

MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

October 2017

The Forward Plan containing Key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
<p>Air Quality</p> <p>To consider the formation of a new policy.</p>	<p>Community Policy Development Group</p> <p>Cabinet</p> <p>Council</p>	<p>26 Sep 2017</p> <p>26 Oct 2017</p> <p>13 Dec 2017</p>	<p>Simon Newcombe, Public Health and Professional Services Manager Tel: 01884 234615</p>	<p>Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)</p>	<p>Open</p>
<p>Area B, Eastern Urban Extension, Tiverton</p> <p>To seek authority to tender for consultants to undertake the masterplanning exercise.</p>	<p>Cabinet</p>	<p>26 Oct 2017</p>	<p>Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>
<p>Tiverton Town Centre Masterplan</p> <p>Report of the Head of Planning and Regeneration</p>	<p>Cabinet</p>	<p>26 Oct 2017</p>	<p>Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor</p>	<p>Open</p>

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outlining the draft masterplan for consultation following deferral from the meeting on 11 May to allow for further consideration to take place.				Richard Chesterton)	
<p>Strategic Land Issues</p> <p>To receive a report of the Director of Finance, Assets and Resources advising on responses to the Town Centre Masterplanning.</p>	Cabinet	26 Oct 2017	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Housing (Councillor Ray Stanley)	Fully exempt <i>Financial and business issues</i>
<p>Half Yearly Investment Performance and Review of Treasury Management Strategy</p> <p>Report regarding treasury performance during the first 6 months of the 2017/18 financial year.</p>	Cabinet	26 Oct 2017	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<p>Medium Term Financial Plan</p> <p>Report producing an updated Medium Term Financial Plan taking into account the</p>	Cabinet	26 Oct 2017	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open

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Council's key strategies.					
Draft 18/19 General Fund and Capital Programme Report considering options available in order for the Council to set a balanced budget for 2018/19	Cabinet	26 Oct 2017	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
Asbestos Surveying - Licensed and Unlicensed Removal 2017-2021 To consider the outcome of the tender process	Cabinet	26 Oct 2017	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Wireless Broadband update	Cabinet	26 Oct 2017	Adrian Welsh, Group Manager Growth, Economy and Delivery	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Local Enforcement Policy (post consultation) Report of the Head of Planning and Regeneration following the consultation	Cabinet Council	26 Oct 2017 13 Dec 2017	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard)	Open

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process				Chesterton)	
<p>Land for Affordable Housing</p> <p>To acquire land (in consultation with the Cabinet Member for Housing) for the provision of affordable housing (under the scheme of delegation) at Waddeton Park, Post Hill, Tiverton</p>	Director of Finance, Assets and Resources	Not before 27th Oct 2017	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242		Open
<p>10 Year Management Plan for Open Spaces</p> <p>The Open Spaces Manager will put forward provisional plans for a framework of development for open spaces, play areas and cemeteries in the District.</p>	<p>Environment Policy Development Group</p> <p>Cabinet</p>	<p>7 Nov 2017</p> <p>23 Nov 2017</p>	Joe Scully, Operations Manager Tel: 01884 234339	Cabinet Member for the Environment (Councillor Karl Busch)	Open
<p>Cemetery Works</p> <p>To receive a report detailing proposed works for the cemeteries in Tiverton and</p>	Environment Policy Development Group	7 Nov 2017	Joe Scully, Operations Manager Tel: 01884 234339	Cabinet Member for the Environment (Councillor Karl Busch)	Open

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Crediton regarding concrete bases as foundations for headstones.	Cabinet	23 Nov 2017			
Market Rights Policy A report proposing the adoption of a new Market Policy.	Economy Policy Development Group Cabinet Council	9 Nov 2017 23 Nov 2017 13 Dec 2017	Alan Ottey, Tiverton Town Centre and Market Manager	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Amenity car parks A report presenting options for the use of Amenity Car Parks going forwards.	Economy Policy Development Group Cabinet	9 Nov 2017 23 Nov 2017	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Mid Devon Destination Management Plan & Action Plan Report updating Members on the current impact	Economy Policy Development Group Cabinet	9 Nov 2017 23 Nov 2017	John Bodley-Scott, Economic Development Team Leader	Cabinet Member for Planning and Economic Regeneration (Councillor Richard)	Open

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tourism has on Mid Devon's local economy and how we can develop the sector over the next 5 years.				Chesterton)	
<p>Market Environmental Strategy</p> <p>To receive a report considering the Environmental Strategy for the Tiverton Pannier Market</p>	<p>Economy Policy Development Group</p> <p>Cabinet</p> <p>Council</p>	<p>9 Nov 2017</p> <p>23 Nov 2017</p> <p>13 Dec 2017</p>	<p>Adrian Welsh, Group Manager Growth, Economy and Delivery</p>	<p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p>	<p>Open</p>
<p>Severe Weather Emergency Protocol and Extended Winter Provision Protocol</p> <p>As a member of the Devon and Cornwall Housing Options Partnership (DCHOP) the Housing service recognises that local areas should try to prevent rough sleeping at any time of the year.</p>	<p>Homes Policy Development Group</p> <p>Cabinet</p>	<p>14 Nov 2017</p> <p>23 Nov 2017</p>	<p>Michael Parker, Housing Options Manager Tel: 01884 234906</p>	<p>Cabinet Member for Housing (Councillor Ray Stanley)</p>	<p>Open</p>

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However, the winter period can present the greatest risks to the health of rough sleepers. Therefore a protocol needs to be agreed with the other LAs in the County.					
Gas Safety Policy To consider a report regarding the revised Gas Safety Policy.	Homes Policy Development Group Cabinet	14 Nov 2017 23 Nov 2017	Mark Baglow, Building Services Manager Tel: 01884 233011	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Tenancy Policy To consider a report regarding the revised Policy.	Homes Policy Development Group Cabinet	14 Nov 2017 23 Nov 2017	Claire Fry, Housing Services Manager Tel: 01884 234920	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Tenancy Strategy To consider a report regarding the revised strategy.	Homes Policy Development Group Cabinet	14 Nov 2017 23 Nov 2017	Claire Fry, Housing Services Manager Tel: 01884 234920	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Community Housing Fund	Homes Policy		Claire Fry, Housing	Cabinet Member	Open

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Grant Policy To receive a report from the Housing Services Manager regarding the new Community Housing Fund Policy.	Development Group	14 Nov 2017	Services Manager Tel: 01884 234920	for Housing (Councillor Ray Stanley)	
	Cabinet	23 Nov 2017			
	Council	13 Dec 2017			
Rechargeable Repairs To receive a report reviewing the Rechargeable Repairs policy.	Homes Policy Development Group	14 Nov 2017	Mark Baglow, Building Services Manager Tel: 01884 233011	Cabinet Member for Housing (Councillor Ray Stanley)	Open
	Cabinet	23 Nov 2017			
Corporate Debt Recovery Policy To consider a revised policy.	Audit Committee	21 Nov 2017	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
	Cabinet	4 Jan 2018			
Tax Base Calculation Report detailing the statutory calculations necessary to determine the Tax Base for the Council Tax	Cabinet	23 Nov 2017	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
	Council	13 Dec 2017			
Council Tax Reduction	Cabinet	23 Nov 2017	Andrew Jarrett,	Cabinet Member	Open

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<p>Scheme</p> <p>Report regarding a scheme for 2018</p>	Council	13 Dec 2017	Director of Finance, Assets and Resources Tel: 01884 234242	for Finance (Councillor Peter Hare-Scott)	
<p>Greater Exeter Strategic Plan</p> <p>To consider a report of the Head of Planning, Economy and Regeneration regarding a draft strategic plan.</p>	Cabinet Council	23 Nov 2017 13 Dec 2017	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<p>Insurance Tender</p> <p>To consider delegating authority to the Head of Finance, Assets and Resources in consultation with the Cabinet Member for Finance to decide the outcome of the insurance tender process due to time restrictions.</p>	Cabinet	23 Nov 2017	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<p>Town and Parish Charter</p>	Community		Jill May, Director of	Cabinet Member	Open

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To undertake a four yearly review the Town and Parish Charter	Policy Development Group Cabinet	28 Nov 2017 4 Jan 2018	Corporate Affairs and Business Transformation Tel: 01884 234381	for Community Well Being (Councillor Colin Slade)	
Gypsies and Travellers Policy To receive a report regarding a policy for Gypsy and Travellers.	Community Policy Development Group Cabinet Council	28 Nov 2017 4 Jan 2018 21 Feb 2018	Simon Newcombe, Public Health and Professional Services Manager Tel: 01884 234615	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Corporate Anti Social Behaviour Policy 4 yearly review	Community Policy Development Group Cabinet	28 Nov 2017 4 Jan 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Community Safety Partnership Plan 2 yearly review	Community Policy Development Group Cabinet	28 Nov 2017 4 Jan 2018	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open

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<p>Town Centre Masterplan following public consultation</p> <p>To consider that masterplan.</p>	Cabinet	4 Jan 2018	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
<p>ICT Strategy</p> <p>Report of the Head of Customer Services regarding a review of the ICT Strategy</p>	Cabinet	4 Jan 2018	Liz Reeves, Head of Customer Services Tel: 01884 234371	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
<p>Vehicle Maintenance Contract</p> <p>To consider the maintenance contract.</p>	Environment Policy Development Group Cabinet	9 Jan 2018 1 Feb 2018	Stuart Noyce, Waste and Transport Manager	Cabinet Member for the Environment (Councillor Karl Busch)	Open
<p>Bereavement Services Fees and Charges</p> <p>A review of fees and charges</p>	Environment Policy Development Group Cabinet	9 Jan 2018 1 Feb 2018	Joe Scully, Operations Manager Tel: 01884 234339	Cabinet Member for the Environment (Councillor Karl Busch)	Open
<p>Economic Strategy</p>	Economy Policy		Adrian Welsh, Group Manager	Cabinet Member for Planning and	Open

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To consider a new policy.	Development Group Cabinet Council	11 Jan 2018 1 Feb 2018 21 Feb 2018	Growth, Economy and Delivery	Economic Regeneration (Councillor Richard Chesterton)	
Community Engagement Strategy 2016-17 Report updating Members on progress made with the Community Engagement Action Plan (2015-16) and to review the strategy and focus for 2016-17.	Community Policy Development Group Cabinet	30 Jan 2018 1 Feb 2018	Liz Reeves, Head of Customer Services Tel: 01884 234371	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
Budget Report outlining options available in order for the Council to move towards a balanced budget for 2018/19	Cabinet Council	1 Feb 2018 21 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
Capital Programme Report seeking Council approval for the 2018/19	Cabinet Council	1 Feb 2018 21 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel:	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open

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Capital Programme			01884 234242		
<p>National Non - Domestic Rates</p> <p>Report providing an update on the income generation and financial implications of the number of business rates properties in Mid Devon and requesting that the NNDR1 be approved.</p>	Cabinet	1 Feb 2018	Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
<p>Policy Framework</p> <p>Report outlining the Policy Framework for the year</p>	Cabinet Council	1 Feb 2018 21 Feb 2018	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Clive Eginton)	Open
<p>Establishment</p> <p>Report outlining the overall structure of the Council</p>	Cabinet Council	1 Feb 2018 21 Feb 2018	Jane Cottrell, Group Human Resources Manager Tel: 01884 234919	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open

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<p>Review of Bereavement Services</p> <p>To receive a report regarding a review of Bereavement Services, to include National Assisted Burials</p>	<p>Environment Policy Development Group</p> <p>Cabinet</p>	<p>6 Mar 2018</p> <p>10 May 2018</p>	<p>Joe Scully, Operations Manager Tel: 01884 234339</p>	<p>Cabinet Member for the Environment (Councillor Karl Busch)</p>	<p>Open</p>