

## Forward Plan

In line with the public's general rights of access to information and the promotion of transparency in the way which decisions are taken by or on behalf of the Council, Mid Devon District Council produces a Forward Plan of any Key Decisions to be taken by the Cabinet and any to be made by the District Council. The Plan normally covers a period of a minimum of four months from the date of publication and is updated every month.

The District Council has defined key decisions as those which by reason of their strategic, political or financial significance or which will have a significant effect on communities in more than one Ward are to be made by the Cabinet or Council, in line with Article 15 of the Council's Constitution must be made by the District Council.

In line with legislation, any item may exceptionally be considered in the absence of the press and public. Where possible the Council will attempt to keep to the dates shown in the Plan. It is possible that on occasion these may need to be rescheduled.

Please ensure therefore that you refer to the most up to date Plan.

Click to see an up to date version of the [Forward Plan](#) on the Council's web site at any time. Also see the website for Copies of [Agenda and Reports](#) of the Cabinet or other Committees of the District Council referred to in this Plan. All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown.

Any person who wishes to make representations to the Council/Cabinet about (a) any of the matters proposed for consideration in respect of which a decision is to be made or (b) whether or not they are to be discussed in public or private, as outlined below, may do so in writing, before the designated Date for Decision shown, to the Member Services Manager, Phoenix House, Phoenix Lane, EX16 6SA or by email to: [committee@middevon.gov.uk](mailto:committee@middevon.gov.uk)

## Forward Plan - July 2023

Decision & Summary	Decision Maker	Date of Decision	Lead Officer	Consultees	Means of Consultation	Cabinet Member	Public or Private Decision	Documents to be considered
<p><b>Loan to Crediton Pharmacy</b> To consider a report from the Deputy Chief Executive (S151) on whether to lend funds to Redlands Primary Care to build a new pharmacy in Crediton</p>	Cabinet	6 Jun 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Fully exempt	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>2022/23 Financial Outturn</b> To receive a report of the Deputy Chief Executive (S151) presenting the Revenue and Capital Outturn figures for the financial year 2022/23 for both the General Fund and Housing Revenue Account.</p>	Cabinet	6 Jun 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

<p><b>2022/23 Annual Treasury Management Outturn Report</b> To receive a report of the Deputy Chief Executive (S151) providing Members with a review of activities and the prudential treasury indicators on actuals for 2022/23.</p>	<p>Cabinet  Council</p>	<p>6 Jun 2023  19 Jul 2023</p>	<p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p>			<p>Cabinet Member for Finance</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>ASB Policy &amp; Procedures</b> To receive the updated ASB Policy and Procedures</p>	<p>Homes Policy Development Group  Cabinet</p>	<p>13 Jun 2023  4 Jul 2023</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>			<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Communication and Engagement Strategy</b> Outlines interactions with customers and how communities will be informed and engaged.</p>	<p>Community Policy Development Group  Cabinet</p>	<p>27 Jun 2023  29 Aug 2023</p>	<p>Lisa Lewis, Corporate Manager for Business Transformation and Customer Engagement Tel: 01884 234981</p>			<p>Cabinet member for Community &amp; Leisure</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>

<p><b>Award of Cleaning Contract for HRA Properties 2023-2026</b></p>	<p>Cabinet</p>	<p>4 Jul 2023</p>	<p>Mike Lowman, Building Services Operations Manager</p>			<p>Cabinet Member for Working Environment</p>	<p>Fully exempt</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Options for Procurement of Energy</b></p>	<p>Cabinet</p>	<p>4 Jul 2023</p>	<p>Jason Ball, Climate and Sustainability Specialist</p>			<p>Cabinet Member for Finance</p>		<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Local Development Scheme</b> To approve the timetable for preparing the new Local Plan</p>	<p>Cabinet</p>	<p>4 Jul 2023</p>	<p>Richard Marsh, Director of Place</p>				<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>

<b>Silverton Neighbourhood Plan</b>	Cabinet	1 Aug 2023	Richard Marsh, Director of Place				Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<b>Damp and Mould Policy</b> To receive the new Damp and Mould Policy	Homes Policy Development Group  Cabinet  Council	8 Aug 2023  29 Aug 2023  6 Sep 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615			Cabinet Member for Housing and Property Services	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<b>Neighbourhood Management Policy</b> To receive the updated Neighbourhood Management Policy	Homes Policy Development Group  Cabinet	8 Aug 2023  29 Aug 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615			Cabinet Member for Housing and Property Services	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

<p><b>Qtr. 1 Budget Monitoring</b> To receive a report from the Deputy Chief Executive (S151) on the Council's Financial position as at 30 June 2023</p>	Cabinet	29 Aug 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>Makeup of the senior officer structure in light of posts held vacant</b> To consider a report from the Chief Executive on the makeup of the senior officer structure in light of posts held vacant</p>	Cabinet	19 Sep 2023	Stephen Walford, Chief Executive Tel: 01884 234201				Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>S106 Governance</b></p>	Cabinet	19 Sep 2023	Joanna Williams, Planning Obligations Monitoring Officer			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

<p><b>Meeting Housing Needs SPD</b> To adopt the SPD</p>	Cabinet	17 Oct 2023	Richard Marsh, Director of Place				Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>2024/25 – 2028/29 Medium Term Financial Plan Update</b> To receive a report from the Deputy Chief Executive on the updated Medium Term Financial Plan (MTFP) covering the period 2024/25 to 2028/29</p>	Cabinet	17 Oct 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>Qtr. 2 Budget Monitoring</b> To receive a report from the Deputy Chief Executive (S151) on the Council's Financial position as at 30 September 2023</p>	Cabinet	14 Nov 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

<p><b>2023/24 Mid-Year Treasury Management Report</b> To receive a report from the Deputy Chief Executive (S151) on the treasury performance during the first six months of 2023/24</p>	Cabinet	14 Nov 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>2024/25 Budget Update</b> To consider a report from the Deputy Chief Executive (S151) on the updated 2024/25 Budget position and consider options to reduce the remaining shortfall</p>	Cabinet	12 Dec 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>Destination Management Plan for Mid Devon</b></p>	Economy Policy Development Group  Cabinet	4 Jan 2024  6 Feb 2024	Richard Marsh, Director of Place			Cabinet Member for Planning and Economic Regeneration	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary



<p><b>2024/25 Budget Update</b> To consider a report from the Deputy Chief Executive (S151) on the updated 2024/25 Budget position and consider options to reduce the remaining shortfall</p>	Cabinet	9 Jan 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>Establishment</b></p>	Cabinet	6 Feb 2024	Matthew Page, Corporate Manager for People, Governance and Waste			Cabinet Member for Working Environment		Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>Pay Policy</b></p>	Cabinet	6 Feb 2024	Matthew Page, Corporate Manager for People, Governance and Waste			Cabinet Member for Working Environment		Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

<p><b>Qtr. 3 Budget Monitoring</b> To consider a report from the Deputy Chief Executive (S151) on the Council's Financial position as at 31 December 2023</p>	Cabinet	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>2024/25 Capital Strategy and Capital Programme</b> To consider a report from the Deputy Chief Executive (S151) proposing the 2024/25 Capital Strategy and recommends the 2024/25 Capital Programme</p>	Cabinet	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>2024/25 Treasury Management Strategy</b> To consider a report from the Deputy Chief Executive (S151) proposing the 2024/25 Treasury Management Strategy and Annual Investment Strategy</p>	Cabinet	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

<p><b>2024/25 Budget Update</b> To consider a report from the Deputy Chief Executive (S151) proposing the 2024/25 Budget and recommends the Band D Council Tax charge for 2024/25</p>	Cabinet	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>2024/25 Council Tax Resolution</b> To consider a report from the Deputy Chief Executive (S151) proposing the 2024/25 Band D Council Tax charge for 2024/25</p>	Cabinet	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary