

## **Appendix 1**

### **Cullompton Town Centre Regeneration Partnership Terms of Reference (ToR)**

#### **Purpose of the Group**

To act as a forum where partners can work together to further the regeneration and economic growth of Cullompton Town Centre

#### **Aims and Objectives**

- To enable consultation , discussion and collaboration between key stakeholders to promote a joined-up approach to town centre regeneration in Cullompton
- To support the delivery of projects that are deemed feasible and which would benefit Cullompton town centre and its users.
- To be a vehicle for engagement with wider community interests
- To provide oversight and governance for Cullompton High Street Heritage Action Zone, and any other scheme that may be developed as part of the regeneration process.
- To monitor overall progress; and to review and update the objectives and priorities at least annually.
- To advise on the preferred allocation of funding when available to schemes that assist with enhancements and regeneration of the town centre

#### **Membership**

Membership of the partnership will extend to representatives of the following organisations:

- 2 elected members of Mid Devon District Council  
(cf. Cabinet Member for Planning and Economic Regeneration, MDDC (Chair);  
A representative ward member)
- 2 elected members of Cullompton Town Council
- 1 elected member of Devon County Council
- 1 representative of Cullompton Town Team
- 1 representative of Cullompton Neighbourhood Planning Group
- 2 representatives of the business community
- 2 further community representatives

Advisory members will include:

- Cullompton Town Clerk
- Mid Devon Economic Development and Conservation Officers
- Devon County Highways, Urban Design and Economic Development Officers
- Historic England

Any member unable to attend a meeting may nominate a substitute in advance of the meeting to attend that meeting provided that:

- The substitute has a similar area of expertise or position of responsibility in their organisation
- Is fully briefed on the purpose of the Board and the meeting to take place

Membership of the partnership will be reviewed annually.

## **Roles and Responsibilities**

Members of the partnership should be able to:

- Implement the partnerships aims and objectives,
- Have the responsibility to represent their organisation and to feedback information to others within their own organisation,
- Make every effort to prioritise attendance at scheduled meetings but to ensure that a suitably senior substitute is nominated from the same organisation.

## **Chairmanship**

The Chair and Vice Chair will be elected annually

## **Meetings**

The Partnership will meet for a minimum of 1 meeting per quarter throughout the year, with additional meetings as required. A minimum of 6 members will be necessary to make the meeting quorate.