

## MID DEVON DISTRICT COUNCIL

**MINUTES** of a **MEETING** of the **REGULATORY COMMITTEE** held on 15 October 2020 at 11.00 am

### **Present**

#### **Councillors**

J Cairney (Chairman)  
R J Chesterton, Mrs F J Colthorpe,  
D R Coren, J M Downes, D J Knowles,  
Mrs E M Andrews, S J Penny, L D Taylor  
and A Wilce

### **Apologies**

#### **Councillor(s)**

T G Hughes

### **Also Present**

#### **Officer(s):**

Simon Newcombe (Group Manager for Public Health and Regulatory Services), Deborah Sharpley (Solicitor), Sally Gabriel (Member Services Manager) and Carole Oliphant (Member Services Officer)

## 10 **APOLOGIES AND SUBSTITUTE MEMBERS (0.03.50)**

Apologies were received from Cllr G Hughes

## 11 **VIRTUAL MEETING PROTOCOL (0.04.10)**

The Committee had before it, and **NOTED**, the \*Virtual Meeting Protocol.

Note: \*Virtual Meeting Protocol previously circulated and attached to the minutes

## 12 **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT (0.04.21)**

There were no declarations made

## 13 **PUBLIC QUESTION TIME (0.04.31)**

There were no members of the public present

## 14 **MINUTES OF THE PREVIOUS MEETING (0.04.47)**

The minutes of the last meeting were agreed as a true record

## 15 **OPERATIONS DIRECTIVE ENFORCEMENT POLICY (0.05.10)**

The Committee had before it the \*Enforcement Policy presented by the Group Manager for Public Health and Regulatory Services.

The officer explained that the policy was the key enforcement policy which covered all the enforcement functions of the Council. He further explained that the policy was a very important document which provided information to persons regulated by the

Council and to the wider public who are protected and it was a reference guide for officers to ensure compliance with the regulators code of conduct and provided the framework in which the Council operated.

The officer explained that the policy was being brought back to Committee for adoption due to a number of legislative changes and a change to the reporting framework of the Council.

It was therefore **RESOLVED** that:

- The updated Enforcement Policy be adopted

(Proposed by the Chairman)

**Reason for the Decision** – To ensure that the Council has an appropriate enforcement policy in place for relevant statutory functions of the services within the scope of the policy.

(The meeting ended at 11.17 am)

**CHAIRMAN**