

CABINET
19 DECEMBER 2019

Replacement Roofing Programme 2020 – 2023, Award

Cabinet Member: Cllr Simon Clist
Responsible Officer: Andrew Pritchard, Director of Operations

Reason for Report: To advise Members on the results for the tendering of the Replacement Roofing Programme 2020 – 2023 to Council houses and confirm the award of the contract.

RECOMMENDATION: It is recommended Members agree that the new three-year Roofing Replacement Contract is awarded to Contractor 4 with a forecast annual cost £600,000.00. The contract has been awarded to the contractor with the highest combined price/quality score with 60% of the total score based on price and 40% quality.

Financial Implications: The budget for the works is £600,000.00 per annum. Capital investment in the MDDC stock will result in a lower revenue cost in the coming years, which will enable the Repairs Service to operate more effectively and manage future maintenance costs.

Legal Implications: We have a legal duty to maintain the stock and meet the Decent Homes Standard. The conditions of engagement are based on a JCT Intermediate Building Contract with Contractors Design 2016, combined with the contractual requirements. This provides a robust framework for managing and controlling the performance of the contractor to meet our legal obligations.

Risk Assessment: The principal risk is failing to limit costs due to additional works and delivery of the programme. The performance of the contract shall be monitored monthly; corrective action will be taken where performance falls below Key Performance Indicator Targets. These include: 1) Customer satisfaction; 2) Variations and extras; 3) Delivery of programme; 4) Number of defects; 5) Managing Health and Safety

Equality Impact Assessment: All staff have received Equality and Diversity awareness training. MDDC discuss equality and diversity at the progress meetings and encourage the contractor to carry out awareness training.

Relationship to Corporate Plan: To contribute towards meeting the Decent and Affordable Homes target by making best use of the existing stock.

Impact on Climate Change: Investment in the MDDC stock will lower the amount of fossil fuels used to run and maintain the homes.

1.0 Introduction

1.1 The term of this contract is three years with the option to terminate the contract at the end of each year subject to performance.

1.2 Due to the nature and value of this procurement, the appropriate procedure was an open tender process. This means that anyone who expressed an interest in the contract would be invited to tender.

1.3 To ensure quality of contractors, a number of minimum requirements were set out within the ITT. Any contractor failing to meet these would be disqualified.

2.0 Procurement Process

2.1 Expressions of interest were invited via a notice in the Supplying the Southwest Procurement Portal published on the 30 September 2019.

2.2 Evaluation criteria set out in the ITT:

2.3

Quality	40%
Membership of the National Federation of Roofing Contractors	Pass/Fail
Mobilisation of the works	15%
Communication	15%
Waste and recycling	10%
Price	60%

2.4 Responses were required by midday on 1 November 2019.

2.5 There were a total of 33 expressions of interest of which 8 submitted their tenders on time, 5 opted out and 20 did not respond.

2.6 Evaluations were carried out during November and early December 2019, by representatives from Mid Devon District Council's Planned Maintenance and Procurement service, as well as a representative from Teignbridge District Council's Procurement Service.

2.7 The outcome of the evaluation is shown below:

CONTRACTOR	SCORE		TOTAL
	PRICE	QUALITY	
Contractor 1	20.69%	11.42%	32.11%
Contractor 2	35.49%	30.75%	66.24%
Contractor 3	51.57%	26.33%	77.90%
Contractor 4	60.00%	21.50%	81.50%
Contractor 5	22.51%	33.00%	55.51%
Contractor 6	39.03%	26.33%	65.36%
Contractor 7	31.78%	14.42%	46.19%
Contractor 8	37.22%	25.00%	62.22%

3.0 Conclusion

- 3.1 The outcome of the tender process shows Contractor 4 as the winning bidder.
- 3.2 Approval is required from Cabinet for this contract to be formally awarded.
- 3.3 Following the decision, there will be a compulsory 10 day standstill period after which the contract will be awarded.
- 3.4 Mobilisation will take 2-3 weeks, but the contract will not commence until 6 April 2020

Contact for more Information: Christopher Davey, Procurement Manager (01884) 234228 / cdavey@middevon.gov.uk

Circulation of the Report: Leadership Team, Cllr Clist, Cabinet

List of Background Papers: PART II - Confidential