

**MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS**

**February 2021(Revised)**

**The Forward Plan containing Key Decisions is published 28 days prior to each Cabinet meeting**

<b>Title of report and summary of decision</b>	<b>Decision Taker</b>	<b>Date of Decision</b>	<b>Officer contact</b>	<b>Cabinet Member</b>	<b>Intention to consider report in private session and the reason(s)</b>
<p><b>Draft Interim Devon Carbon Plan</b> Group to discuss and review the draft plan with a view to recommend to Cabinet any minor amendments on behalf of the Council.</p>	<p>Environment Policy Development Group  Cabinet</p>	<p>12 Jan 2021  4 Feb 2021</p>	<p>Andrew Busby, Corporate Manager for Property, Leisure and Climate Change Tel: 01884 234948</p>	<p>Cabinet Member for Climate Change (Councillor Elizabeth Wainwright)</p>	<p>Open</p>
<p><b>Resource and Waste Management Strategy for Devon and Torbay</b> To receive a report which outlines the new draft Resource and Waste Management Strategy for Devon and Torbay.</p>	<p>Environment Policy Development Group  Cabinet</p>	<p>12 Jan 2021  18 Feb 2021</p>	<p>Darren Beer, Operations Manager for Street Scene</p>	<p>Cabinet Member for the Environment (Councillor Colin Slade)</p>	<p>Open</p>
<p><b>Grass Verges on HRA Land Working Group report</b></p>	<p>Homes Policy Development Group  Cabinet</p>	<p>19 Jan 2021  18 Feb 2021</p>	<p>Claire Fry, Housing Services Operations Manager Tel: 01884 234920</p>	<p>Cabinet Member for Housing and Property Services (Councillor Bob Evans)</p>	<p>Open</p>

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<p><b>Condition and future use of Council owned garages</b>  Providing an update to Members on the current garage stock situation, with plans for modernisations and opportunities for change of use/redevelopment, and the adoption of a 6-year rather than the existing 12-year planned maintenance programme.</p>	<p>Homes Policy Development Group  Cabinet</p>	<p>19 Jan 2021  18 Feb 2021</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>	<p>Cabinet Member for Housing and Property Services (Councillor Bob Evans)</p>	<p>Open</p>
<p><b>Single Equalities Policy and Equality Objectives</b>  To receive the Annual review of the Single Equalities Policy and Equality Objective</p>	<p>Community Policy Development Group  Cabinet</p>	<p>26 Jan 2021  4 Mar 2021</p>	<p>Catherine Yandle, Group Manager for Performance, Governance and Data Security Tel: 01884 234975</p>	<p>Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)</p>	<p>Open</p>
<p><b>Grant payments to external organisations (the strategic grants review process)</b>  To receive the 4 yearly review of Grant Payments to external organisations from the Group Manager for Growth, Economy &amp; Delivery</p>	<p>Community Policy Development Group  Cabinet</p>	<p>26 Jan 2021  4 Feb 2021</p>	<p>John Bodley-Scott, Economic Development Team Leader</p>	<p>Cabinet Member for Community Well Being (Councillor Dennis Knowles)</p>	<p>Open</p>

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<b>Corporate Recovery Policy (recommendation from the Audit Committee to the Cabinet)</b>	Audit Committee  Cabinet	26 Jan 2021  18 Feb 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
<b>Budget</b> To receive proposals for the General Fund and Housing Revenue Account for 2021/22	Cabinet  Council	4 Feb 2021  24 Feb 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
<b>Tax Base Calculation</b> To consider the details of the statutory calculations necessary to determine the Tax Base for the Council Tax	Cabinet  Council	4 Feb 2021  24 Feb 2021	Dean Emery, Corporate Manager for Revenues, Benefits and Recovery	Cabinet Member for Finance (Councillor Andrew Moore)	Open
<b>National Non-Domestic Rates</b> To provide an update of the income generation and financial implications of the number of Business Rate properties in Mid Devon and to approve the NNDR1 (estimated income to be generated in 2021/22 from business rates).	Cabinet	4 Feb 2021	Dean Emery, Corporate Manager for Revenues, Benefits and Recovery	Cabinet Member for Finance (Councillor Andrew Moore)	Open

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<b>Tax Strategy and Policy</b> Policy and procedures for tax affairs of the Council.	Cabinet Council	4 Feb 2021 24 Feb 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
<b>Capital Programme</b> To seek approval of the 2021/22 Capital Programme and to note the draft 2022/23, 2023/24 and 2024/25 programmes	Cabinet Council	4 Feb 2021 24 Feb 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
<b>Review of Mid Devon Local Plan</b> To consider issues and options for the next review of the Local Plan in Mid Devon	Cabinet	4 Feb 2021	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Local Development Scheme</b> To update the Local Development Scheme	Cabinet	4 Feb 2021	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open

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<b>Policy Framework</b> To consider the Policy Framework	Cabinet Council	4 Feb 2021 24 Feb 2021	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Bob Deed)	Open
<b>The Establishment</b> Report of the Group Manager for Human Resources informing Members of the overall structure of the Council showing the management and deployment of officers.	Cabinet Council	4 Feb 2021 24 Feb 2021	Matthew Page, Corporate Manager for People, Governance and Waste	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
<b>Pay Policy</b> To consider a report relating to senior pay in particular the role of the Chief Executive, Directors and other senior officers.	Cabinet Council	4 Feb 2021 24 Feb 2021	Matthew Page, Corporate Manager for People, Governance and Waste	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
<b>3 Rivers Development Limited - Business Plan</b> To consider the Business Plan	Cabinet	4 Feb 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Part exempt

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<p><b>Treasury Management Strategy and Annual Investment Strategy</b> To seek agreement of the proposed Treasury Management Strategy and Annual Investment Strategy for 2021/22.</p>	<p>Cabinet Council</p>	<p>18 Feb 2021 24 Feb 2021</p>	<p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p>	<p>Cabinet Member for Finance (Councillor Andrew Moore)</p>	<p>Open</p>
<p><b>Capital Strategy</b> To request agreement of the proposed Capital Strategy for 2021/22.</p>	<p>Cabinet Council</p>	<p>18 Feb 2021 24 Feb 2021</p>	<p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p>	<p>Cabinet Member for Finance (Councillor Andrew Moore)</p>	<p>Open</p>
<p><b>3 Rivers Development Limited - Business Plan and Appraisal for the 9 dwellings at Bampton</b> To consider a business plan and appraisal for the Bampton site.</p>	<p>Cabinet</p>	<p>18 Feb 2021</p>	<p>Stephen Walford, Chief Executive Tel: 01884 234201</p>	<p>Cabinet Member for Housing and Property Services (Councillor Bob Evans)</p>	<p>Part exempt</p>
<p><b>External Painting and Repairs before Painting of Council Homes 2021-26</b> To consider the tender process.</p>	<p>Cabinet</p>	<p>18 Feb 2021</p>	<p>Mike Lowman, Building Services Operations Manager</p>	<p>Cabinet Member for Housing and Property Services (Councillor Bob Evans)</p>	<p>Part exempt</p>

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<p><b>Regulation of Investigatory Powers</b> To receive the annual update of Regulation of Investigatory Powers</p>	<p>Scrutiny Committee</p> <p>Community Policy Development Group</p> <p>Cabinet</p>	<p>15 Feb 2021</p> <p>23 Mar 2021</p> <p>8 Apr 2021</p>	<p>Kathryn Tebbey, Head of Legal (Monitoring Officer)</p>	<p>Cabinet Member for Community Well Being (Councillor Dennis Knowles)</p>	<p>Open</p>
<p><b>Cullompton Town Centre Masterplan</b> To consider a report with regard to the stage 2 public consultation.</p>	<p>Cabinet</p>	<p>4 Mar 2021</p>	<p>Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>
<p><b>Shopfront Design Guide</b> To consider a draft shopfront design guide for public consultation</p>	<p>Cabinet</p>	<p>4 Mar 2021</p>	<p>Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>
<p><b>Cullompton Conservation Management Plan</b> To consider a draft Cullompton Conservation</p>	<p>Cabinet</p>	<p>4 Mar 2021</p>	<p>Jenny Clifford, Head of Planning, Economy and Regeneration Tel:</p>	<p>Cabinet Member for Planning and Economic Regeneration</p>	<p>Open</p>

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Management Plan for public consultation			01884 234346	(Councillor Richard Chesterton)	
<b>Asset Management and Capital Strategy Plan 2021-2025</b> To consider the revised strategy	Cabinet	4 Mar 2021	Andrew Busby, Corporate Manager for Property, Leisure and Climate Change Tel: 01884 234948	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Open
<b>Tiverton Town Centre Masterplan</b> To consider a draft masterplan for public consultation	Cabinet	4 Mar 2021	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Crediton NHS Hub Phase 2</b> To consider a funding request.	Cabinet	4 Mar 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
<b>Beech Road, Tiverton - Design and Build Tender</b> To consider the award of the tender	Cabinet	4 Mar 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Part exempt

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<p><b>Bereavement Services Fees &amp; Charges</b> To receive the annual review of Bereavement Services Fees &amp; Charges from the Group Manager for Corporate Property and Commercial Assets</p>	<p>Environment Policy Development Group  Cabinet</p>	<p>9 Mar 2021  8 Apr 2021</p>	<p>Andrew Busby, Corporate Manager for Property, Leisure and Climate Change Tel: 01884 234948</p>	<p>Cabinet Member for the Environment (Councillor Colin Slade)</p>	<p>Open</p>
<p><b>EHOD Economic Development Strategy</b> To consider a review strategy</p>	<p>Economy Policy Development Group  Cabinet</p>	<p>11 Mar 2021  8 Apr 2021</p>	<p>Adrian Welsh, Strategic Manager for Growth, Economy and Delivery Tel: 01884 234398</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>
<p><b>Options for Accelerating Affordable Housing Delivery in the District</b> To consider additional governance arrangements for housing delivery</p>	<p>Scrutiny Committee  Cabinet</p>	<p>15 Mar 2021  8 Apr 2021</p>	<p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p>	<p>Cabinet Member for Housing and Property Services (Councillor Bob Evans)</p>	<p>Open</p>
<p><b>Housing Revenue Account Asset Management Strategy</b> To receive a report providing a review of the Housing Revenue Account Asset</p>	<p>Homes Policy Development Group  Cabinet</p>	<p>16 Mar 2021  8 Apr 2021</p>	<p>Jill May, Director of Business Improvement and Operations Tel: 01884 234381</p>	<p>Cabinet Member for Housing and Property Services (Councillor Bob Evans)</p>	<p>Open</p>

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Management Strategy.					
<b>Devon Home Choice Policy Review</b> To consider a review of the policy.	Homes Policy Development Group  Cabinet	16 Mar 2021  8 Apr 2021	Claire Fry, Housing Services Operations Manager Tel: 01884 234920	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Open
<b>Air Quality Action Plan</b> To receive the 4 yearly review of the Air Quality Action Plan from the Group Manager for Public Health and Regulatory Services	Community Policy Development Group  Cabinet	23 Mar 2021  8 Apr 2021	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
<b>Town and Parish Charter</b> To receive the 3 yearly review of the Town and Parish Charter	Community Policy Development Group  Cabinet	23 Mar 2021  8 Apr 2021	Jill May, Director of Business Improvement and Operations Tel: 01884 234381	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
<b>Community Engagement Strategy (Including Action Plan)</b> To receive the 2 yearly review of the Community Engagement Strategy and Action Plan	Community Policy Development Group  Cabinet	23 Mar 2021  8 Apr 2021	Lisa Lewis, Corporate Manager for Business Transformation and Customer Engagement Tel: 01884 234981	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open

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<b>Corporate Anti Social Behaviour Policy</b> To receive the 3 yearly review of the Corporate Anti Social Behaviour Policy	Community Policy Development Group  Cabinet	23 Mar 2021  8 Apr 2021	Jill May, Director of Business Improvement and Operations Tel: 01884 234381	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
<b>Information with regard to the possible creation of a Teckal compliant company</b> To consider advice surrounding the possibility of creating a new Teckal-compliant company entity.	Cabinet	8 Apr 2021	Stephen Walford, Chief Executive Tel: 01884 234201	Cabinet Member for Housing and Property Services (Councillor Bob Evans)	Open
<b>Tree Policy</b> 5 yearly review	Environment Policy Development Group  Cabinet	Not before 25th May 2021  Not before 30th Jun 2021	Andrew Busby, Corporate Manager for Property, Leisure and Climate Change Tel: 01884 234948	Cabinet Member for the Environment (Councillor Colin Slade)	Open
<b>Outturn report 2020/21</b> To receive the outturn for the financial year 2020/21	Cabinet	Not before 10th Jun 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Andrew Moore)	Open
<b>Annual Treasury Management Report</b>	Cabinet	Not before 16th Jun 2021	Andrew Jarrett, Deputy Chief	Cabinet Member for Finance	Open

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To consider the annual report			Executive (S151) Tel: 01884 234242	(Councillor Andrew Moore)	
<b>Customer Care Policy</b> To receive the 3 yearly review of the Customer Care Policy	Community Policy Development Group  Cabinet	September 2021  October 2021	Lisa Lewis, Corporate Manager for Business Transformation and Customer Engagement Tel: 01884 234981	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open