

MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

September 2020

The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p>Climate Strategy and Action Plan To receive the 4 yearly review of the Climate Strategy and Action Plan from the Group Manager for Corporate Property and Commercial Assets.</p>	<p>Environment Policy Development Group Cabinet</p>	<p>8 Sep 2020 1 Oct 2020</p>	<p>Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948</p>	<p>Cabinet Member for Climate Change (Councillor Elizabeth Wainwright)</p>	<p>Open</p>
<p>Private Sector Fees and Charges To consider a revised policy.</p>	<p>Homes Policy Development Group Cabinet</p>	<p>15 Sep 2020 1 Oct 2020</p>	<p>Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 244615</p>	<p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p>	<p>Open</p>
<p>Leasehold Management Policy To receive a report reviewing the Leasehold Management Policy.</p>	<p>Homes Policy Development Group Cabinet</p>	<p>15 Sep 2020 1 Oct 2020</p>	<p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p>	<p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p>	<p>Open</p>

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<p>Report on DCC responsibility for HRA grass verges To receive a report on grass cutting currently carried out by the Housing Team which is the responsibility of DCC and to make a decision on whether this practice should continue.</p>	<p>Homes Policy Development Group Cabinet</p>	<p>15 Sep 2020 1 Oct 2020</p>	<p>Claire Fry, Group Manager for Housing Tel: 01884 234920</p>	<p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p>	<p>Open</p>
<p>Tenancy Changes Policy To receive a report reviewing the Tenancy Changes Policy.</p>	<p>Homes Policy Development Group Cabinet</p>	<p>15 Sep 2020 1 Oct 2020</p>	<p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p>	<p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p>	<p>Open</p>
<p>Allocations Policy To receive a report from the Group Manager for Housing Services reviewing the Allocations Policy.</p>	<p>Homes Policy Development Group Cabinet</p>	<p>15 Sep 2020 1 Oct 2020</p>	<p>Claire Fry, Group Manager for Housing Tel: 01884 234920</p>	<p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p>	<p>Open</p>
<p>Tenancy Inspection Policy To receive a report reviewing the Tenancy Inspection Policy</p>	<p>Homes Policy Development Group Cabinet</p>	<p>15 Sep 2020 1 Oct 2020</p>	<p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p>	<p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p>	<p>Open</p>

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Aids and Adaptations Policy To receive a report reviewing the Aids and Adaptations Policy.	Homes Policy Development Group Cabinet	15 Sep 2020 1 Oct 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
ASB Policy and Procedures To receive a report reviewing the Housing Services' Anti-Social Behaviour Policy and Procedures.	Homes Policy Development Group Cabinet	15 Sep 2020 1 Oct 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Introductory Tenancies Policy To receive a report reviewing the Introductory Tenancies Policy	Homes Policy Development Group Cabinet	15 Sep 2020 1 Oct 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Service Standards Review To receive a report reviewing Service Standards in the Housing Service.	Homes Policy Development Group Cabinet	15 Sep 2020 1 Oct 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Severe Weather Emergency Protocol and Extended Winter Provision Protocol To receive a report reviewing	Homes Policy Development Group Cabinet	15 Sep 2020 1 Oct 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open

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the Severe Weather Emergency Protocol and Extended Winter Provision Protocol.					
Grant payments to external organisations (the strategic grants review process) To receive the 4 yearly review of Grant Payments to external organisations from the Group Manager for Growth, Economy & Delivery	Community Policy Development Group Cabinet	22 Sep 2020 1 Oct 2020	John Bodley-Scott, Economic Development Team Leader	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
Use of CCTV Policy and Guidance To receive and approve the Use of CCTV Policy and Guidance	Community Policy Development Group Cabinet Council	22 Sep 2020 1 Oct 2020 28 Oct 2020	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
SPV Options Report To consider options for the Special Purpose Vehicle	Cabinet	Not before 26th Sep 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Leader of the Council (Councillor Bob Deed)	Part exempt

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Revised Budget To consider a revised budget	Cabinet Council	1 Oct 2020 28 Oct 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
Public Spaces Protection Order To consider the outcome of the public consultation and any recommendations.	Cabinet	1 Oct 2020	Darren Beer, Operations Manager	Cabinet Member for the Environment (Councillor Luke Taylor)	Open
Design Supplementary Planning Document - post consultation To consider the Supplementary Planning Document post consultation	Cabinet	1 Oct 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
Beech Road, Tiverton - Design and Build Tender To consider the award of the tender	Cabinet	1 Oct 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Part exempt
Reform of the Planning system To consider the Government's proposed	Cabinet	1 Oct 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel:	Cabinet Member for Planning and Economic Regeneration	Open

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changes to the Planning system and formulate a consultation response			01884 234346	(Councillor Graeme Barnell)	
Cullompton Railway Station To provide a project update and next steps	Cabinet	1 Oct 2020	Adrian Welsh, Group Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
Appointment of consultants in respect of a draft masterplan SPD for the East Cullompton allocation and a draft framework masterplan for Culm Garden Village To consider a report with regard to the appointment of consultants for the East Cullompton allocation and a draft framework masterplan for the Culm Garden Village.	Cabinet	1 Oct 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
Options for Accelerating Affordable Housing Delivery in the District	Scrutiny Committee	12 Oct 2020	Andrew Jarrett, Deputy Chief Executive (S151)	Cabinet Member for Housing and Property Services	Open

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To consider additional governance arrangements for housing delivery	Cabinet	29 Oct 2020	Tel: 01884 234242	(Councillor Simon Clist)	
Operations Directive Enforcement Policy A joint meeting of the Community, Environment and Homes PDG's to receive a review of the Operations Directive Enforcement Policy from the Group Manager for Public Health and Regulatory Services.	Community Policy Development Group Cabinet	20 Oct 2020 29 Oct 2020	Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 244615		Open
Land at Post Hill, to consider development options To consider the options for the land at Post Hill Tiverton.	Cabinet	29 Oct 2020	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Part exempt
Economic Development Strategy To consider a revised strategies	Economy Policy Development Group Cabinet	5 Nov 2020 3 Dec 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open

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<p>Housing Revenue Account Asset Management Strategy To receive a report providing a review of the Housing Revenue Account Asset Management Strategy.</p>	<p>Homes Policy Development Group Cabinet</p>	<p>10 Nov 2020 3 Dec 2020</p>	<p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p>	<p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p>	<p>Open</p>
<p>Community Led Affordable Housing Grant Policy To consider a report with regard to a new policy.</p>	<p>Homes Policy Development Group Cabinet Council</p>	<p>10 Nov 2020 3 Dec 2020 6 Jan 2021</p>	<p>Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346</p>	<p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p>	<p>Open</p>
<p>Tenancy Policy review and Tenancy Strategy To receive a report reviewing the Tenancy Policy and Tenancy Strategy.</p>	<p>Homes Policy Development Group Cabinet</p>	<p>10 Nov 2020 3 Dec 2020</p>	<p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p>	<p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p>	<p>Open</p>
<p>Domestic Abuse Policy To receive a report reviewing the Domestic Abuse Policy</p>	<p>Homes Policy Development Group Cabinet</p>	<p>10 Nov 2020 3 Dec 2020</p>	<p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p>	<p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p>	<p>Open</p>

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Single Equalities Policy and Equality Objectives To receive the Annual review of the Single Equalities Policy and Equality Objective	Community Policy Development Group Cabinet	17 Nov 2020 3 Dec 2020	Catherine Yandle, Group Manager for Performance, Governance and Data Security Tel: 01884 234975	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
Community Safety Partnership Plan To receive the 2 yearly review of the Community Safety Partnership Plan	Community Policy Development Group Cabinet	17 Nov 2020 3 Dec 2020	Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 244615	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
Community Engagement Strategy (Including Action Plan) To receive the 2 yearly review of the Community Engagement Strategy and Action Plan	Community Policy Development Group Cabinet	17 Nov 2020 3 Dec 2020	Lisa Lewis, Group Manager for Business Transformation and Customer Engagement Tel: 01884 234981	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
Tiverton Town Centre Masterplan To consider a draft masterplan for public consultation	Cabinet	3 Dec 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open

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<p>Bereavement Services Fees & Charges To receive the annual review of Bereavement Services Fees & Charges from the Group Manager for Corporate Property and Commercial Assets</p>	<p>Environment Policy Development Group Cabinet</p>	<p>12 Jan 2021 4 Feb 2021</p>	<p>Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948</p>	<p>Cabinet Member for the Environment (Councillor Luke Taylor)</p>	<p>Open</p>
<p>Housing Enabling SPD (S106 - Housing Need Allocation - Exception Sites) To receive a report reviewing the Housing Enabling SPD document</p>	<p>Homes Policy Development Group Cabinet</p>	<p>19 Jan 2021 4 Feb 2021</p>	<p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p>	<p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p>	<p>Open</p>
<p>Housing Strategy To receive a report reviewing the Housing Strategy</p>	<p>Homes Policy Development Group Cabinet</p>	<p>19 Jan 2021 4 Feb 2021</p>	<p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p>	<p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p>	<p>Open</p>
<p>Decant Policy To receive a report reviewing the Decant Policy.</p>	<p>Homes Policy Development Group Cabinet</p>	<p>19 Jan 2021 4 Feb 2021</p>	<p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p>	<p>Cabinet Member for Housing and Property Services (Councillor Simon Clist)</p>	<p>Open</p>

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HRA Medium Term Financial Plan To consider a MTFP for the HRA.	Homes Policy Development Group Cabinet	19 Jan 2021 4 Feb 2021	J P McLachlan, Principal Accountant	Cabinet Member for Finance (Councillor Alex White)	Open
Corporate Health and Safety Policy To receive the annual review of the Corporate Health & Safety Policy from the Director of Corporate Affairs and Business Transformation	Community Policy Development Group Cabinet	26 Jan 2021 4 Mar 2021	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
Corporate Anti Social Behaviour Policy To receive the 3 yearly review of the Corporate Anti Social Behaviour Policy	Community Policy Development Group Cabinet	26 Jan 2021 4 Feb 2021	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
Town and Parish Charter To receive the 3 yearly review of the Town and Parish Charter	Community Policy Development Group Cabinet	26 Jan 2021 4 Feb 2021	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open

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Budget To receive proposals for the General Fund and Housing Revenue Account for 2021/22	Cabinet Council	4 Feb 2021 24 Feb 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
Capital Programme To seek approval of the 2021/22 Capital Programme and to note the draft 2022/23, 2023/24 and 2024/25 programmes	Cabinet Council	4 Feb 2021 24 Feb 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
Capital Strategy To request agreement of the proposed Capital Strategy for 2021/22.	Cabinet Council	4 Feb 2021 24 Feb 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
Treasury Management Strategy and Annual Investment Strategy To seek agreement of the proposed Treasury Management Strategy and Annual Investment Strategy for 2021/22.	Cabinet Council	4 Feb 2021 24 Feb 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open

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Policy Framework To consider the Policy Framework	Cabinet Council	4 Feb 2021 24 Feb 2021	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Bob Deed)	Open
The Establishment Report of the Group Manager for Human Resources informing Members of the overall structure of the Council showing the management and deployment of officers.	Cabinet Council	4 Feb 2021 24 Feb 2021	Matthew Page, Group Manager for Human Resources	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
Pay Policy To consider a report relating to senior pay in particular the role of the Chief Executive, Directors and other senior officers.	Cabinet Council	4 Feb 2021 24 Feb 2021	Matthew Page, Group Manager for Human Resources	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
Debt Collection Policy (recommendation from the Audit Committee to the Cabinet)	Audit Committee Cabinet	23 Mar 2021 8 Apr 2021	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
Vulnerability Policy To receive a report reviewing	Homes Policy Development		Jill May, Director of Corporate Affairs	Cabinet Member for Housing and	Open

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the Vulnerability Policy	Group Cabinet	16 Mar 2021 8 Apr 2021	and Business Transformation Tel: 01884 234381	Property Services (Councillor Simon Clist)	
Telecare Policy To receive a report reviewing the Telecare Policy	Homes Policy Development Group Cabinet	16 Mar 2021 8 Apr 2021	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Tree Policy 5 yearly review	Environment Policy Development Group Cabinet	9 Mar 2021 8 Apr 2021	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open