

MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

October Revised - 2019

The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting

| Title of report and summary of decision | Decision Taker | Date of Decision | Officer contact | Cabinet Member | Intention to consider report in private session and the reason(s) |
|--|--|--|---|--|--|
| <p>Cost Recovery & Commercialisation in Growth, Economy & Delivery To receive a report presenting Members with steps to introduce cost recovery into the Growth, Economy and Delivery Service and to look at issues relating to further commercialisation within the service.</p> | <p>Economy Policy Development Group</p> <p>Cabinet</p> <p>Scrutiny Committee</p> | <p>26 Sep 2019</p> <p>17 Oct 2019</p> <p>28 Oct 2019</p> | <p>Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346</p> | <p>Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)</p> | <p>Open</p> |
| <p>Strategic Grants and Service Level Agreement Programme 2020-2023 To receive a report from the Group Manager for Growth, Economy and Delivery on the Strategic Grants and Service Level Agreement Programme 2020-2023</p> | <p>Scrutiny Committee</p> <p>Community Policy Development Group</p> <p>Cabinet</p> | <p>30 Sep 2019</p> <p>8 Oct 2019</p> <p>17 Oct 2019</p> | <p>Adrian Welsh, Group Manager for Growth, Economy and Delivery Tel: 01884 234398</p> | <p>Cabinet Member for Community Well Being (Councillor Dennis Knowles)</p> | <p>Open</p> |
| <p>Hoarding Policy To consider a revised policy.</p> | <p>Homes Policy Development</p> | | <p>Andrew Pritchard, Director of</p> | <p>Cabinet Member for Housing and</p> | <p>Open</p> |

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| | Group Cabinet | 1 Oct 2019 17 Oct 2019 | Operations Tel: 01884 234950 | Property Services (Councillor Simon Clist) | |
| Harassment Policy To consider a revised policy. | Homes Policy Development Group Cabinet | 1 Oct 2019 17 Oct 2019 | Andrew Pritchard, Director of Operations Tel: 01884 234950 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open |
| Pets and Animals Policy To consider a revised policy. | Homes Policy Development Group Cabinet | 1 Oct 2019 17 Oct 2019 | Andrew Pritchard, Director of Operations Tel: 01884 234950 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open |
| Council Tenancy Rent Debit Frequency To consider the housing service rental charge | Homes Policy Development Group Cabinet | 1 Oct 2019 17 Oct 2019 | Claire Fry, Group Manager for Housing Tel: 01884 234920 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open |
| Single Equalities Policy and Equality Objective To receive the annual review of the Single Equalities Policy and Equality Objective from the Director of Corporate Affairs and Business Transformation | Community Policy Development Group Cabinet | 8 Oct 2019 21 Nov 2019 | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381 | Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt) | Open |

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| <p>Tiverton Town Centre Regeneration Project - Tender Outcome To approve the outcome of the procurement exercise.</p> | Cabinet | 17 Oct 2019 | Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Part exempt |
| <p>Heart of the South West Joint Committee Governance Update To receive an update on governance arrangements for the statutory joint committee covering the Heart of the South West area.</p> | Cabinet Council | 17 Oct 2019 6 Nov 2019 | Stephen Walford, Chief Executive Tel: 01884 234201 | Leader of the Council (Councillor Bob Deed) | Open |
| <p>Lords Meadow Leisure Centre - Filter Project To consider the outcome of the tender for the project</p> | Cabinet | 17 Oct 2019 | Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Part exempt |
| <p>Treasury Management Strategy and Mid Year Review To consider a report with</p> | Cabinet Council | 17 Oct 2019 6 Nov 2019 | Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242 | Cabinet Member for Finance (Councillor Alex White) | Open |

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| information regarding the treasury performance in the first 6 months of the municipal year. | | | | | |
| Medium Term Financial Plan To consider an updated Medium Term Financial Plan | Cabinet | 17 Oct 2019 | Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242 | Cabinet Member for Finance (Councillor Alex White) | Open |
| S106 Governance To agree governance arrangements for S106 agreements | Scrutiny Committee Cabinet | 28 Oct 2019 21 Nov 2019 | Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346 | Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell) | Open |
| Local Plan Examination - Main Modifications To agree main modifications to the Local Plan Review for consultation purposes and submission to the Inspector. | Cabinet Council | 21 Nov 2019 8 Jan 2020 | Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346 | Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell) | Open |
| Draft Design Supplementary Planning Document To consider a report seeking | Cabinet | 21 Nov 2019 | Jenny Clifford, Head of Planning, Economy and Regeneration Tel: | Cabinet Member for Planning and Economic Regeneration | Open |

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| approval to consult on the draft Supplementary Planning Document. | | | 01884 234346 | (Councillor Graeme Barnell) | |
| Corporate Asbestos Policy To consider a revised policy. | Cabinet | 21 Nov 2019 | Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open |
| Cullompton Railway Station Project To consider a report on proposed governance arrangements | Cabinet | 21 Nov 2019 | Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346 | Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell) | Open |
| Schedule of Meetings To consider the Schedule of Meetings for 2020/21 | Cabinet Council | 21 Nov 2019 8 Jan 2020 | Stephen Walford, Chief Executive Tel: 01884 234201 | Leader of the Council (Councillor Bob Deed) | Open |
| Replacement PVCU Double Glazed Units/Entrance Doors 2020 – 2024. To consider the outcome of the tender process | Cabinet | 21 Nov 2019 | Andrew Pritchard, Director of Operations Tel: 01884 234950 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open |

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| <p>Statement of Community Involvement Review 2018 Report to seek authority to consult on the draft revised text.....</p> | <p>Scrutiny Committee Cabinet Council</p> | <p>2 Dec 2019 19 Dec 2019 8 Jan 2020</p> | <p>Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346</p> | <p>Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)</p> | <p>Open</p> |
| <p>District Officer Discretionary Time For Members to receive a report from the Group Manager of Street Scene and Open Spaces on proposals for District Officer Discretionary Time.</p> | <p>Environment Policy Development Group Cabinet</p> | <p>26 Nov 2019 19 Dec 2019</p> | <p>Stuart Noyce, Group Manager for Street Scene and Open Spaces Tel: 01884 244635</p> | <p>Cabinet Member for the Environment (Councillor Luke Taylor)</p> | <p>Open</p> |
| <p>Environment Educational Enforcement Policy To receive a report from the Group Manager of Street Scene and Open Spaces on the updates to the Environment Education and Enforcement Policy</p> | <p>Environment Policy Development Group Cabinet</p> | <p>26 Nov 2019 19 Dec 2019</p> | <p>Stuart Noyce, Group Manager for Street Scene and Open Spaces Tel: 01884 244635</p> | <p>Cabinet Member for the Environment (Councillor Luke Taylor)</p> | <p>Open</p> |

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| Council Tax Empty Levy Charge To receive the Council Tax Empty Levy Charge | Scrutiny Committee | 2 Dec 2019 | Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242 | Cabinet Member for Finance (Councillor Alex White) | Open |
| | Cabinet | 13 Feb 2020 | | | |
| | Council | 26 Feb 2020 | | | |
| Business Rates - Discretionary Rate Relief To receive the Business Rates - Discretionary Rate Relief | Scrutiny Committee | 2 Dec 2019 | Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242 | Cabinet Member for Finance (Councillor Alex White) | Open |
| | Cabinet | 13 Feb 2020 | | | |
| | Council | 26 Feb 2020 | | | |
| Compensation Policy To consider a revised policy. | Homes Policy Development Group | 3 Dec 2019 | Andrew Pritchard, Director of Operations Tel: 01884 234950 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open |
| | Cabinet | 19 Dec 2019 | | | |
| Homelessness Strategy To consider a revised policy | Homes Policy Development Group | 3 Dec 2019 | Andrew Pritchard, Director of Operations Tel: 01884 234950 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open |
| | Cabinet | 19 Dec 2019 | | | |
| Allocations Policy and Resources To consider a revised policy. | Homes Policy Development Group | 3 Dec 2019 | Andrew Pritchard, Director of Operations Tel: 01884 234950 | Cabinet Member for Housing and Property Services (Councillor Simon | Open |

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|---|---|-------------------------------|--|---|--|
| | Cabinet | 19 Dec 2019 | | Clist) | |
| Income Management Policy To consider a revised policy. | Homes Policy Development Group Cabinet | 3 Dec 2019 19 Dec 2019 | Andrew Pritchard, Director of Operations Tel: 01884 234950 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open |
| Tenancy Policy review and Tenancy Strategy To consider a revised policy | Homes Policy Development Group Cabinet | 3 Dec 2019 19 Dec 2019 | Claire Fry, Group Manager for Housing Tel: 01884 234920 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open |
| Domestic Abuse Policy To consider a revised policy. | Homes Policy Development Group Cabinet | 3 Dec 2019 19 Dec 2019 | Andrew Pritchard, Director of Operations Tel: 01884 234950 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open |
| Improvements to Council Property Policy To consider a revised policy. | Homes Policy Development Group Cabinet | 3 Dec 2019 19 Dec 2019 | Andrew Pritchard, Director of Operations Tel: 01884 234950 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open |
| ASB Policy and Procedures To consider a revised policy | Homes Policy Development Group | 3 Dec 2019 | Andrew Pritchard, Director of Operations Tel: | Cabinet Member for Housing and Property Services | Open |

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|--|--|---|---|---|---|
| | Cabinet | 19 Dec 2019 | 01884 234950 | (Councillor Simon Clist) | |
| Leasehold Management Policy To consider a revised policy | Homes Policy Development Group Cabinet | 3 Dec 2019 19 Dec 2019 | Andrew Pritchard, Director of Operations Tel: 01884 234950 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open |
| Community Safety Partnership To consider a report from the group Manager for Public Health and Regulatory Services outlining the Council's Community Safety Action Plan, and to seek Members recommendation to acknowledge and accept the priorities action plan | Community Policy Development Group Cabinet | 10 Dec 2019 16 Jan 2020 | Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 244615 | Cabinet Member for Community Well Being (Councillor Dennis Knowles) | Open |
| Council Tax Support/Extreme Hardship To receive the Council Tax Support/Extreme Hardship Policy | Community Policy Development Group Cabinet Council | 10 Dec 2019 13 Feb 2020 26 Feb 2020 | Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242 | Cabinet Member for Finance (Councillor Alex White) | Open |

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|---|---|---|---|---|---|
| <p>Use of CCTV Policy and Guidance To receive and approve the Use of CCTV Policy and Guidance</p> | <p>Community Policy Development Group Cabinet Council</p> | <p>10 Dec 2019 19 Dec 2019 8 Jan 2020</p> | <p>Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948</p> | <p>Cabinet Member for Community Well Being (Councillor Dennis Knowles)</p> | <p>Open</p> |
| <p>Town Centre and Fore Street Flat Remodelling Projects To consider the proposed projects</p> | <p>Cabinet</p> | <p>19 Dec 2019</p> | <p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p> | <p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p> | <p>Open</p> |
| <p>Corporate Health & Safety Policy To receive the annual review of the Corporate Health & Safety Policy from the Director of Corporate Affairs and Business Transformation.</p> | <p>Community Policy Development Group Cabinet</p> | <p>10 Dec 2019 16 Jan 2020</p> | <p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p> | <p>Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)</p> | <p>Open</p> |
| <p>Greater Exeter Strategic Plan for Consultation To consider a report of the Head of Planning, Economy and Regeneration regarding</p> | <p>Scrutiny Committee Cabinet</p> | <p>6 Jan 2020 16 Jan 2020</p> | <p>Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346</p> | <p>Cabinet Member for Planning and Economic Regeneration (Councillor</p> | <p>Open</p> |

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| a draft strategic plan. | | | | Graeme Barnell) | |
| Climate Strategy and Action Plan To receive the 4 yearly review of the Climate Strategy and Action Plan from the Group Manage for Public Health and Regulatory Services. | Environment Policy Development Group Cabinet | 14 Jan 2020 13 Feb 2020 | Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 244615 | Cabinet Member for the Environment (Councillor Luke Taylor) | Open |
| Tax Base Calculation To consider the statutory calculations necessary to determine the tax base for the Council Tax | Cabinet Council | 16 Jan 2020 26 Feb 2020 | Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242 | Cabinet Member for Finance (Councillor Alex White) | Open |
| Draft Budget To consider the draft budget | Cabinet | 16 Jan 2020 | Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242 | Cabinet Member for Finance (Councillor Alex White) | Open |
| Corporate Plan To consider a revised Corporate Plan | Cabinet Council | 16 Jan 2020 26 Feb 2020 | Stephen Walford, Chief Executive Tel: 01884 234201 | Leader of the Council (Councillor Bob Deed) | Open |

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|---|--|---|---|---|---|
| <p>Bereavement Services Fees & Charges To receive the annual review of Bereavement Services Fees & Charges from the Group Manager for Corporate Property and Commercial Assets</p> | <p>Environment Policy Development Group Cabinet</p> | <p>14 Jan 2020 13 Feb 2020</p> | <p>Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948</p> | <p>Cabinet Member for the Environment (Councillor Luke Taylor)</p> | <p>Open</p> |
| <p>Garage Management Policy To receive a revised policy</p> | <p>Homes Policy Development Group Cabinet</p> | <p>28 Jan 2020 13 Feb 2020</p> | <p>Andrew Pritchard, Director of Operations Tel: 01884 234950</p> | <p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p> | <p>Open</p> |
| <p>Car Parking Management Policy (housing amenity, residential and permit holder car parks)</p> | <p>Homes Policy Development Group Cabinet</p> | <p>28 Jan 2020 13 Feb 2020</p> | <p>Andrew Pritchard, Director of Operations Tel: 01884 234950</p> | <p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p> | <p>Open</p> |
| <p>Cleaning Contractors To approve the outcome of the procurement exercise.</p> | <p>Cabinet</p> | <p>13 Feb 2020</p> | <p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p> | <p>Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)</p> | <p>Open</p> |

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|--|-----------------------|----------------------------|---|---|--|
| Beech Road, Tiverton - Design and Build Tender To consider the award of the tender | Cabinet | 13 Feb 2020 | Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Part exempt |
| 3 Rivers Development Limited - Business Plan To consider the business plan. | Cabinet | 13 Feb 2020 | Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Fully exempt |
| National Non-Domestic Rates To receive an update on the income generation and financial implications of the number of Business Rate properties and to approve the NNDR1. | Cabinet Council | 13 Feb 2020 26 Feb 2020 | Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242 | Cabinet Member for Finance (Councillor Alex White) | Open |
| Budget To consider the budget for 2020/21 | Cabinet Council | 13 Feb 2020 26 Feb 2020 | Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242 | Cabinet Member for Finance (Councillor Alex White) | Open |
| Capital Programme To consider the Capital Programme for 2020/21 | Cabinet Council | 13 Feb 2020 26 Feb 2020 | Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242 | Cabinet Member for Finance (Councillor Alex White) | Open |

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| <p>Treasury Management Strategy and Annual Investment Strategy To consider the proposed Treasury Management Strategy and Annual Investment Strategy</p> | <p>Cabinet Council</p> | <p>13 Feb 2020 26 Feb 2020</p> | <p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p> | <p>Cabinet Member for Finance (Councillor Alex White)</p> | <p>Open</p> |
| <p>Capital Strategy To agree the proposed Capital Strategy</p> | <p>Cabinet Council</p> | <p>13 Feb 2020 26 Feb 2020</p> | <p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p> | <p>Cabinet Member for Finance (Councillor Alex White)</p> | <p>Open</p> |
| <p>Policy Framework To consider and endorse the Policy Framework</p> | <p>Cabinet Council</p> | <p>13 Feb 2020 26 Feb 2020</p> | <p>Stephen Walford, Chief Executive Tel: 01884 234201</p> | <p>Leader of the Council (Councillor Bob Deed)</p> | <p>Open</p> |
| <p>The Establishment To consider the overall structure of the Council showing the management and deployment of officers</p> | <p>Cabinet Council</p> | <p>13 Feb 2020 26 Feb 2020</p> | <p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p> | <p>Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)</p> | <p>Open</p> |

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| Pay Policy To consider a report relating to Senior Officers pay | Cabinet Council | 13 Feb 2020 26 Feb 2020 | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381 | Leader of the Council (Councillor Bob Deed) | Open |
| Contaminated Land Cost Recovery Policy To receive the 5 yearly review of the Contaminated Land Cost Recovery Policy | Environment Policy Development Group Cabinet | 10 Mar 2020 26 Mar 2020 | Andrew Pritchard, Director of Operations Tel: 01884 234950 | Cabinet Member for the Environment (Councillor Luke Taylor) | Open |
| Housing Revenue Account Asset Management Strategy To consider a revised strategy. | Homes Policy Development Group Cabinet | 17 Mar 2020 26 Mar 2020 | Andrew Pritchard, Director of Operations Tel: 01884 234950 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open |
| Tenancy Policy To consider a revised policy. | Homes Policy Development Group Cabinet | 17 Mar 2020 26 Mar 2020 | Andrew Pritchard, Director of Operations Tel: 01884 234950 | Cabinet Member for Housing and Property Services (Councillor Simon Clist) | Open |
| Tenancy Strategy To consider a revised strategy. | Homes Policy Development Group | 17 Mar 2020 | Andrew Pritchard, Director of Operations Tel: | Cabinet Member for Housing and Property Services | Open |

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|---|---|--------------------------------|--|---|---|
| | Cabinet | 26 Mar 2020 | 01884 234950 | (Councillor Simon Clist) | |
| Grant Payments to External Organisations To receive the 4 yearly review of Grant Payments to external organisations from the Group Manager for Growth, Economy & Delivery | Community Policy Development Group Cabinet | 24 Mar 2020 16 Apr 2020 | Paul Tucker, Grants and Funding Officer | Cabinet Member for Community Well Being (Councillor Dennis Knowles) | Open |
| Design Supplementary Planning Document - post consultation To consider the Supplementary Planning Document post consultation | Cabinet | 26 Mar 2020 | Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346 | Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell) | Open |