

# MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

January 2023

The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting

| Title of report and summary of decision   | Decision Taker   | Date of Decision                        | Officer contact  | Cabinet Member   | Intention to consider report in private session and the reason(s) |
|---|--|---|--|--|---|
| <p><b>Climate Change Action Plan update</b><br/>To receive an update on actions taken for the Climate Change Action Plan and to receive Electric Vehicle Car Sharing Options report with recommendations to the Cabinet</p> | <p>Environment Policy Development Group<br/><br/>Cabinet</p> | <p>8 Nov 2022<br/><br/>29 Nov 2022</p>  | <p>Jason Ball, Climate and Sustainability Specialist</p> | <p>Cabinet Member for the Environment and Climate Change (Councillor Colin Slade)</p>        | <p>Open</p>   |
| <p><b>Crediton Shopfront Scheme</b><br/>To receive a report outlining the Crediton Shopfront Scheme</p>   | <p>Economy Policy Development Group<br/><br/>Cabinet</p>     | <p>10 Nov 2022<br/><br/>29 Nov 2022</p> | <p>Richard Marsh, Director of Place</p>                  | <p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p> | <p>Open</p>   |

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| <p><b>3 Rivers Development Ltd Business Plan.</b><br/>To receive the company business plan and if appropriate to make recommendations to Audit Committee on 22 November and / or Cabinet on 29 November.</p> | <p>Scrutiny Committee<br/><br/>Audit Committee<br/><br/>Cabinet</p>     | <p>14 Nov 2022<br/><br/>22 Nov 2022<br/><br/>3 Jan 2023</p>  | <p>Deputy Chief Executive (S151)<br/><br/>Andrew Jarrett, Deputy Chief Executive (S151)<br/>Tel: 01884 234242</p> | <p>Cabinet Member for Finance (Councillor Andrew Moore)</p>                       | <p>Part exempt</p>  |
| <p><b>HRA CCTV Policy</b><br/>The receive the new HRA CCTV Policy</p>  | <p>Homes Policy Development Group<br/><br/>Cabinet<br/><br/>Council</p> | <p>15 Nov 2022<br/><br/>29 Nov 2022<br/><br/>14 Dec 2022</p> | <p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>              | <p>Cabinet Member for Housing and Property Services (Councillor Stuart Penny)</p> | <p>Open</p>   |
| <p><b>Leisure Pricing Strategy</b><br/>To agree to give the Cabinet member for Community Wellbeing the delegated authority to approve the Leisure Pricing Strategy</p>                                       | <p>Community Policy Development Group<br/><br/>Cabinet</p>              | <p>22 Nov 2022<br/><br/>3 Jan 2023</p>                       | <p>Lee Chester, Operations Manager Leisure Services</p>   | <p>Cabinet Member for Community Well Being (Councillor Dennis Knowles)</p>        | <p>Fully exempt</p>   |

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| <p><b>Infrastructure Funding Statement</b><br/>To approve the Infrastructure List for publication.</p>   | Cabinet            | 29 Nov 2022                | Richard Marsh,<br>Director of Place                                   | Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton) | Open  |
| <p><b>Tiverton Neighbourhood Plan - Decision to Adopt (subject to referendum result)</b><br/>To receive areport from the Director Place regarding the results of the referendum.</p> | Cabinet<br>Council | 29 Nov 2022<br>14 Dec 2022 | Richard Marsh,<br>Director of Place                                   | Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton) |   |
| <p><b>S106 Monitoring Fees</b></p>   | Cabinet            | 29 Nov 2022                | Dean Emery,<br>Corporate Manager for Revenues, Benefits and Recovery  | Cabinet Member for Finance (Councillor Andrew Moore)                                  | Open  |
| <p><b>Mid Year Treasury Management Report</b><br/>To receive the mid year report.</p>  | Cabinet            | 29 Nov 2022                | Andrew Jarrett,<br>Deputy Chief Executive (S151)<br>Tel: 01884 234242 | Cabinet Member for Finance (Councillor Andrew Moore)                                  | Open  |

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| <b>Recycling Options Paper</b><br>To receive the recycling options paper   | Cabinet   | 29 Nov 2022                    | Darren Beer,<br>Operations Manager for Street Scene and Open Services | Cllr Colin Slade,<br>Cabinet Member for the Environment and Climate Change            | Open  |
| <b>NW Cullompton Masterplan SPD</b>  | Cabinet   | 29 Nov 2022                    | Richard Marsh,<br>Director of Place                                   | Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton) | Open  |
| <b>Economic Recovery Plan</b><br>To receive the draft Local Economic Recovery Plan, including an update on the Shared Prosperity Fund and approval of the Rural Prosperity Fund Investment Plan. | Economy Policy Development Group<br><br>Cabinet | 10 Nov 2022<br><br>29 Nov 2022 | Richard Marsh,<br>Director of Place                                   | Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton) | Open  |

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|---|---|--------------------------------|--|---|--|
| <b>Market Environmental Strategy</b><br>To receive a report regarding the Market Environmental Strategy | Economy Policy Development Group<br><br>Cabinet | 10 Nov 2022<br><br>29 Nov 2022 | Richard Marsh,<br>Director of Place  | Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton) | Open   |
| <b>Housing Service Fees and Charges</b><br>To consider fees and charges.                                | Homes Policy Development Group<br><br>Cabinet   | 15 Nov 2022<br><br>29 Nov 2022 | Simon Newcombe,<br>Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615 | Cabinet Member for Housing and Property Services (Councillor Stuart Penny)            | Open   |
| <b>Private Sector Housing Fees and Charges</b><br>To consider revised fees and charges.                 | Homes Policy Development Group<br><br>Cabinet   | 15 Nov 2022<br><br>29 Nov 2022 | Simon Newcombe,<br>Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615 | Cabinet Member for Housing and Property Services (Councillor Stuart Penny)            | Open   |
| <b>Housing Strategy update and annual review</b><br>To consider a review of the strategy.               | Homes Policy Development Group<br><br>Cabinet   | 15 Nov 2022<br><br>3 Jan 2023  | Simon Newcombe,<br>Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615 | Cabinet Member for Housing and Property Services (Councillor Stuart Penny)            | Open   |

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|--|----------------|------------------|---|---|---|
| <b>Electoral Review Committee - Parish Review</b>            | Council        | 1 Dec 2022       | Jill May, Director of Business Improvement and Operations Tel: 01884 234381                         |   | Open  |
| <b>Cullompton Town centre Relief Road - Update</b>           | Cabinet        | 3 Jan 2023       | Adrian Welsh, Strategic Manager for Growth, Economy and Delivery Tel: 01884 234398                  | Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton) | Open  |
| <b>LGA Peer Challenge Review – Follow Up</b>                 | Cabinet        | 3 Jan 2023       | Stephen Walford, Chief Executive Tel: 01884 234201  |   | Open  |
| <b>Channel Access Policy</b><br>To consider a revised Policy | Cabinet        | 3 Jan 2023       | Lisa Lewis, Corporate Manager for Business Transformation and Customer Engagement Tel: 01884 234981 | Cabinet for the Working Environment and Support Services (Councillor Clive Eginton)   | Open  |

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| <b>Collumpton Town Centre Masterplan</b>  | Cabinet            | 3 Jan 2023                | Richard Marsh,<br>Director of Place  | Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton) | Open  |
| <b>East Cullompton (Culm Garden Village) Masterplan SPD</b>   | Cabinet            | 3 Jan 2023                | Richard Marsh,<br>Director of Place  | Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton) | Open  |
| <b>Cullompton Town Centre Masterplan and Delivery Plan SPD</b><br>To consider the masterplan                                      | Cabinet<br>Council | 3 Jan 2023<br>22 Feb 2023 | Adrian Welsh,<br>Strategic Manager for Growth, Economy and Delivery<br>Tel: 01884 234398         | Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton) | Open  |
| <b>Post Hill Tiverton–Tender results and project award for 70 Council homes</b><br>To consider the outcome of the tender process. | Cabinet<br>Council | 3 Jan 2023<br>22 Feb 2023 | Andrew Busby,<br>Corporate Manager for Property, Leisure and Climate Change<br>Tel: 01884 234948 | Cabinet Member for Housing and Property Services (Councillor Stuart Penny)            | Part exempt   |

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|---|---|-------------------------------|---|---|--|
| <b>Strategic Allocations Policy &amp; Strategic Tenancy Strategy</b><br>To consider a revised strategy. | Homes Policy Development Group<br><br>Cabinet | 21 Mar 2023<br><br>4 Apr 2023 | Simon Newcombe,<br>Corporate Manager for Public Health, Regulation and Housing<br>Tel: 01884 244615 | Cabinet Member for Housing and Property Services<br>(Councillor Stuart Penny) | Open   |
| <b>Council Tax Base</b><br>To consider the Council Tax Base for 2023/24                                 | Cabinet<br><br>Council                        | 3 Jan 2023<br><br>22 Feb 2023 | Andrew Jarrett,<br>Deputy Chief Executive (S151)<br>Tel: 01884 234242                               | Cabinet Member for Finance<br>(Councillor Andrew Moore)                       | Open   |
| <b>Crediton NHS Hub Phase 2</b><br>To consider a funding request.                                       | Cabinet                                       | 3 Jan 2023                    | Andrew Jarrett,<br>Deputy Chief Executive (S151)<br>Tel: 01884 234242                               | Cabinet Member for Finance<br>(Councillor Andrew Moore)                       | Part exempt  |
| <b>3 Rivers project appraisal for development in Park Road, Tiverton</b>                                | Cabinet                                       | 3 Jan 2023                    | Andrew Jarrett,<br>Deputy Chief Executive (S151)<br>Tel: 01884 234242                               | Councillor Andrew Moore   | Part exempt  |
| <b>Meeting Housing Needs SPD</b><br>To recommend a draft for consultation to the Cabinet                | Cabinet                                       | 3 Jan 2023                    | Director of Place   | Cabinet Member for Housing and Property Services<br>(Councillor Stuart Penny) | Open   |

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|---|---|--|--|---|--|
| <b>3 Rivers project appraisal for development in Bampton</b>  | Cabinet   | 3 Jan 2023                                       | Andrew Jarrett,<br>Deputy Chief Executive (S151)<br>Tel: 01884 234242                            | Councillor Andrew Moore   | Part exempt  |
| <b>Planning and Design Consultancy Services 2023 - 2026, Award report</b>   | Cabinet   | 3 Jan 2023                                       | Mike Lowman,<br>Building Services Operations Manager   | Councillor Stuart Penny   | Open   |
| <b>Bereavement Services Fees and Charges</b><br>To receive the annual review of Bereavement Services Fees and Charges | Environment Policy Development Group<br><br>Cabinet | 10 Jan 2023<br><br>7 Mar 2023                    | Andrew Busby,<br>Corporate Manager for Property, Leisure and Climate Change<br>Tel: 01884 234948 | Cabinet Member for the Environment and Climate Change (Councillor Colin Slade)        | Open   |
| <b>Tiverton Town Centre Masterplan</b><br>To receive a draft copy of the Tiverton Town Centre Masterplan              | Economy Policy Development Group<br><br>Cabinet     | 12 Jan 2023<br><br>7 Feb 2023                    | Richard Marsh,<br>Director of Place  | Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton) | Open   |
| <b>Council Tax Rebate Scheme</b><br>To consider a review.   | Scrutiny Committee<br><br>Cabinet<br><br>Council    | 16 Jan 2023<br><br>7 Feb 2023<br><br>22 Feb 2023 | Andrew Jarrett,<br>Deputy Chief Executive (S151)<br>Tel: 01884 234242                            | Cabinet Member for Finance (Councillor Andrew Moore)                                  | Open   |

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|--|---|-------------------------------|--|--|--|
| <b>Empty Homes Plan</b><br>To consider a revised plan.   | Homes Policy Development Group<br><br>Cabinet     | 17 Jan 2023<br><br>7 Feb 2023 | Simon Newcombe,<br>Corporate Manager<br>for Public Health,<br>Regulation and<br>Housing Tel: 01884<br>244615 | Cabinet Member<br>for Housing and<br>Property Services<br>(Councillor Stuart<br>Penny) | Open   |
| <b>Housing Assistance Policy</b><br>To consider a revised policy.  | Homes Policy Development Group<br><br>Cabinet     | 17 Jan 2023<br><br>7 Feb 2023 | Simon Newcombe,<br>Corporate Manager<br>for Public Health,<br>Regulation and<br>Housing Tel: 01884<br>244615 | Cabinet Member<br>for Housing and<br>Property Services<br>(Councillor Stuart<br>Penny) | Open   |
| <b>Town and Parish Charter</b><br>To approve a draft Town and Parish Charter for consultation.   | Community Policy Development Group<br><br>Cabinet | 24 Jan 2023<br><br>7 Mar 2023 | Forward Planning<br>Team Leader<br><br>Tristan Peat,<br>Forward Planning<br>Team Leader                      | Cabinet Member<br>for Community<br>Well Being<br>(Councillor<br>Dennis Knowles)        | Open   |
| <b>The Council Tax Reduction Scheme &amp; Exceptional Hardship Policy</b><br>To receive a review of The Council Tax Reduction Scheme & Exceptional Hardship Policy | Community Policy Development Group<br><br>Cabinet | 24 Jan 2023<br><br>7 Feb 2023 | Dean Emery,<br>Corporate Manager<br>for Revenues,<br>Benefits and<br>Recovery                                | Cabinet Member<br>for Finance<br>(Councillor<br>Andrew Moore)                          | Open   |

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|--|---|-------------------------------|--|---|--|
| <b>Enforcement Policy</b><br>To receive a review of the Enforcement Policy if required                       | Community Policy Development Group<br><br>Cabinet | 24 Jan 2023<br><br>7 Mar 2023 | Simon Newcombe,<br>Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615 | Cabinet Member for Community Well Being (Councillor Dennis Knowles) | Open   |
| <b>Revised Procurement Strategy</b><br>To receive the refreshed Procurement Strategy                         | Audit Committee<br><br>Cabinet                    | 24 Jan 2023<br><br>7 Feb 2023 | Councillor Andrew Moore, Cabinet Member for Finance  | Cabinet Member for Finance (Councillor Andrew Moore)                | Open   |
| <b>Pay Policy</b><br>To consider the Pay Policy  | Cabinet<br><br>Council                            | 7 Feb 2023<br><br>22 Feb 2023 | Matthew Page,<br>Corporate Manager for People, Governance and Waste                              | Leader of the Council (Councillor Bob Deed)                         | Open   |
| <b>Policy Framework</b><br>To consider the Policy Framework  | Cabinet<br><br>Council                            | 7 Feb 2023<br><br>22 Feb 2023 | Stephen Walford,<br>Chief Executive Tel: 01884 234201  | Leader of the Council (Councillor Bob Deed)                         | Open   |
| <b>Budget</b><br>To consider the budget to GF, HRA and Capital, plus Capital Strategy plus Treasury Strategy | Cabinet<br><br>Council                            | 7 Feb 2023<br><br>22 Feb 2023 | Andrew Jarrett,<br>Deputy Chief Executive (S151) Tel: 01884 234242                               | Cabinet Member for Finance (Councillor Andrew Moore)                | Open   |

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|---|--|--|---|---|--|
| <b>National Non Domestic Rates (NNDR1)</b><br>To consider the NNDR1 for a recommendation to Council | Cabinet<br>Council                       | 7 Feb 2023<br>22 Feb 2023                | Andrew Jarrett,<br>Deputy Chief Executive (S151)<br>Tel: 01884 234242 | Cabinet Member for Finance (Councillor Andrew Moore)                                | Open   |
| <b>Establishment</b><br>To receive the annual review of the Establishment                           | Cabinet<br>Scrutiny Committee<br>Council | 7 Feb 2023<br>20 Feb 2023<br>22 Feb 2023 | Matthew Page,<br>Corporate Manager for People, Governance and Waste   | Cabinet for the Working Environment and Support Services (Councillor Clive Eginton) | Open   |
| <b>Shared Prosperity Fund and the Rural Prosperity Fund</b>   | Cabinet                                  | 7 Feb 2023                               | Zoe Lentell, Growth and Regeneration Officer                          | Councillor Richard Chesterton   | Open   |
| <b>Provision of Cleaning Services 2023 – 2026, Award report</b>                                     | Cabinet                                  | 7 Feb 2023                               | Mike Lowman,<br>Building Services Operations Manager                  | Councillor Stuart Penny   | Open   |
| <b>Supply of PVC-u Windows, Doors and Shower Panels 2023 – 2026, Award report</b>                   | Cabinet                                  | 7 Feb 2023                               | Mike Lowman,<br>Building Services Operations Manager                  | Councillor Stuart Penny   | Open   |
| <b>Replacement Roofing 2023 – 2026, Award report</b>  | Cabinet                                  | 7 Feb 2023                               | Mike Lowman,<br>Building Services Operations Manager                  | Councillor Stuart Penny   | Open   |

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| <b>Air Quality SPD</b>  | Cabinet                                       | 7 Mar 2023                    | Tristan Peat,<br>Forward Planning<br>Team Leader   |   | Open   |
| <b>draft Non-Statutory Interim Planning Policy Statement: Climate Emergency (post consultation)</b> | Cabinet                                       | 7 Mar 2023                    | Tristan Peat,<br>Forward Planning<br>Team Leader   |   | Open   |
| <b>Neighbourhood &amp; Community Standard Policy</b><br>To consider a revised policy.               | Homes Policy Development Group<br><br>Cabinet | 21 Mar 2023<br><br>4 Apr 2023 | Simon Newcombe,<br>Corporate Manager<br>for Public Health,<br>Regulation and<br>Housing Tel: 01884<br>244615 | Cabinet Member<br>for Housing and<br>Property Services<br>(Councillor Stuart<br>Penny)                  | Open   |
| <b>Asbestos Management Plan</b><br>To consider a revised plan.                                      | Homes Policy Development Group<br><br>Cabinet | 21 Mar 2023<br><br>4 Apr 2023 | Simon Newcombe,<br>Corporate Manager<br>for Public Health,<br>Regulation and<br>Housing Tel: 01884<br>244615 | Cabinet Member<br>for Housing and<br>Property Services<br>(Councillor Stuart<br>Penny)                  | Open   |
| <b>Tiverton EUE Area B masterplan</b>   | Cabinet                                       | 4 Apr 2023                    | Richard Marsh,<br>Director of Place  | Cabinet Member<br>for Planning and<br>Economic<br>Regeneration<br>(Councillor<br>Richard<br>Chesterton) | Open   |

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|--|----------------|------------------|--|--|---|
| <b>Meeting Housing Needs SPD</b><br>To approve the draft SPD for consultation. | Cabinet        | 4 Apr 2023       | Tristan Peat,<br>Forward Planning<br>Team Leader | Cabinet Member<br>for Housing and<br>Property Services<br>(Councillor Stuart<br>Penny) | Open  |