

MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

December 2017/January 2018

The Forward Plan containing Key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p>Land for Affordable Housing</p> <p>To acquire land (in consultation with the Cabinet Member for Housing) for the provision of affordable housing (under the scheme of delegation) at Waddeton Park, Post Hill, Tiverton</p>	<p>Director of Finance, Assets and Resources</p>	<p>Not before 1st Dec 2017</p>	<p>Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242</p>		<p>Open</p>
<p>Town and Parish Charter</p> <p>To undertake a four yearly review the Town and Parish Charter</p>	<p>Community Policy Development Group</p> <p>Cabinet</p>	<p>28 Nov 2017</p> <p>4 Jan 2018</p>	<p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p>	<p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p>	<p>Open</p>
<p>Air Quality</p> <p>To consider the formation of a new policy.</p>	<p>Community Policy Development Group</p> <p>Cabinet</p>	<p>28 Nov 2017</p> <p>4 Jan 2018</p>	<p>Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 234615</p>	<p>Cabinet for the Working Environment and Support Services (Councillor Margaret</p>	<p>Open</p>

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	Council	21 Feb 2018		Squires)	
Corporate Anti Social Behaviour Policy 4 yearly review	Community Policy Development Group Cabinet	28 Nov 2017 4 Jan 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Community Safety Partnership Plan 2 yearly review	Community Policy Development Group Cabinet	28 Nov 2017 4 Jan 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
Council Tax Reduction Scheme Report regarding a scheme for 2018	Cabinet Council	4 Jan 2018 21 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
Tiverton Eastern Urban Extension Area A - Masterplanning - Land South of West Manley Lane	Cabinet	4 Jan 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor	Open

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To consider options available in relation to the masterplanning of this area.				Richard Chesterton)	
Local Plan Review Update	Cabinet Council	4 Jan 2018 21 Feb 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Development (Councillor Richard Chesterton)	Open
Greater Exeter Strategic Plan To consider a report of the Head of Planning, Economy and Regeneration regarding a draft strategic plan.	Cabinet Council	4 Jan 2018 21 Feb 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Supply of Kitchens To consider the outcome of the procurement exercise for the supply of kitchens to Council property.	Cabinet	4 Jan 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing (Councillor Ray Stanley)	Open

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<p>Local Enforcement Policy (post consultation)</p> <p>Report of the Head of Planning and Regeneration following the consultation process</p>	<p>Cabinet Council</p>	<p>4 Jan 2018 21 Feb 2018</p>	<p>Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>
<p>Insurance Tender</p> <p>To consider delegating authority to the Head of Finance, Assets and Resources in consultation with the Cabinet Member for Finance to decide the outcome of the insurance tender process due to time restrictions.</p>	<p>Cabinet</p>	<p>4 Jan 2018</p>	<p>Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242</p>	<p>Cabinet Member for Finance (Councillor Peter Hare-Scott)</p>	<p>Open</p>
<p>Tiverton Eastern Urban Extension Area B Masterplanning</p> <p>To consider the outcome of the tender process</p>	<p>Cabinet</p>	<p>4 Jan 2018</p>	<p>Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Part exempt</p>

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Tax Base Calculation Report detailing the statutory calculations necessary to determine the Tax Base for the Council Tax	Cabinet Council	4 Jan 2018 21 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
Cleaning Contractors To approve the outcome of the procurement exercise.	Cabinet	4 Jan 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
Vehicle Maintenance Contract To consider the maintenance contract.	Environment Policy Development Group Cabinet	9 Jan 2018 1 Feb 2018	Stuart Noyce, Group Manager for Street Scene and Open Spaces	Leader of the Council (Councillor Clive Eginton)	Open
Bereavement Services Fees and Charges A review of fees and charges	Environment Policy Development Group Cabinet	9 Jan 2018 1 Feb 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Leader of the Council (Councillor Clive Eginton)	Open

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<p>LEP Productivity Strategy</p> <p>To consider the LEP Productivity Strategy</p>	<p>Economy Policy Development Group</p> <p>Cabinet</p>	<p>11 Jan 2018</p> <p>1 Feb 2018</p>	<p>Adrian Welsh, Group Manager for Growth, Economy and Delivery</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>
<p>Mid Devon Destination Management Plan & Action Plan</p> <p>Report updating Members on the current impact tourism has on Mid Devon's local economy and how we can develop the sector over the next 5 years.</p>	<p>Economy Policy Development Group</p> <p>Cabinet</p>	<p>11 Jan 2018</p> <p>1 Feb 2018</p>	<p>John Bodley-Scott, Economic Development Team Leader</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>
<p>Market Rights Policy</p> <p>A report proposing the adoption of a new Market Policy.</p>	<p>Economy Policy Development Group</p> <p>Cabinet</p> <p>Council</p>	<p>11 Jan 2018</p> <p>1 Feb 2018</p> <p>21 Feb 2018</p>	<p>Alan Ottey, Tiverton Town Centre and Market Manager</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>

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<p>Amenity car parks</p> <p>A report presenting options for the use of Amenity Car Parks going forwards.</p>	<p>Economy Policy Development Group</p> <p>Cabinet</p>	<p>11 Jan 2018</p> <p>1 Feb 2018</p>	<p>Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Economic Strategy</p> <p>To consider a new policy.</p>	<p>Economy Policy Development Group</p> <p>Cabinet</p> <p>Council</p>	<p>11 Jan 2018</p> <p>1 Feb 2018</p> <p>21 Feb 2018</p>	<p>Adrian Welsh, Group Manager for Growth, Economy and Delivery</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>
<p>Rechargeable Repairs</p> <p>To receive a report reviewing the Rechargeable Repairs policy.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>16 Jan 2018</p> <p>1 Feb 2018</p>	<p>Mark Baglow, Group Manager for Building Services Tel: 01884 233011</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Community Housing Fund Grant Policy</p> <p>To receive a report from the Housing Services Manager regarding the new</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>16 Jan 2018</p> <p>1 Feb 2018</p>	<p>Claire Fry, Group Manager for Housing Tel: 01884 234920</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>

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Community Housing Fund Policy.	Council	21 Feb 2018			
<p>Severe Weather Emergency Protocol and Extended Winter Provision Protocol</p> <p>As a member of the Devon and Cornwall Housing Options Partnership (DCHOP) the Housing service recognises that local areas should try to prevent rough sleeping at any time of the year. However, the winter period can present the greatest risks to the health of rough sleepers. Therefore a protocol needs to be agreed with the other LAs in the County.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>16 Jan 2018</p> <p>1 Feb 2018</p>	<p>Michael Parker, Housing Options Manager Tel: 01884 234906</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Tenancy Strategy</p> <p>To consider a report regarding the revised strategy.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>16 Jan 2018</p> <p>1 Feb 2018</p>	<p>Claire Fry, Group Manager for Housing Tel: 01884 234920</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>

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<p>Tenancy Policy</p> <p>To consider a report regarding the revised Policy.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>16 Jan 2018</p> <p>1 Feb 2018</p>	<p>Claire Fry, Group Manager for Housing Tel: 01884 234920</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Gas Safety Policy</p> <p>To consider a report regarding the revised Gas Safety Policy.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>16 Jan 2018</p> <p>1 Feb 2018</p>	<p>Mark Baglow, Group Manager for Building Services Tel: 01884 233011</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p>Corporate Debt Recovery Policy</p> <p>To consider a revised policy.</p>	<p>Audit Committee</p> <p>Cabinet</p>	<p>23 Jan 2018</p> <p>1 Feb 2018</p>	<p>Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242</p>	<p>Cabinet Member for Finance (Councillor Peter Hare-Scott)</p>	<p>Open</p>
<p>Community Engagement Strategy 2018</p> <p>Report updating Members on progress made with the Community Engagement Action Plan (2015-16) and to review the strategy and focus for 2018</p>	<p>Community Policy Development Group</p> <p>Cabinet</p>	<p>30 Jan 2018</p> <p>1 Feb 2018</p>	<p>Liz Reeves, Head of Customer Services Tel: 01884 234371</p>	<p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p>	<p>Open</p>

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Wireless Broadband update	Cabinet	1 Feb 2018	Adrian Welsh, Group Manager for Growth, Economy and Delivery	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Tiverton Town Centre Masterplan Report of the Head of Planning and Regeneration outlining the draft masterplan for consultation following deferral from the meeting on 11 May to allow for further consideration to take place.	Cabinet	1 Feb 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Budget Report outlining options available in order for the Council to move towards a balanced budget for 2018/19	Cabinet Council	1 Feb 2018 21 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
Play Area Contractors To consider the outcome of the procurement exercise for the provision of play area	Cabinet	1 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open

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contractors					
Capital Programme Report seeking Council approval for the 2018/19 Capital Programme	Cabinet Council	1 Feb 2018 21 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
National Non - Domestic Rates Report providing an update on the income generation and financial implications of the number of business rates properties in Mid Devon and requesting that the NNDR1 be approved.	Cabinet	1 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
Policy Framework Report outlining the Policy Framework for the year	Cabinet Council	1 Feb 2018 21 Feb 2018	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Clive Eginton)	Open
Establishment Report outlining the overall	Cabinet Council	1 Feb 2018 21 Feb 2018	Jane Cottrell, Group Manager for Human Resources Tel:	Cabinet for the Working Environment and	Open

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structure of the Council			01884 234919	Support Services (Councillor Margaret Squires)	
Review of Bereavement Services To receive a report regarding a review of Bereavement Services, to include National Assisted Burials	Environment Policy Development Group Cabinet	6 Mar 2018 10 May 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Leader of the Council (Councillor Clive Eginton)	Open
Gypsies and Travellers Policy To receive a report regarding a policy for Gypsy and Travellers.	Community Policy Development Group Cabinet Council	27 Mar 2018 5 Apr 2018 9 May 2018	Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 234615	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Revised Data Protection Policy To consider a revised policy	Cabinet	5 Apr 2018	Catherine Yandle, Group Manager for Performance, Governance and Data Security Tel:	Cabinet for the Working Environment and Support Services (Councillor	Open

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			01884 234975	Margaret Squires)	
Revised Freedom of Information Policy To consider a revised policy	Cabinet	5 Apr 2018	Catherine Yandle, Group Manager for Performance, Governance and Data Security Tel: 01884 234975	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
ICT Strategy Report of the Head of Customer Services regarding a review of the ICT Strategy	Cabinet	Not before 1st Jun 2018	Liz Reeves, Head of Customer Services Tel: 01884 234371	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open