

INFORMATION SECURITY AND INFORMATION SECURITY INCIDENT POLICIES

Cabinet Member: Cllr Dennis Knowles
Responsible Officer: Catherine Yandle, Operations Manager for Performance, Governance and Health & Safety

Reason for Report: To update the existing policies to reflect current job roles and best practice.

RECOMMENDATION(S): That Cabinet approves the revised Information Security and Information Security Incident policies.

Relationship to Corporate Plan: These policies support good governance arrangements enabling confidence in delivery of the Corporate Plan.

Financial Implications: The Information Security and Information Security Incident policies do not themselves have any financial implications but the Council incurs significant costs to achieve data security and if the system is unavailable for any reason that is estimated to cost the Council at least £6,000 per hour.

Legal Implications: Not complying with Data Protection Act 2018 security and breach reporting requirements would expose MDDC to enforcement action by the Information Commissioner's Office (ICO).

Risk Assessment: Approving the Information Security and Information Security Incident policies reduces the risk of enforcement action by the ICO. However, Information Security remains on the risk register because even with extensive IT security the weakest link remains the users of the IT facilities.

Equality Impact Assessment: No equality issues identified for this report.

1.0 Introduction

1.1 These policies were last reviewed after the requirements of the GDPR were brought into force by the DPA 2018 and were approved by Cabinet on 25 October 2018.

1.2 The Council's network achieves, and is annually tested for, compliance with Public Sector Network criteria.

2.0 The Policy

2.1 The existing policy was already based on best practice which has meant very little revision was necessary.

2.2 There were minor changes to staff job titles and responsibilities throughout, changes tracked for clarity

3.0 **Recommendation**

- 3.1 That Cabinet approves the revised Information Security and Information Security Incident policies.

Contact for more Information: Catherine Yandle, Operations Manager for Performance, Governance and Health & Safety

Circulation of the Report: Cabinet Members, Cllr Dennis Knowles, Leadership Team