

**Report for: CABINET**

---

Date of Meeting: 6<sup>th</sup> February 2024

Subject: **POLICY FRAMEWORK**

Cabinet Member: Cllr Luke Taylor, Leader

Responsible Officer: Stephen Walford, Chief Executive

Exempt: None

Wards Affected: All

Enclosures: Annexe 1

## **Section 1 - Summary and Recommendation(s)**

### **Summary:**

Endorsement of the Policy Framework is required so that the Council is able to align its policies to corporate objectives and make efficient use of its resources. It is also required by the Constitution.

### **Recommendation:**

**Cabinet to recommend to Council that the Policy Framework be adopted.**

## **Section 2 – Report**

### **1.0 Introduction/Background**

- 1.1 The Policy Framework consists of both statutory documents that have to be adopted or approved by the Council as well as locally determined policies and strategies that form an integral part of the decision making process and their subsequent implementation.

- 1.2 A list of Strategies and Policies covered by the Framework is attached at Annexe 1.
- 1.3 It is recommended that these Strategies and Policies be formally approved as the Council's Policy Framework in accordance with the Constitution so far as they still apply and are relevant.
- 1.4 As new policies are approved by Council they will automatically be added to the Policy Framework.

## 2.0 **Way Forward**

- 2.1 Under the Budget and Policy Framework Procedure Rules, the Cabinet will be responsible for the implementation of the Budget and Policy Framework.
- 2.2 The purpose of this report therefore is to inform the Cabinet of their role in the implementation of the budget and policy framework, and highlighting to the Audit Committee, Policy Development Groups, Licensing and Regulatory Committees their work for the coming and future years.
- 2.3 The Policy Framework covers all strategic rather than operational policies and highlights those which are for Cabinet only approval and those which require full Council approval.

**Financial Implications:** None arising from this report.

**Legal Implications:** The report is required by the Constitution.

**Risk Assessment:** Not updating the strategic policies of the Council would result in policies not being aligned to corporate objectives and an inefficient use of resources.

**Impact on Climate Change:** Several policies within the Policy Framework have a direct link to climate change.

**Equalities Impact Assessment:** There are no concerns with regard to equalities impact relating to the content of this report.

**Relationship to Corporate Plan:** An efficient and effective policy framework helps provide the infrastructure to deliver the corporate plan

### **Section 3 – Statutory Officer sign-off/mandatory checks**

**Statutory Officer: Andrew Jarrett**

Agreed by or on behalf of the Section 151

**Date:** 23/1/2024

**Statutory Officer: Maria De Leburne**

Agreed on behalf of the Monitoring Officer

**Date:** 23/1/2024

**Chief Officer: Stephen Walford**

Agreed by or on behalf of the Chief Executive/Corporate Director

**Date:** 26/1/2024

**Performance and risk: Stephen Carr**

Agreed on behalf of the Corporate Performance & Improvement Manager

**Date:** 26/01/2024

**Cabinet member notified:** Yes

### **Section 4 - Contact Details and Background Papers**

**Contact:** Stephen Walford, Chief Executive or Laura Woon, Democratic Services Manager (Email: lwoon@middevon.gov.uk)

**Background papers:** None