

## MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

May/June 2018

The Forward Plan containing Key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<b>Land for Affordable Housing</b> To acquire land ( in consultation with the Cabinet Member for Housing) for the provision of affordable housing (under the scheme of delegation) at Waddeton Park, Post Hill, Tiverton	Director of Finance, Assets and Resources	Not before 30th Apr 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242		Open
<b>Bereavement Services Fees and Charges</b> A review of fees and charges	Environment Policy Development Group  Cabinet	15 May 2018  7 Jun 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Leader of the Council (Councillor Clive Eginton)	Open
<b>Market Rights Policy</b> A report proposing the adoption of a new Market Policy.	Economy Policy Development Group  Cabinet  Council	17 May 2018  7 Jun 2018  27 Jun 2018	Alan Ottey, Tiverton Town Centre and Market Manager	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open

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<b>Community Housing Fund Grant Policy</b> To receive a report from the Housing Services Manager regarding the new Community Housing Fund Policy.	Homes Policy Development Group  Cabinet  Council	22 May 2018  7 Jun 2018  27 Jun 2018	Claire Fry, Group Manager for Housing Tel: 01884 234920	Cabinet Member for Housing (Councillor Ray Stanley)	Open
<b>Tenant Involvement Policy</b> To consider a revised policy	Homes Policy Development Group  Cabinet	22 May 2018  7 Jun 2018	Claire Fry, Group Manager for Housing Tel: 01884 234920	Cabinet Member for Housing (Councillor Ray Stanley)	Open
<b>Tenant Involvement Strategy</b> To consider a revised strategy	Homes Policy Development Group  Cabinet	22 May 2018  7 Jun 2018	Claire Fry, Group Manager for Housing Tel: 01884 234920	Cabinet Member for Housing (Councillor Ray Stanley)	Open
<b>Single Equalities Policy and Equality Objective</b> Report outlining the Council's	Community Policy Development		Jill May, Director of Corporate Affairs and Business	Cabinet for the Working Environment and	Open

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statutory duties under the Equality Act 2010, and to seek Members' approval for the revised Single Equality Scheme and Equality Objective.	Group Cabinet	29 May 2018 7 Jun 2018	Transformation Tel: 01884 234381	Support Services (Councillor Margaret Squires)	
<b>Revised Data Protection Policy</b> To consider a revised policy	Cabinet	7 Jun 2018	Catherine Yandle, Group Manager for Performance, Governance and Data Security Tel: 01884 234975	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
<b>Revised Freedom of Information Policy</b> To consider a revised policy	Cabinet	7 Jun 2018	Catherine Yandle, Group Manager for Performance, Governance and Data Security Tel: 01884 234975	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
<b>Tiverton Eastern Urban Extension Area A – Masterplanning - Land South of West Manley Lane</b> To consider the consultation responses.	Cabinet	7 Jun 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard)	Open

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				Chesterton)	
<b>Revenue and Capital Outturn 2017/18</b> Presentation of the revenue and capital outturn figures for the 2017/18 financial year.	Cabinet	7 Jun 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<b>Annual Treasury Report</b> Information regarding the treasury management performance for 2017/18	Cabinet  Council	7 Jun 2018  27 Jun 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<b>Revenues and Benefits Performance Report</b> To consider the performance on Council Tax, Non Domestic Rates and Housing Benefit performance.	Cabinet	7 Jun 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<b>Cleaning Contractors</b> To approve the outcome of the procurement exercise.	Cabinet	7 Jun 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open

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<b>Tiverton Eastern Urban Extension Area B Masterplanning</b> To consider the outcome of the tender process	Cabinet	7 Jun 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Part exempt
<b>Custom and Self Build</b> To consider a report discussing processes.	Cabinet	7 Jun 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Annual Treasury Management Report</b> To consider the outturn report	Cabinet Council	7 Jun 2018 27 Jun 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<b>Greater Exeter Strategic Plan</b> To consider a report of the Head of Planning, Economy and Regeneration regarding a draft strategic plan.	Cabinet Council	5 Jul 2018 29 Aug 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open

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<b>Town Centre Masterplan following public consultation</b> To consider that masterplan.	Cabinet	5 Jul 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Proposals for improvements to Tiverton Town Centre</b> To receive a presentation on proposals for improvements to Tiverton Town Centre, seeking authority to go out to tender with a view to progress project work'.	Cabinet	5 Jul 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Housing (Councillor Ray Stanley)	Fully exempt
<b>Human Resources Strategy</b> To consider the revised strategy	Cabinet	5 Jul 2018	Jane Cottrell, Group Manager for Human Resources Tel: 01884 234919	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open

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<b>Repairing Footpaths and Roads Policy</b>	Environment Policy Development Group  Cabinet  Council	10 Jul 2018  2 Aug 2018  29 Aug 2018	Steve Densham, Development Services Manager	Councillor Ray Stanley  Cabinet Member for Housing (Councillor Ray Stanley)  Cabinet Member for Housing (Councillor Ray Stanley)	Open
<b>Cemetery Works</b> To receive a report detailing proposed works for the cemeteries in Tiverton and Crediton regarding concrete bases as foundations for headstones.	Environment Policy Development Group  Cabinet	10 Jul 2018  2 Aug 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Leader of the Council (Councillor Clive Eginton)	Open
<b>Tenancy Strategy</b> To consider a report regarding the revised strategy.	Homes Policy Development Group  Cabinet	17 Jul 2018  2 Aug 2018	Claire Fry, Group Manager for Housing Tel: 01884 234920	Cabinet Member for Housing (Councillor Ray Stanley)	Open
<b>Rechargeable Repairs</b> To receive a report reviewing the Rechargeable Repairs	Homes Policy Development Group	17 Jul 2018	Mark Baglow, Group Manager for Building Services Tel: 01884	Cabinet Member for Housing (Councillor Ray	Open

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policy.	Cabinet	2 Aug 2018	233011	Stanley)	
<b>Gas Safety Policy</b> To consider a report regarding the revised Gas Safety Policy.	Homes Policy Development Group  Cabinet	17 Jul 2018  2 Aug 2018	Mark Baglow, Group Manager for Building Services Tel: 01884 233011	Cabinet Member for Housing (Councillor Ray Stanley)	Open
<b>Void Management Policy</b> To receive a report from the Group Manager for Building Services presenting the revised Void Management Policy.	Homes Policy Development Group  Cabinet	17 Jul 2018  2 Aug 2018	Mark Baglow, Group Manager for Building Services Tel: 01884 233011	Cabinet Member for Housing (Councillor Ray Stanley)	Open
<b>ASB Policy and Procedures</b> To receive a report from the Group Manager for Housing presenting the revised Anti-Social Behaviour Policy and Procedures.	Homes Policy Development Group  Cabinet	17 Jul 2018  2 Aug 2018	Claire Fry, Group Manager for Housing Tel: 01884 234920	Cabinet Member for Housing (Councillor Ray Stanley)	Open
<b>Asbestos Management Plan</b> To receive a report from the Group Manager for Building Services presenting the	Homes Policy Development Group  Cabinet	17 Jul 2018  2 Aug 2018	Mark Baglow, Group Manager for Building Services Tel: 01884 233011	Cabinet Member for Housing (Councillor Ray Stanley)	Open

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revised Asbestos Management Plan.					
<b>Corporate Asbestos Policy</b> To receive a report from the Group Manager for Building Services presenting the revised Corporate Asbestos Policy.	Homes Policy Development Group  Cabinet	17 Jul 2018  2 Aug 2018	Mark Baglow, Group Manager for Building Services Tel: 01884 233011	Cabinet Member for Housing (Councillor Ray Stanley)	Open
<b>Illegal Encampment Policy</b> To receive a report regarding a policy regarding to Illegal Encampment	Community Policy Development Group  Cabinet  Council	24 Jul 2018  2 Aug 2018  29 Aug 2018	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
<b>Public Health Enforcement Policy</b> 2 yearly review	Community Policy Development Group  Cabinet	Before 31 Jul 2018  Before 31 Aug 2018	Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 234615	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
<b>Annual Report of Complaints, Comments and Compliments</b>	Cabinet	30 Aug 2018	Jill May, Director of Corporate Affairs and Business	Cabinet for the Working Environment and	Open

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To consider this annual report			Transformation Tel: 01884 234381	Support Services (Councillor Margaret Squires)	
<b>Exe Valley Area of Outstanding Natural Beauty</b> To consider the setting up of a partnership to explore an AONB for the Exe Valley and other issues.	Environment Policy Development Group  Cabinet  Council	4 Sep 2018  27 Sep 2018  24 Oct 2018	Adrian Welsh, Group Manager for Growth, Economy and Delivery	Leader of the Council (Councillor Clive Eginton)  Leader of the Council (Councillor Clive Eginton)  Leader of the Council (Councillor Clive Eginton)	Open
<b>Economic Strategy</b> To consider a new policy.	Economy Policy Development Group  Cabinet  Council	6 Sep 2018  27 Sep 2018  24 Oct 2018	Adrian Welsh, Group Manager for Growth, Economy and Delivery	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open

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<b>Neighbourhood Management Policy</b> To receive a report from the Group Manager for Housing presenting the revised Neighbourhood Management Policy.	Homes Policy Development Group  Cabinet	11 Sep 2018  27 Sep 2018	Claire Fry, Group Manager for Housing Tel: 01884 234920	Cabinet Member for Housing (Councillor Ray Stanley)	Open
<b>Customer Care Policy</b> 3 yearly review	Community Policy Development Group  Cabinet	18 Sep 2018  27 Sep 2018	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
<b>Community Engagement Strategy 2018</b> Report updating Members on progress made with the Community Engagement Action Plan and to review the strategy and focus for 2018	Community Policy Development Group  Cabinet	18 Sep 2018  27 Sep 2018	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
<b>Community Engagement Action Plan</b> To consider a revised action plan	Community Policy Development Group  Cabinet	18 Sep 2018  27 Sep 2018	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet for the Working Environment and Support Services (Councillor Margaret	Open

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				Squires)	
<b>Vehicle Maintenance Contract</b> To consider the maintenance contract.	Cabinet	27 Sep 2018	Stuart Noyce, Group Manager for Street Scene and Open Spaces	Leader of the Council (Councillor Clive Eginton)	Open
<b>ICT Strategy</b> Report regarding a review of the ICT Strategy	Cabinet	25 Oct 2018	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
<b>Medium Term Financial Plan</b> To consider the MTFP.	Cabinet	25 Oct 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<b>Draft 19/20 General Fund and Capital Programme</b> To consider options available in order for the Council to set a balanced budget for 2019/20.	Cabinet	25 Oct 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<b>Treasury Management Strategy and Mid Year Review Report</b>	Cabinet Council	25 Oct 2018 19 Dec 2018	Andrew Jarrett, Director of Finance, Assets and	Cabinet Member for Finance (Councillor Peter	Open

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To consider a report of the treasury performance during the first 6 months of the financial year.			Resources Tel: 01884 234242	Hare-Scott)	
<b>Records Management</b> To consider a revised policy	Cabinet	25 Oct 2018	Catherine Yandle, Group Manager for Performance, Governance and Data Security Tel: 01884 234975	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
<b>Information Security</b> To consider a revised policy	Cabinet	25 Oct 2018	Catherine Yandle, Group Manager for Performance, Governance and Data Security Tel: 01884 234975	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
<b>Information Security Incident</b> To consider a revised policy	Cabinet	25 Oct 2018	Catherine Yandle, Group Manager for Performance, Governance and Data Security Tel: 01884 234975	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
<b>Supply and Demand Policy</b> To receive a report from the Group Manager for Housing presenting the revised	Homes Policy Development Group	13 Nov 2018	Claire Fry, Group Manager for Housing Tel: 01884 234920	Cabinet Member for Housing (Councillor Ray Stanley)	Open

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Supply and Demand Policy.	Cabinet	22 Nov 2018			
<b>Severe Weather Emergency Protocol and Extended Winter Provision Protocol</b> To receive a report from the Group Manager for Housing presenting an updated Severe Weather Emergency Protocol and Extended Winter Provision Protocol.	Homes Policy Development Group  Cabinet	13 Nov 2018  22 Nov 2018	Claire Fry, Group Manager for Housing Tel: 01884 234920	Cabinet Member for Housing (Councillor Ray Stanley)	Open