

Community Policy Development Group						
Policy	Head of Service	Last Approved	Group/Committee to review/develop	Expected date for next approval	Approval required from	Frequency to be reviewed
Air Quality Action Plan	Group Manager for Public Health and Regulatory Services	Nov-17	Community PDG	Nov-21	Cabinet	4 yearly
Community Engagement <u>Strategy</u> (including Action Plan)	Director of Corporate Affairs & Business Transformation	Nov-18	Community PDG	Nov-20	Cabinet	2 yearly
Community Safety Partnership Plan	Group Manager for Public Health and Regulatory Services	Nov-18	Community PDG	Nov-20	Council	2 yearly
Corporate Anti Social Behaviour Policy	Director of Operations	Jan-18	Community PDG	Jan-21	Cabinet	3 yearly
Corporate Health & Safety Policy	Director of Corporate Affairs and Business Transformation	Jan-20	Community PDG	Jan-21	Cabinet	Annually
Customer Care Policy	Director of Corporate Affairs & Business Transformation	Sep-18	Community PDG	Oct-21	Cabinet	3 yearly
Grant payments to external organisations (the strategic grants review process)	Group Manager for Growth, Economy & Delivery	Oct-16	Community PDG	Mar-21	Cabinet	4 yearly
Operations Directorate Enforcement Policy	Director of Corporate Affairs and Business Transformation	Mar-19	Community PDG	May-20	Cabinet	Annually
Safeguarding Children & Adults at Risk Policy and Procedures	Director of Corporate Affairs and Business Transformation	Feb-19	Community PDG	Feb-22	Cabinet	3 yearly
Single Equalities Policy and Equality Objective	Director of Corporate Affairs and Business Transformation	Nov-19	Community PDG	Nov-20	Cabinet	Annually
Town and Parish Charter	Director of Corporate Affairs and Business Transformation	Jan-18	Community PDG	Jan-21	Cabinet	3 yearly
Unauthorised Encampment Policy	Deputy Chief Executive (S151)	Feb-19	Community PDG	Feb-22	Cabinet	3 yearly
Contaminated Land Cost Recovery Policy	Group Manager for Public Health and Regulatory Services	Mar-15	Environment PDG	Mar-20	Cabinet	5 yearly

Environment Policy Development Group						
Policy	Head of Service	Last Approved	Group/Committee to review/develop	Expected date for next approval	Approval required from	Frequency to be reviewed
Bereavement Services Fees and Charges	Deputy Chief Executive (S151)	May-18	Environment PDG	Mar-20	Cabinet	Annually
Climate Strategy and Action Plan	Group Manager for Coporate Property and Commercial Assets	Mar-16	Environment PDG	Mar-20	Cabinet	4 yearly
High Hedges Policy	Group Manager for Sreet Scene and Open Spaces	Aug-16	Environment PDG	Aug-23	Cabinet	7 yearly
Litter and Dog Bin Policy	Group Manager for Sreet Scene and Open Spaces	Jun-17	Enviornment PDG	Mar-20	Cabinet	3 yearly
National Assistance Burial Procedure	Deputy Chief Executive (S151)	Jun-19	Environment PDG	Jun-24	Cabinet	5 yearly
Open Space and Play Area Strategy (2013 - 2033)	Group Manager for Sreet Scene and Open Spaces	Jan-15	Environment PDG	Jan-33	Cabinet	18 yearly
Parks and Open Spaces 10 Year Management Plan and Design Principles	Group Manager for Street Scene and Open Spaces	Nov-17	Environemnt PDG	Nov-27	Cabinet	10 yearly
Play Area Safety Inspection Policy	Deputy Chief Executive (S151)	Aug-19	Environment PDG	Aug-22	Cabinet	3 yearly
Environment Educational Enforcement Policy	Group Manager for Public Health and Regulatory Services	Mar-17	Environment PDG	Mar-20	Cabinet	3 yearly
Tree Policy	Deputy Chief Executive (S151)	May-16	Environment PDG	May-21	Cabinet	5 yearly

**Economy - Policy Development Group**

<b>Policy</b>	<b>Head of Service</b>	<b>Last Approved</b>	<b>Group/Committee to review/develop</b>	<b>Expected date for next approval</b>	<b>Approval required from</b>	<b>Frequency to be reviewed</b>
Destination Management Plan for Mid Devon	Chief Executive and Director of Growth	Mar-18	Economy PDG	Mar-23	Economy PDG - Cabinet	Every 5 years
Economic Strategy 2019-2024 (formerly known as the Mid Devon Economic Development Strategy 2012 - 2015)	Chief Executive and Director of Growth	Feb-19	Economy PDG	Jan-24	Economy PDG - Cabinet	5 yearly
Joint Exeter and the Heart of Devon (EHOD) Economic Development Strategy (review progress against action plan only)	Chief Executive and Director of Growth	Jan-19	Economy PDG	May-20	Economy PDG - Cabinet	Annually
Market Environmental Strategy 2017-2022	Chief Executive and Director of Growth	Feb-18	Economy PDG	Feb-22	Economy PDG - Cabinet	Every 5 years
Shopfront Enhancement Schemes (£15k non-key)	Chief Executive and Director of Growth	Jan-19	Economy PDG	Jan-22	Economy PDG - Cabinet	3 yearly
Strategy for Tiverton 2017/27	Chief Executive and Director of Growth	Feb-17	Economy PDG	Feb-27	Economy PDG - Cabinet	Every 10 years
Joint Exeter and Heart of Devon (EHOD) Economic Development Strategy	Chief Executive and Director of Growth	Jan-17	Cabinet	Sep-20	Cabinet	3 Yearly

Homes Policy Development Group						
Policy	Head of Service	Last Approved	Group/Committee to review/develop	Expected date for next approval	Approval required from	Frequency to be reviewed
Aids and Adaptations Policy	Director of Corporate Affairs and Business Transformation	Sep-16	Homes PDG	Sep-20	Cabinet	4 yearly
Allocations Policy and Procedures	Director of Corporate Affairs and Business Transformation	March 2016	Homes PDG	Mar-20	Cabinet	3 yearly
ASB Policy and Procedures	Director of Corporate Affairs and Business Transformation	Jul-15	Homes PDG	May-20	Cabinet	3 yearly
Car Parking Management Policy (housing amenity, residential and permit holder car parks).	Director of Corporate Affairs and Business Transformation	Jan-16	Homes PDG	Mar-20	Cabinet	4 yearly
Community Housing Fund Grant Policy	Director of Corporate Affairs and Business Transformation	May-18	Homes PDG	May-22	Cabinet	4 yearly
Compensation Policy	Director of Corporate Affairs and Business Transformation	Jan-20	Homes PDG	Dec-29	Cabinet	10 yearly
Decant Policy	Director of Corporate Affairs and Business Transformation	Jan-17	Homes PDG	Jan-21	Cabinet	4 yearly
Domestic Abuse Policy	Director of Corporate Affairs and Business Transformation	Jul-15	Homes PDG	May-20	Cabinet	4 yearly
Fire Risk in Communal Areas Policy	Director of Corporate Affairs and Business Transformation	Jul-17	Homes PDG	Jul-21	Cabinet	4 yearly
Garage Management Policy	Director of Corporate Affairs and Business Transformation	Jan-16	Homes PDG	Mar-20	Cabinet	4 yearly
Gas Safety Policy	Director of Corporate Affairs and Business Transformation	Sep-18	Homes PDG	Sep-22	Cabinet	4 yearly
Harrasment Policy	Director of Corporate Affairs and Business Transformation	Oct-19	Homes PDG	Oct-29	Cabinet	10 yearly
Hoarding Policy	Director of Corporate Affairs and Business Transformation	Oct-19	Homes PDG	Oct-29	Cabinet	10 yearly
Homelessness Strategy	Director of Corporate Affairs and Business Transformation	Dec-19	Homes PDG	Dec-24	Cabinet	5 yearly
Housing Assistance Policy, Devon wide (previously known as the Private Sector Renewal Policy)	Director of Corporate Affairs and Business Transformation	Mar-19	Homes PDG	Mar-20	Cabinet	Annually
Housing Enabling - SPD (S106 - Housing Need Allocation - Exception Sites)	Director of Corporate Affairs and Business Transformation	May-17	Homes PDG	May-20	Cabinet	3 yearly
Housing Revenue Account Asset Management Strategy	Director of Corporate Affairs and Business Transformation	May-14	Homes PDG	Mar-20	Cabinet	5 Yearly

Homes Policy Development Group						
Policy	Head of Service	Last Approved	Group/Committee to review/develop	Expected date for next approval	Approval required from	Frequency to be reviewed
Housing Strategy	Director of Corporate Affairs and Business Transformation	Jan-16	Homes PDG	Jan-21	Cabinet	5 yearly
Improvements to Council Property Policy	Director of Corporate Affairs and Business Transformation	Jan-20	Homes PDG	Dec-29	Cabinet	10 yearly
Income Management Policy	Director of Corporate Affairs and Business Transformation	Jan-20	Homes PDG	Dec-29	Cabinet	10 yearly
Introductory Tenancies Policy	Director of Corporate Affairs and Business Transformation	Sep-16	Homes PDG	Sep-20	Cabinet	4 yearly
Leasehold Management policy	Director of Corporate Affairs and Business Transformation	Dec-15	Homes PDG	May-20	Cabinet	4 yearly
Neighbourhood Management Policy	Director of Corporate Affairs and Business Transformation	Sep-18	Homes PDG	Sep-22	Cabinet	4 yearly
Pets and Animals policy	Director of Corporate Affairs and Business Transformation	Oct-19	Homes PDG	Oct-29	Cabinet	10 yearly
Private Sector Fees & Charges	Director of Corporate Affairs and Business Transformation	Mar-19	Homes PDG	Mar-20	cabinet	Annually
Recharge Policy	Director of Corporate Affairs and Business Transformation	Sep-18	Homes PDG	Sep-22	Cabinet	4 yearly
Service Standards Review	Director of Corporate Affairs and Business Transformation	Sep-16	Homes PDG	Sep-20	Cabinet	4 yearly
Severe Weather Emergency Protocol and Extended Winter Provision Protocol	Director of Corporate Affairs and Business Transformation	Jan-18	Homes PDG	Sep-20	Cabinet	2 yearly
Supply and Demand Policy	Director of Corporate Affairs and Business Transformation	Jan-19	Homes PDG	Jan-22	Cabinet	3 yearly
Telecare Policy	Director of Corporate Affairs and Business Transformation	Mar-17	Homes PDG	Mar-21	Cabinet	4 yearly
Tenancy Policy	Director of Corporate Affairs and Business Transformation	Aug-15	Homes PDG	May-20	Cabinet	4 yearly
Tenancy Changes Policy (formerly known as the 'Succession and Assignment Policy')	Director of Corporate Affairs and Business Transformation	Jun-16	Homes PDG	May-20	Cabinet	4 yearly
Tenancy Agreement	Director of Corporate Affairs and Business Transformation	Jul-16	Homes PDG	Jul-21	Cabinet	5 yearly
Tenancy Inspection Policy	Director of Corporate Affairs and Business Transformation	Jul-16	Homes PDG	Jul-20	Cabinet	4 yearly
Tenant Involvement Policy	Director of Corporate Affairs and Business Transformation	May-18	Homes PDG	May-22	Cabinet	4 yearly
Tenant Involvement Strategy	Director of Corporate Affairs and Business Transformation	May-18	Homes PDG	May-22	Cabinet	4 yearly

Homes Policy Development Group

Policy	Head of Service	Last Approved	Group/Committee to review/develop	Expected date for next approval	Approval required from	Frequency to be reviewed
Tenancy Strategy (Formerly known as the Strategic Tenancy Policy) - <b>Awaiting Government Regulations on Tenancy Policies</b>	Director of Corporate Affairs and Business Transformation	Nov-12	Homes PDG	May-20	Cabinet	4 yearly
Void Management Policy	Director of Corporate Affairs and Business Transformation	Jan-19	Homes PDG	Jan-29	Cabinet	10 yearly
Vulnerability Policy	Director of Corporate Affairs and Business Transformation	Mar-17	Homes PDG	Mar-21	Cabinet	4 yearly

<b>Licensing Committee</b>						
<b>Policy</b>	<b>Responsible Officer</b>	<b>Last Approved</b>	<b>Group/Committee to review/develop</b>	<b>Expected date for next approval</b>	<b>Approval required from</b>	<b>Frequency to be reviewed</b>
Hackney Carriage and Private Hire Policy and Conditions	Group Manager for Public Health and Regulatory Services	Nov-18	Regulatory Committee	Nov-21	Regulatory Committee	3 Yearly
Licensing Policy	Group Manager for Public Health and Regulatory Services	Nov-18	Licensing Committee	Oct-23	Council	5 yearly
Statement of Principles for Gambling Act 2005	Group Manager for Public Health and Regulatory Services	Oct-18	Licensing Committee	Oct-21	Council	3 Yearly

<b>Audit Committee</b>						
<b>Policy</b>	<b>Head of Service</b>	<b>Last Approved</b>	<b>Group/Committee to review/develop</b>	<b>Expected date for next approval</b>	<b>Approval required from</b>	<b>Frequency to be reviewed</b>
Annual Governance Statement and Governance Framework	Director of Corporate Affairs and Business Transformation	Jul-19	Audit Committee	Jul-20	Audit Committee	Annually
Anti-fraud and Corruption and Anti-Money Laundering Policies	Director of Corporate Affairs and Business Transformation	Nov-18	Audit Committee	Dec-22	Audit Committee	4 yearly
Debt Collection Policy	Deputy Chief Executive (S151)	Mar-18	Audit Committee	Mar-21	Cabinet	3 yearly
Data Quality Policy	Director of Corporate Affairs and Business Transformation	Nov-18	Audit Committee	Dec-22	Audit Committee	4 yearly
Financial and Contract Procedure Rules	Deputy Chief Executive (S151)	Jan-19	Audit Committee	Jan-22	Audit Committee - Full Council	3 yearly
Four year Strategic Audit Plan and Work Programme	DAP	Mar-19	Audit Committee	Mar-20	Audit Committee	Annually
Internal Audit Charter and Strategy	DAP	Mar-19	Audit Committee	Mar-20	Audit Committee	Annually
Risk and Opportunity Management Strategy	Director of Corporate Affairs and Business Transformation	Mar-19	Audit Committee	Mar-20	Audit Committee	Annually
Whistleblowing Policy	Director of Corporate Affairs and Business Transformation	Mar-17	Audit Committee	Mar-21	Audit Committee	4 yearly



Cabinet						
Policy	Head of Service	Last Approved	Group/Committee to review/develop	Expected date for next approval	Approval required from	Frequency to be reviewed
Statement of Community Involvement	Head of Planning, Economy and Regeneration	Aug-12	PPAG	Mar-20	Cabinet - Council	As and when required
Area of Special Control for advertisements	Head of Planning, Economy and Regeneration	Dec-11	PPAG	Linked to the Local Plan	Cabinet - Council	When required
Asset Management and Capital Strategy Plan 2016-2020	Deputy Chief Executive (S151)	Jul-16	Cabinet	Jul-20	Cabinet	4 years
Capital Strategy & Asset Management Plan 2016 - 2020	Deputy Chief Executive (S151)	Jul-16	Cabinet	Jul-20	Cabinet	4 yearly
Channel Access Strategy 2014-2017	Director of Corporate Affairs and Business Transformation	Sep-18	Cabinet	Oct-21	Cabinet	3 years
Community Infrastructure Levy	Head of Planning, Economy and Regeneration	Dec-16	PPAG	As and when required as part of the Local Plan	Cabinet - Council	As and when required as part of the Local Plan
Complaints and Feedback policy	Director of Corporate Affairs and Business Transformation	Oct-18	Cabinet	Sep-21	Cabinet	3 years
Corporate Asbestos Policy	Deputy Chief Executive (S151)	Oct-15	Cabinet	Feb-20	Cabinet	3 years
Corporate Debt Recovery Policy	Deputy Chief Executive (S151)	Feb-18	Audit Committee - Cabinet	Feb-21	Cabinet	3 years
Corporate Plan (2016 - 2020)	Director of Corporate Affairs and Business Transformation	Mar-16	Cabinet	Mar-20	Cabinet - Council	4 yearly
Council Tax Reduction Scheme	Deputy Chief Executive (S151)	Dec-16	Cabinet	Feb-20	Cabinet	When required
Data Protection Policy	Director of Corporate Affairs and Business Transformation	Jun-19	Cabinet	Jun-22	Cabinet	Annually for the first year (2019) and then 3 yearly after that.
Discretionary Rate Relief Scheme	Deputy Chief Executive (S151)	Feb-19	Cabinet	Feb-20	Cabinet	Annually
Email Policy	Director of Corporate Affairs and Business Transformation	Dec-15	Cabinet Member for Community-Well-Being	Apr-20	Cabinet Member for Community Well-Being	5 Yearly
The Establishment	Director of Corporate Affairs and Business Transformation	Feb-19	Cabinet	Feb-20	Cabinet	Annually
Freedom of Information Policy	Director of Corporate Affairs and Business Transformation	Jun-19	Cabinet or Cabinet Member	Jun-22	Cabinet	Annually for the first year (2019) and then 3 yearly after that.
ICT Strategy	Director of Corporate Affairs and Business Transformation	Feb-19	Cabinet	Feb-24	Cabinet	5 yearly
Internet Policy	Director of Corporate Affairs and Business Transformation	Dec-15	Cabinet Member for the Working Environment and Head of ICT	Apr-20	Cabinet Member for the Working Environment	5 Yearly

Cabinet						
Policy	Head of Service	Last Approved	Group/Committee to review/develop	Expected date for next approval	Approval required from	Frequency to be reviewed
Leisure Pricing Policy	Deputy Chief Executive (S151)	Dec-19	Individual Decision by the Cabinet Member for Community Well Being	Dec-20	Cabinet	Annually
Local Development Scheme	Head of Planning, Economy and Regeneration	May-18	PPAG	As and when required as part of the Local Plan or GESP	Cabinet	As and when required as part of the Local Plan or GESP
Local Enforcement Plan (replaces Development Control Enforcement Policy)	Head of Planning, Economy and Regeneration	Jan-18	PPAG	Jan-21	Cabinet - Council	3 yearly
Medium Term Financial Strategy	Deputy Chief Executive (S151)	Oct-19	Cabinet	Oct-20	Cabinet	Annually
Pay Policy	Director of Corporate Affairs and Business Transformation	Feb-19	Cabinet	Feb-20	Cabinet - Council	Annually
Records Management Policy	Director of Corporate Affairs and Business Transformation	Jun-18	Cabinet	Jun-22	Cabinet	4 yearly
Treasury Management Strategy and Annual Investment Strategy	Deputy Chief Executive (S151)	Feb-19	Cabinet	Feb-20	Council	Annually
Information Security and Information Security Incident Policies	Director of Corporate Affairs and Business Transformation	Oct-18	Cabinet	Oct-21	Cabinet	3 yearly