital Strategy                                                                                          | Cabinet<br>Council    | 13 Feb 2020<br>26 Feb 2020 | Andrew Jarrett,<br>Deputy Chief Executive (S151)<br>Tel: 01884 234242                            | Cabinet Member for Finance<br>(Councillor Alex White)                        | Open                                                                     |
| <b>Policy Framework</b><br>To consider and endorse the                                                                                                     | Cabinet               | 13 Feb 2020                | Stephen Walford,<br>Chief Executive Tel:                                                         | Leader of the Council                                                        | Open                                                                     |

| <b>Title of report and summary of decision</b>                                                                                 | <b>Decision Taker</b>         | <b>Date of Decision</b>    | <b>Officer contact</b>                                                                | <b>Cabinet Member</b>                                                                | <b>Intention to consider report in private session and the reason(s)</b> |
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| Policy Framework                                                                                                               | Council                       | 26 Feb 2020                | 01884 234201                                                                          | (Councillor Bob Deed)                                                                |                                                                          |
| <b>The Establishment</b><br>To consider the overall structure of the Council showing the management and deployment of officers | Cabinet<br>Council            | 13 Feb 2020<br>26 Feb 2020 | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381 | Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt) | Open                                                                     |
| <b>Fleet Motor Insurance</b><br>To consider the tender outcome.                                                                | Cabinet                       | 13 Feb 2020                | Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242                       | Cabinet Member for Finance (Councillor Alex White)                                   | Open                                                                     |
| <b>Pay Policy</b><br>To consider a report relating to Senior Officers pay                                                      | Cabinet<br>Council            | 13 Feb 2020<br>26 Feb 2020 | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381 | Leader of the Council (Councillor Bob Deed)                                          | Open                                                                     |
| <b>S106 Governance</b><br>To agree governance arrangements for S106 agreements                                                 | Scrutiny Committee<br>Cabinet | 24 Feb 2020<br>26 Mar 2020 | Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346          | Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)    | Open                                                                     |

| Title of report and summary of decision                                                                                                                                                               | Decision Taker                                               | Date of Decision                                             | Officer contact                                                                                   | Cabinet Member                                                                           | Intention to consider report in private session and the reason(s) |
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| <p><b>Statement of Community Involvement Review 2018</b><br/>Report to seek authority to consult on the draft revised text.....</p>                                                                   | <p>Scrutiny Committee<br/><br/>Cabinet<br/><br/>Council</p>  | <p>24 Feb 2020<br/><br/>26 Mar 2020<br/><br/>29 Apr 2020</p> | <p>Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346</p>               | <p>Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)</p> | <p>Open</p>                                                       |
| <p><b>Bereavement Services Fees &amp; Charges</b><br/>To receive the annual review of Bereavement Services Fees &amp; Charges from the Group Manager for Corporate Property and Commercial Assets</p> | <p>Environment Policy Development Group<br/><br/>Cabinet</p> | <p>10 Mar 2020<br/><br/>26 Mar 2020</p>                      | <p>Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948</p> | <p>Cabinet Member for the Environment (Councillor Luke Taylor)</p>                       | <p>Open</p>                                                       |
| <p><b>Climate Strategy and Action Plan</b><br/>To receive the 4 yearly review of the Climate Strategy and Action Plan.</p>                                                                            | <p>Environment Policy Development Group<br/><br/>Cabinet</p> | <p>10 Mar 2020<br/><br/>26 Mar 2020</p>                      | <p>Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948</p> | <p>Cabinet Member for the Environment (Councillor Luke Taylor)</p>                       | <p>Open</p>                                                       |
| <p><b>Tree planting – Areas of appropriate land</b><br/>To receive details of the proposed tree planting maps</p>                                                                                     | <p>Environment Policy Development Group</p>                  | <p>10 Mar 2020</p>                                           | <p>Andrew Busby, Group Manager for Corporate Property and Commercial</p>                          | <p>Cabinet Member for the Environment (Councillor Luke</p>                               | <p>Open</p>                                                       |

| Title of report and summary of decision                                                                                                                                                                                                          | Decision Taker                                      | Date of Decision               | Officer contact                                                                              | Cabinet Member                                                                    | Intention to consider report in private session and the reason(s) |
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| generated in response to Motion 559 (Councillor R Evans – 22 October 2019) that the council agrees to use any and all land within the ownership of the authority that is not suitable for development, for the planting of native British trees. | Cabinet                                             | 26 Mar 2020                    | Assets Tel: 01884 234948                                                                     | Taylor)                                                                           |                                                                   |
| <b>Contaminated Land Cost Recovery Policy</b><br>To receive the 5 yearly review of the Contaminated Land Cost Recovery Policy                                                                                                                    | Environment Policy Development Group<br><br>Cabinet | 10 Mar 2020<br><br>26 Mar 2020 | Simon Newcombe, Group Manager for Public Health and Regulatory Services<br>Tel: 01884 244615 | Cabinet Member for the Environment (Councillor Luke Taylor)                       | Open                                                              |
| <b>Market Policy</b><br>To consider a review of the policy.                                                                                                                                                                                      | Economy Policy Development Group<br><br>Cabinet     | 12 Mar 2020<br><br>16 Apr 2020 | Adrian Welsh, Group Manager for Growth, Economy and Delivery Tel: 01884 234398               | Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell) | Open                                                              |
| <b>Car Parking Management Policy (housing amenity, residential and permit holder car parks)</b><br>To consider a review of the                                                                                                                   | Homes Policy Development Group<br><br>Cabinet       | 17 Mar 2020<br><br>26 Mar 2020 | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381        | Cabinet Member for Housing and Property Services (Councillor Simon Clist)         | Open                                                              |

| Title of report and summary of decision                                                                                                                               | Decision Taker                                    | Date of Decision               | Officer contact                                                                           | Cabinet Member                                                            | Intention to consider report in private session and the reason(s) |
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| current policy.                                                                                                                                                       |                                                   |                                |                                                                                           |                                                                           |                                                                   |
| <b>Garage Management Policy</b><br>To consider a review of the current policy.                                                                                        | Homes Policy Development Group<br><br>Cabinet     | 17 Mar 2020<br><br>26 Mar 2020 | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381     | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open                                                              |
| <b>Allocations Policy and Resources</b><br>To consider a revised policy.                                                                                              | Homes Policy Development Group<br><br>Cabinet     | 17 Mar 2020<br><br>26 Mar 2020 | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381     | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open                                                              |
| <b>Housing Revenue Account Asset Management Strategy</b><br>To consider a revised strategy.                                                                           | Homes Policy Development Group<br><br>Cabinet     | 17 Mar 2020<br><br>26 Mar 2020 | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381     | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open                                                              |
| <b>Community Safety Partnership</b><br>To consider a report from the group Manager for Public Health and Regulatory Services outlining the Council's Community Safety | Community Policy Development Group<br><br>Cabinet | 24 Mar 2020<br><br>16 Apr 2020 | Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 244615 | Cabinet Member for Community Well Being (Councillor Dennis Knowles)       | Open                                                              |



| Title of report and summary of decision                                                                      | Decision Taker | Date of Decision | Officer contact                                                                               | Cabinet Member                                                                       | Intention to consider report in private session and the reason(s) |
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| Action Plan, and to seek Members recommendation to acknowledge and accept the priorities action plan         |                |                  |                                                                                               |                                                                                      |                                                                   |
| <b>Corporate Asbestos Policy</b><br>To consider a revised policy.                                            | Cabinet        | 26 Mar 2020      | Andrew Jarrett,<br>Deputy Chief Executive (S151)<br>Tel: 01884 234242                         | Cabinet Member for Housing and Property Services (Councillor Simon Clist)            | Open                                                              |
| <b>Cleaning Contractors</b><br>To approve the outcome of the procurement exercise.                           | Cabinet        | 26 Mar 2020      | Andrew Jarrett,<br>Deputy Chief Executive (S151)<br>Tel: 01884 234242                         | Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt) | Open                                                              |
| <b>Beech Road, Tiverton - Design and Build Tender</b><br>To consider the award of the tender                 | Cabinet        | 26 Mar 2020      | Andrew Jarrett,<br>Deputy Chief Executive (S151)<br>Tel: 01884 234242                         | Cabinet Member for Housing and Property Services (Councillor Simon Clist)            | Part exempt                                                       |
| <b>Contract for Refurbishment and Replacement of Playground Equipment</b><br>To consider the tender outcome. | Cabinet        | 26 Mar 2020      | Andrew Busby,<br>Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948 | Cabinet Member for the Environment (Councillor Luke Taylor)                          | Part exempt                                                       |

| <b>Title of report and summary of decision</b>                                                                                         | <b>Decision Taker</b>                     | <b>Date of Decision</b>    | <b>Officer contact</b>                                                                | <b>Cabinet Member</b>                                                             | <b>Intention to consider report in private session and the reason(s)</b> |
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| <b>Design Supplementary Planning Document - post consultation</b><br>To consider the Supplementary Planning Document post consultation | Cabinet                                   | 26 Mar 2020                | Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346          | Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell) | Open                                                                     |
| <b>Town Centre and Fore Street Flat Remodelling Projects</b><br>To consider the proposed projects                                      | Cabinet                                   | 16 Apr 2020                | Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242                       | Cabinet Member for Housing and Property Services (Councillor Simon Clist)         | Open                                                                     |
| <b>Domestic Abuse Policy</b><br>To consider a revised policy.                                                                          | Homes Policy Development Group<br>Cabinet | 26 May 2020<br>11 Jun 2020 | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381 | Cabinet Member for Housing and Property Services (Councillor Simon Clist)         | Open                                                                     |
| <b>Leasehold Management Policy</b><br>To consider a revised policy                                                                     | Homes Policy Development Group<br>Cabinet | 26 May 2020<br>11 Jun 2020 | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381 | Cabinet Member for Housing and Property Services (Councillor Simon Clist)         | Open                                                                     |
| <b>ASB Policy and Procedures</b><br>To consider a revised policy                                                                       | Homes Policy Development Group<br>Cabinet | 26 May 2020<br>11 Jun 2020 | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381 | Cabinet Member for Housing and Property Services (Councillor Simon Clist)         | Open                                                                     |

| Title of report and summary of decision                                                                                                                              | Decision Taker                                                   | Date of Decision                                                           | Officer contact                                                                            | Cabinet Member                                                                    | Intention to consider report in private session and the reason(s) |
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|                                                                                                                                                                      |                                                                  |                                                                            |                                                                                            |                                                                                   |                                                                   |
| <b>Tenancy Policy review and Tenancy Strategy</b><br>To consider a revised policy                                                                                    | Homes Policy Development Group<br><br>Cabinet                    | 26 May 2020<br><br>11 Jun 2020                                             | Claire Fry, Group Manager for Housing Tel: 01884 234920                                    | Cabinet Member for Housing and Property Services (Councillor Simon Clist)         | Open                                                              |
| <b>Greater Exeter Strategic Plan</b><br>To receive and note a report from the Head of Planning and Regeneration on the progress of the Greater Exeter Strategic Plan | Scrutiny Committee<br><br>Cabinet                                | June 2020<br><br>June 2020                                                 | Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346               | Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell) | Open                                                              |
| <b>Use of CCTV Policy and Guidance</b><br>To receive and approve the Use of CCTV Policy and Guidance                                                                 | Community Policy Development Group<br><br>Cabinet<br><br>Council | 2 Jun 2020<br><br>Not before 23rd Jul 2020<br><br>Not before 30th Jul 2020 | Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948 | Cabinet Member for Community Well Being (Councillor Dennis Knowles)               | Open                                                              |