

# MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

July 2017

The Forward Plan containing Key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p><b>Land for Affordable Housing</b></p> <p>To acquire land ( in consultation with the Cabinet Member for Housing) for the provision of affordable housing (under the scheme of delegation) at Waddeton Park, Post Hill, Tiverton</p>	<p>Head of Housing and Property Services</p>	<p>Not before 1st Jun 2017</p>	<p>Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242</p>		<p>Open</p>
<p><b>Gypsies and Travellers Policy</b></p> <p>To receive a report of the Head of Housing and Property Services regarding a policy for Gypsy and Travellers.</p>	<p>Community Policy Development Group</p> <p>Cabinet</p> <p>Council</p>	<p>6 Jun 2017</p> <p>6 Jul 2017</p> <p>30 Aug 2017</p>	<p>Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>

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<p><b>Structural Repair of Council Homes Contract 2017/18</b></p> <p>To consider a report of the Head of Housing and Property Services providing information on the outcome of the procurement for structural repairs.</p>	Cabinet	6 Jul 2017	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing (Councillor Ray Stanley)	Fully exempt
<p><b>Council Offices, Crediton</b></p> <p>To consider a report of the Director of Finance, Assets and Resources</p>	Cabinet	6 Jul 2017	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Housing (Councillor Ray Stanley)	Fully exempt <i>To consider financial and business affairs of the Council</i>
<p><b>Garden Village Governance</b></p> <p>To consider a report of the Head of Planning and Regeneration regarding the proposed governance and structure of the Garden Village development</p>	Cabinet	6 Jul 2017	Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p><b>Tiverton Town Centre Masterplan</b></p> <p>Report of the Head of Planning and Regeneration outlining the draft masterplan for consultation following deferral from the meeting on 11 May to allow for further consideration to take place.</p>	Cabinet	6 Jul 2017	Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<p><b>Cemetery Works</b></p> <p>To receive a report detailing proposed works for the cemeteries in Tiverton and Crediton regarding concrete bases as foundations for headstones.</p>	Environment Policy Development Group  Cabinet	11 Jul 2017  3 Aug 2017	Joe Scully, Operations Manager Tel: 01884 234339	Cabinet Member for the Environment (Councillor Karl Busch)	Open
<p><b>10 Year Management Plan for Open Spaces</b></p> <p>The Open Spaces Manager will put forward provisional plans for a framework of development for open spaces, play areas and cemeteries in the District.</p>	Environment Policy Development Group  Cabinet	11 Jul 2017  3 Aug 2017	Joe Scully, Operations Manager Tel: 01884 234339	Cabinet Member for the Environment (Councillor Karl Busch)	Open

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<p><b>Tenancy Policy (update)</b></p> <p>To receive a report from the Head of Housing and Property Services outlining some minor changes to the Tenancy Policy.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>18 Jul 2017</p> <p>3 Aug 2017</p>	<p>Andrew Pritchard, Director of Operations Tel: 01884 234950</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p> <p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p><b>Tenancy Strategy</b></p> <p>To receive a report from the Head of Housing and Property Services regarding a revision of the Tenancy Strategy.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>18 Jul 2017</p> <p>3 Aug 2017</p>	<p>Andrew Pritchard, Director of Operations Tel: 01884 234950</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>
<p><b>Devon District Council's Joint Safeguarding Policy and MDDC Guidance and Procedures</b></p> <p>Annually or whenever there is a change in the legislation.</p>	<p>Community Policy Development Group</p> <p>Cabinet</p>	<p>1 Aug 2017</p> <p>31 Aug 2017</p>	<p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p>	<p>Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)</p>	<p>Open</p>
<p><b>Town and Parish Charter</b></p> <p>To undertake a four yearly</p>	<p>Community Policy Development</p>	<p>1 Aug 2017</p>	<p>Jill May, Director of Corporate Affairs and Business</p>	<p>Cabinet Member for Community Well Being</p>	<p>Open</p>

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review the Town and Parish Charter	Group Cabinet	31 Aug 2017	Transformation Tel: 01884 234381	(Councillor Colin Slade)	
<b>Local Enforcement Policy (post consultation)</b>  Report of the Head of Planning and Regeneration following the consultation process	Cabinet Council	3 Aug 2017 30 Aug 2017	Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<b>Vinyl Flooring Renewal Contract 2017-2021</b>  To consider the outcome of the tender process for the Vinyl Flooring Renewal Contract from 2017-2021	Cabinet	3 Aug 2017	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing (Councillor Ray Stanley)	Fully exempt
<b>Community Engagement Strategy 2016-17</b>  Report updating Members on progress made with the Community Engagement Action Plan (2015-16) and to review the strategy and	Community Policy Development Group  Cabinet	26 Sep 2017 26 Oct 2017	Liz Reeves, Head of Customer Services Tel: 01884 234371	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open

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focus for 2016-17.					
<b>Strategic Land Issues</b> To receive a report of the Director of Finance, Assets and Resources advising on responses to the Town Centre Masterplanning.	Cabinet	28 Sep 2017	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Housing (Councillor Ray Stanley)	Fully exempt <i>Financial and business issues</i>
<b>ICT Strategy</b> Report of the Head of Customer Services regarding a review of the ICT Strategy	Cabinet	28 Sep 2017	Liz Reeves, Head of Customer Services Tel: 01884 234371	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
<b>Half Yearly Investment Performance and Review of Treasury Management Strategy</b> Report regarding treasury performance during the first 6 months of the 2017/18 financial year.	Cabinet	26 Oct 2017	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<b>Medium Term Financial Plan</b>	Cabinet	26 Oct 2017	Andrew Jarrett, Director of Finance, Assets and	Cabinet Member for Finance (Councillor Peter	Open

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Report producing an updated Medium Term Financial Plan taking into account the Council's key strategies.			Resources Tel: 01884 234242	Hare-Scott)	
<b>Draft 18/19 General Fund and Capital Programme</b>  Report considering options available in order for the Council to set a balanced budget for 2018/19	Cabinet	26 Oct 2017	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<b>Review of Bereavement Services</b>  To receive a report regarding a review of Bereavement Services, to include National Assisted Burials	Environment Policy Development Group  Cabinet	7 Nov 2017  23 Nov 2017	Joe Scully, Operations Manager Tel: 01884 234339	Cabinet Member for the Environment (Councillor Karl Busch)	Open
<b>Council Tax Reduction Scheme</b>  Report regarding a scheme for 2018	Cabinet  Council	23 Nov 2017  13 Dec 2017	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<b>Corporate Anti Social Behaviour Policy</b>	Community Policy		Andrew Pritchard, Director of	Cabinet Member for Housing	Open

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4 yearly review	Development Group Cabinet	28 Nov 2017 4 Jan 2018	Operations Tel: 01884 234950	(Councillor Ray Stanley)	
<b>Community Safety Partnership Plan</b> 2 yearly review	Community Policy Development Group Cabinet	28 Nov 2017 4 Jan 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
<b>Tax Base Calculation</b> Report detailing the statutory calculations necessary to determine the Tax Base for the Council Tax	Cabinet Council	23 Nov 2017 13 Dec 2017	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<b>Budget</b> Report outlining options available in order for the Council to move towards a balanced budget for 2018/19	Cabinet Council	1 Feb 2018 21 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<b>Capital Programme</b> Report seeking Council approval for the 2018/19	Cabinet Council	1 Feb 2018 21 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel:	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open



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Capital Programme			01884 234242		
<p><b>National Non - Domestic Rates</b></p> <p>Report providing an update on the income generation and financial implications of the number of business rates properties in Mid Devon and requesting that the NNDR1 be approved.</p>	Cabinet	1 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<p><b>Policy Framework</b></p> <p>Report outlining the Policy Framework for the year</p>	Cabinet Council	1 Feb 2018 21 Feb 2018	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Clive Eginton)	Open
<p><b>Establishment</b></p> <p>Report outlining the overall structure of the Council</p>	Cabinet Council	1 Feb 2018 21 Feb 2018	Jane Cottrell, Group Human Resources Manager Tel: 01884 234919	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open

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<b>Customer Care Policy</b> 3 yearly review	Community Policy Development Group  Cabinet	27 Mar 2018  5 Apr 2018	Liz Reeves, Head of Customer Services Tel: 01884 234371	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open