

Forward Plan

In line with the public's general rights of access to information and the promotion of transparency in the way which decisions are taken by or on behalf of the Council, Mid Devon District Council produces a Forward Plan of any Key Decisions to be taken by the Cabinet and any to be made by the District Council. The Plan normally covers a period of a minimum of four months from the date of publication and is updated every month.

The District Council has defined key decisions as those which by reason of their strategic, political or financial significance or which will have a significant effect on communities in more than one Ward are to be made by the Cabinet or Council, in line with Article 15 of the Council's Constitution must be made by the District Council.

In line with legislation, any item may exceptionally be considered in the absence of the press and public. Where possible the Council will attempt to keep to the dates shown in the Plan. It is possible that on occasion these may need to be rescheduled.

Please ensure therefore that you refer to the most up to date Plan.

Click to see an up to date version of the [Forward Plan](#) on the Council's web site at any time. Also see the website for Copies of [Agenda and Reports](#) of the Cabinet or other Committees of the District Council referred to in this Plan. All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown.

Any person who wishes to make representations to the Council/Cabinet about (a) any of the matters proposed for consideration in respect of which a decision is to be made or (b) whether or not they are to be discussed in public or private, as outlined below, may do so in writing, before the designated Date for Decision shown, to the Democratic Services Manager, Phoenix House, Phoenix Lane, EX16 6SA or by email to: committee@middevon.gov.uk

Forward Plan - September 2023

Decision & Summary	Decision Maker	Date of Decision	Lead Officer	Consultees	Means of Consultation	Cabinet Member	Public or Private Decision	Documents to be considered
Damp and Mould Policy To receive the new Damp and Mould Policy	Homes Policy Development Group	26 Sep 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615			Cabinet Member for Housing and Property Services	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
	Cabinet	17 Oct 2023						
	Council	1 Nov 2023						
Tenant Involvement update and Action Plan To receive the MDH Tenant Involvement update and Action Plan	Homes Policy Development Group	26 Sep 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615			Cabinet Member for Housing and Property Services	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
	Cabinet	17 Oct 2023						

<p>Recharges Policy To receive a review of the MDH Recahrges Policy</p>	<p>Homes Policy Development Group Cabinet</p>	<p>26 Sep 2023 17 Oct 2023</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>			<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p>Phoenix House Accommodation Opportunities</p>	<p>Cabinet</p>	<p>17 Oct 2023</p>	<p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p>					<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p>Makeup of the senior officer structure in light of posts held vacant To consider a report from the Chief Executive on the makeup of the senior officer structure in light of posts held vacant</p>	<p>Cabinet</p>	<p>17 Oct 2023</p>	<p>Stephen Walford, Chief Executive Tel: 01884 234201</p>			<p>Leader of the Council</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>

Crediton Masterplan	Cabinet	17 Oct 2023	Richard Marsh, Director of Place			Cabinet Member for Planning and Economic Regeneration		Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
2024/25 – 2028/29 Medium Term Financial Plan Update To receive a report from the Deputy Chief Executive on the updated Medium Term Financial Plan (MTFP) covering the period 2024/25 to 2028/29	Cabinet	17 Oct 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
S106 Governance	Cabinet	14 Nov 2023	Joanna Williams, Planning Obligations Monitoring Officer			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

<p>Meeting Housing Needs SPD To adopt the SPD</p>	<p>Cabinet</p>	<p>14 Nov 2023</p>	<p>Richard Marsh, Director of Place</p>			<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p>MTFP</p>	<p>Cabinet</p>	<p>14 Nov 2023</p>	<p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p>			<p>Cabinet Member for Finance</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p>Silverton Neighbourhood Plan</p>	<p>Cabinet</p>	<p>14 Nov 2023</p>	<p>Richard Marsh, Director of Place</p>			<p>Cabinet Member for Planning and Economic Regeneration</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>

<p>Infrastructure Funding Statement: Infrastructure List</p>	<p>Cabinet</p>	<p>14 Nov 2023</p>	<p>Richard Marsh, Director of Place</p>			<p>Cabinet Member for Planning and Economic Regeneration</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p>Qtr. 2 Budget Monitoring To receive a report from the Deputy Chief Executive (S151) on the Council's Financial position as at 30 September 2023</p>	<p>Cabinet</p>	<p>14 Nov 2023</p>	<p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p>			<p>Cabinet Member for Finance</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p>2023/24 Mid-Year Treasury Management Report To receive a report from the Deputy Chief Executive (S151) on the treasury performance during the first six months of 2023/24</p>	<p>Cabinet</p>	<p>14 Nov 2023</p>	<p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p>			<p>Cabinet Member for Finance</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>

Schedule of Meetings	Cabinet Council	14 Nov 2023 20 Dec 2023				Cabinet Member for Working Environmen t		Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
Council Tax Base To consider the Council Tax Base for 2024/25	Cabinet Council	14 Nov 2023 20 Dec 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
Private Sector Housing Fees & Charges	Homes Policy Development Group Cabinet	21 Nov 2023 12 Dec 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615			Cabinet Member for Housing and Property Services	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

<p>Review of Tenancy Agreements - Project Plan To receive a project plan to tenure reform</p>	<p>Homes Policy Development Group Cabinet</p>	<p>21 Nov 2023 12 Dec 2023</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>			<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p>Tenancy Inspection Policy To receive a review of MDH Tenancy Inspection Policy</p>	<p>Homes Policy Development Group Cabinet</p>	<p>21 Nov 2023 12 Dec 2023</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>			<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p>Joint Strategy</p>	<p>Cabinet</p>	<p>12 Dec 2023</p>	<p>Tristan Peat, Forward Planning Team Leader</p>			<p>Cabinet Member for Planning and Economic Regeneration</p>		<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>

<p>2024/25 Budget Update To consider a report from the Deputy Chief Executive (S151) on the updated 2024/25 Budget position and consider options to reduce the remaining shortfall</p>	<p>Cabinet</p>	<p>12 Dec 2023</p>	<p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p>			<p>Cabinet Member for Finance</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p>Destination Management Plan for Mid Devon</p>	<p>Economy Policy Development Group Cabinet</p>	<p>4 Jan 2024 6 Feb 2024</p>	<p>Richard Marsh, Director of Place</p>			<p>Cabinet Member for Planning and Economic Regeneration</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p>Economic Strategy 2024 - 2029</p>	<p>Economy Policy Development Group Cabinet</p>	<p>4 Jan 2024 6 Feb 2024</p>	<p>Richard Marsh, Director of Place</p>			<p>Cabinet Member for Planning and Economic Regeneration</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>

<p>Enforcement Policy To receive a report from the Corporate Manager for Public Health, Regulation and Housing</p>	Cabinet	9 Jan 2024	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615			Cabinet Member for Community & Leisure		Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p>2024/25 Budget Update To consider a report from the Deputy Chief Executive (S151) on the updated 2024/25 Budget position and consider options to reduce the remaining shortfall</p>	Cabinet	9 Jan 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p>Regulation of Investigatory Powers</p>	Cabinet	9 Jan 2024	District Solicitor (Monitoring Officer)			Cabinet Member for Community & Leisure		Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

Town and Parish Charter	Cabinet	9 Jan 2024				Cabinet Member for Community & Leisure		Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
Homes Safety Policy To receive a new policy which incorporates the existing Gas Safety Policy, Asbestos Management Policy & Fire Risk in Communal Properties Policy. New Policy includes regulated electrical safety checks being introduced to social housing landlords by the Social Housing Regulation Bill	Homes Policy Development Group	16 Jan 2024	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615			Cabinet Member for Housing and Property Services	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
	Cabinet	6 Feb 2024						
	Council	21 Feb 2024						
Homes Standard	Homes Policy Development Group	16 Jan 2024	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615			Cabinet Member for Housing and Property Services	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
	Cabinet	6 Feb 2024						

Service Standards - Tenant Involvement & Empowerment	Homes Policy Development Group Cabinet	16 Jan 2024 6 Feb 2024	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615			Cabinet Member for Housing and Property Services	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
Garage, GGRP and Parking Space Policy To receive the revised Garage, GGRP and Parking Space Policy	Homes Policy Development Group Cabinet Council	16 Jan 2024 6 Feb 2024 21 Feb 2024	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615			Cabinet Member for Housing and Property Services	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
Health and Safety Policy To receive the annual review of the Health & Safety Policy	Community Policy Development Group Cabinet	23 Jan 2024 5 Mar 2024	Catherine Yandle, Operations Manager for Performance, Governance and Health & Safety Tel: 01884 234975			Cabinet Member for Community & Leisure	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

<p>Enforcement Policy To receive the updated Enforcement Policy</p>	<p>Community Policy Development Group</p> <p>Cabinet</p>	<p>23 Jan 2024</p> <p>6 Feb 2024</p>				<p>Cabinet Member for Environment & Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p>CCTV Policy To receive the updated CCTV Policy</p>	<p>Community Policy Development Group</p> <p>Cabinet</p>	<p>23 Jan 2024</p> <p>6 Feb 2024</p>				<p>Cabinet Member for Community & Leisure</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p>Customer Care Policy To receive the updated Customer Care Policy</p>	<p>Community Policy Development Group</p> <p>Cabinet</p>	<p>23 Jan 2024</p> <p>6 Feb 2024</p>					<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>

Policy Framework	Cabinet Council	6 Feb 2024 21 Feb 2024	Member Services Manager			Leader of the Council		Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
Business Rates Tax Base	Cabinet Council	6 Feb 2024 21 Feb 2024	Dean Emery, Corporate Manager for Revenues, Benefits and Recovery			Cabinet Member for Finance		Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
Establishment	Cabinet	6 Feb 2024	Matthew Page, Corporate Manager for People, Governance and Waste			Cabinet Member for Working Environment		Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

Pay Policy	Cabinet	6 Feb 2024	Matthew Page, Corporate Manager for People, Governance and Waste			Cabinet Member for Working Environment		Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
Qtr. 3 Budget Monitoring To consider a report from the Deputy Chief Executive (S151) on the Council's Financial position as at 31 December 2023	Cabinet	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
2024/25 Capital Strategy and Capital Programme To consider a report from the Deputy Chief Executive (S151) proposing the 2024/25 Capital Strategy and recommends the 2024/25 Capital Programme	Cabinet	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

<p>2024/25 Treasury Management Strategy To consider a report from the Deputy Chief Executive (S151) proposing the 2024/25 Treasury Management Strategy and Annual Investment Strategy</p>	Cabinet	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p>2024/25 Budget Update To consider a report from the Deputy Chief Executive (S151) proposing the 2024/25 Budget and recommends the Band D Council Tax charge for 2024/25</p>	Cabinet	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p>2024/25 Council Tax Resolution To consider a report from the Deputy Chief Executive (S151) proposing the 2024/25 Band D Council Tax charge for 2024/25</p>	Council	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

<p>National Non Domestic Rates (NDR1)</p>	<p>Cabinet</p>	<p>6 Feb 2024</p>	<p>Dean Emery, Corporate Manager for Revenues, Benefits and Recovery</p>			<p>Cabinet Member for Finance</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p>Income Management Policy To receive a review of the MDH Income Management Policy</p>	<p>Homes Policy Development Group</p>	<p>19 Mar 2024</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>			<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p>Corporate Anti Social Behaviour Policy</p>	<p>Cabinet</p>	<p>2 Apr 2024</p>				<p>Cabinet Member for Community & Leisure</p>		<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>

Single Equalities Policy and Equality Objective	Cabinet	2 Apr 2024	District Solicitor (Monitoring Officer)			Cabinet Member for Community & Leisure	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
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