

## **MID DEVON DISTRICT COUNCIL**

**MINUTES** of a **MEETING** of the **SCRUTINY COMMITTEE** held on 3 December 2018  
at 2.15 pm

### **Present**

#### **Councillors**

F J Rosamond (Chairman)  
Mrs H Bainbridge, Mrs C P Daw, R M Deed,  
T G Hughes, Mrs B M Hull, F W Letch,  
T W Snow and N A Way

### **Apologies**

#### **Councillor(s)**

Mrs F J Colthorpe, Mrs G Doe and Mrs S Griggs

### **Also Present**

#### **Officer(s):**

Andrew Jarrett (Deputy Chief Executive (S151)), Maria De  
Leburne (Solicitor), Lisa Lewis (Group Manager for  
Business Transformation and Customer Engagement),  
Catherine Yandle (Group Manager for Performance,  
Governance and Data Security), Kevin Swift (Public Health  
Officer) and Carole Oliphant (Member Services Officer)

## **98 CHAIRMAN'S ANNOUNCEMENTS (00.00.36)**

The Chairman opened the meeting with the following statement.

‘As members are probably aware Councillor Mrs Jenny Roach passed away last Thursday after a short illness. I know that you will join me in sending our deepest sympathies to her family at this very difficult time. As a mark of respect I would like to propose that we have a minutes silence in remembrance of our colleague.’

The Committee spent a minute in quiet contemplation.

‘In light of this and it being very raw to members of the committee, I would like to propose that we postpone today’s business until a future meeting.’

Members are reminded that a book of condolence had been opened.

## **99 APOLOGIES AND SUBSTITUTE MEMBERS (00.03.12)**

Apologies were received from Cllr Mrs F J Colthorpe, Cllr Mrs G Doe and Cllr S Griggs.

## **100 DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT**

There were no declarations made

**101 PUBLIC QUESTION TIME**

There were no members of the public present.

**102 MEMBER FORUM**

There were no issues raised under this item.

**103 MINUTES OF THE PREVIOUS MEETING (00.03.39)**

The minutes of the meeting held on 5<sup>th</sup> November 2018 were approved as a correct record and **SIGNED** by the Chairman.

**104 DECISIONS OF THE CABINET**

No decisions of the Cabinet had been called in.

**105 CABINET MEMBER FOR FINANCE REPORT**

This item was deferred to the March meeting of the Scrutiny Committee

**106 SAFEGUARDING POLICY AND PROCEDURES**

This item was deferred to the next meeting of the Scrutiny Committee.

**107 PERFORMANCE AND RISK**

This item was deferred to the February meeting of the Scrutiny Committee.

**108 SCRUTINY OFFICER UPDATE**

This item was deferred to the next meeting of the Scrutiny Committee.

**109 COMMUNITY ENGAGEMENT WORKING GROUP REPORT**

This item was deferred to the March meeting of the Scrutiny Committee.

**110 FORWARD PLAN**

This item was deferred to the next meeting of the Scrutiny Committee.

**111 IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS**

In addition to items already identified for future meetings

- Business Rate Rebates

(The meeting ended at 2.20 pm)

**CHAIRMAN**

